

# Parish Council of Langton Matravers

www.langtonmatravers-pc.org

A Meeting of the Council to include the Annual Parish Meeting will take place in the Village Hall on Thursday 10<sup>th</sup> May 2018 at 7.00pm.

## Agenda

1. Election of Chairman.
2. Election of Vice-Chairman.
3. Apologies for Absence: Cllr Sheppard, Christopher Hedley, RoWLO.
4. Declarations of interest / Grant of Dispensations. Review of Register of Interests.
5. Appoint or confirm Council Officers and Representatives.
6. Review or adopt Standing Orders, Finance Regulations, Risk and Asset Registers and policies.
7. St George's School report (already received).
8. National Trust report (David Ralph).
9. RoWLO report (read by Clerk) and proposal re: Windmill Knap.
10. County Councillor's report.
11. Public discussion period.
12. Matters arising from the Public discussion.
13. Planning Matters (See separate Agenda).
14. Confirm and sign Minutes of the last Council Meeting, held on 12<sup>th</sup> April 2018.
15. Matters Arising from the Minutes:
16. Receive the Clerk's Report for the period from 11.4.- 4.5.2018
17. Chairman's Announcements: PDC Chairs and Clerk's meeting report; Timson Trust update.
18. District Councillor's Report.
19. General Data Protection Regulations (25<sup>th</sup> May 2018) – Delegation to Clerk and appt. of DPO.
20. DAPTC LGR surveys.
21. CIL funding for wall tops at Woodland Trail.
22. Allotments: inspection report.
23. Financial Matters:
  - (1) Additions to Council funds since the last Council Meeting:
    - £ 500.00 Interment fee, the late Dorothy Thomas, Plot N11.
    - £ 12,780 PDC Half Year Precept payment 2018/19.
    - £ 30.00 Allotment fee 2018, Plot 9B.
  - (2) Note the following Payments by cheque or cash to be made since last Meeting:
    - £ 778.97 Clerk's salary (April).
    - £ 10.62 HMRC – PC National Insurance payment (April).
    - £ 150.00 Ian Bugler - Grounds Maintenance (April).
    - £ 360.27 Elliott's Cleaning Co. Public Toilets (April).**
    - £ 37.98 Parish Assembly refreshments (CASH payment to Cllr Drayson).
    - £ 200.22 SSE – Unmetered electricity supply to footway lights 2018-19.
    - £ 200.00 John Kennedy – Annual Internal Audit fee.
    - £ 80.65 Chris Spilling – Rabbit fencing for allotments. (CASH payment).
    - £ 5.12 Swanage PO – 1<sup>st</sup> class stamps etc. for Timson Trust letters. (CASH payment).
  - (3) Payment by Direct Debit:
    - £ 53.93 XLN Telecom for phone and broadband.
    - £ 23.37 NEST - PC contribution to Clerk's pension.
  - (4) Any other Financial Matters: a) Approve Annual Governance Statement. b) Approve Accounting Statements. c) Changes to insurance re: Asset Register.
24. Confirmation of the date of the next Council Meeting – 14<sup>th</sup> June 2018 at 7pm, Village Hall.
25. Additional Items for future Council Meetings:

4.5.2018

Dr Mary Sparks (Clerk to the Council)

LANGTON MATRAVERS PARISH COUNCIL PLANNING AGENDA – 10th May 2018.

1. Receive comments from the public concerning the following Plans:-

- a) [6/2018/0185](#) Mr P White, Greensleeves, Coombe Hill, Coombe, Swanage, BH19 3DW. 3DW. Erect a first floor side and rear extension
- b) [6/2018/0170](#) Dorset County Council, Leeson House Field Studies Centre, Access To Leeson House, Langton Matravers, BH19 3EU. Structural repairs to stone pier and roof trusses supporting The Old Dairy roof.
- c) [6/2018/0164](#) Mr and Mrs Ewence, 3 Arundel Terrace, Langton Matravers, Swanage, BH19 3HW. Glazed extension to ground floor and extend dwelling at first floor.

2. Determine Council's comment on the following Plans:- as 1.

3. Receive planning decisions affecting this parish since the last Parish Council Meeting:

- a) [6/2018/0085](#) Mr and Mrs Smith, Land adjacent to Meadowcroft, Durnford Drove, Langton Matravers, Swanage, BH19 3HG. Erect single dwelling on vacant plot and create new access. **Approved.**

4. Any other planning matters: NONE

4.5.2018

Dr Mary Sparks (Clerk to the Council).

PLEASE NOTE: PLANS ARE NORMALLY DISPLAYED IN THE VILLAGE HALL FROM 6.30PM

# Parish Council of Langton Matravers

CLERK'S REPORT

PERIOD 11.4.- 4.5.2018

**All circulated by e-mail unless otherwise stated. Hard copies not generally circulated, but can be scanned or made available in the office if required. Hard copies of some material are brought to the meeting.**

## **A. Relevant Correspondence received**

- 1 Chris Spilling – pictures of reconstructed wall at Woodland Trail. 14.4.2018.
2. Playsafety – notification of RoSPA inspection in May/June.
3. PDC – Old Rectory wall and tree to be removed.
4. WMPC – Support for white lines on B3069, 23.4.2018..
5. Cherry Brooks – White lining. .24.4.2018.
6. PDC – Annual Council meeting, 8<sup>th</sup> May. 27.4.2018.
7. PDC – ‘New Homes’ consultation report.
8. Simon Clabburn – Swanworth liaison meeting, 12<sup>th</sup> July, 5.30pm. 30.4.2018.
9. CCG Dorset – response to LMPC’s letter re: ambulance response times.4.5.2018.
10. Dept. of Health - response to LMPC’s letter re: ambulance response times.

## **B. Actions Taken**

1. Attended Chairs’ and Clerks’ meeting at PDC.
2. Sent correspondence to PDC Policy Group members re: Timson Trust.
3. Wrote to Bridget Downton (PDC) re: Langton SHLAA (OMH site) and support for Putlake.
4. Prepared paperwork for Policy and Governance Meeting.
5. Did Data Audit in preparation for GDPR.
6. Meeting with James Godsmark (NT surveyor) re: new allotment lease. He will prepare.
7. Chased up DCC Highways re: Gateway, hazard lines, build out outside St George’s School.

## **C. Item requiring Council comment/approval – See numbers above.**

1. A8 - Swanworth Quarry Liaison, 12<sup>th</sup> July 5.30pm.

## **D. Items requiring formal response;**

**The next final date for inclusion of correspondence-related agenda items received between meetings is 5th June 2018**