

# Parish Council of Langton Matravers

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## Minutes of a Council Meeting to include the Annual Parish Meeting, held in the Village Hall on Thursday 9th May 2019 at 7 pm.

Present: Cllr W Knight in the Chair, Cllrs P Christie, A Bell, P White, D Pearson, N Harding, M Lovell, P Loudoun, I Vaughan-Arbuckle.

There were 6 members of the public present, and Dorset Cllr Cherry Brooks joined the meeting about half way through.

The meeting was audio-recorded.

1. Election of Chairman. **RESOLVED: That Cllr Knight be elected.**

2. Election of Vice-Chairman. **RESOLVED: That Cllr Christie be elected.**

3. Welcome to new Council and signing of Acceptance of Office documents. The chair welcomed the new Council, and all signed Acceptance of Office documents.

4. Apologies for absence: None.

5. Declarations of Interest / Grant of Dispensations / Submission of Registers of Interests. No declarations or requests relevant to this meeting. New Cllrs will submit their Register of Interests forms shortly.

6. Appoint or confirm Council Officers and Representatives. **RESOLVED: To accept the following:**

**RoWLO:** Mr Christopher Hedley

**Tree and Hedgerow:** Cllr Loudoun

**Emergency Liaison:** Cllr V-A

**Representatives on Purbeck DAPTC:** Cllrs Lovell and Christie

**Allotment Liaison Officers:** Cllrs Bell and Pearson

**Representatives on the Timson Trust:** Cllrs Knight, Loudoun and Harding (subject to change on formal setting up of Trust by DC)

**Internal Auditor:** Mr John Kennedy

**Bank:** Lloyds

**SEDACC:** Chair, Vice-Chair, Cllr White

**SACC:** Cllr V-A (Chair), Cllrs Bell and Harding

7. Review or adopt Standing Orders. Finance Regulations, Risk and Asset Registers, policies and Action Plan. Cllrs had had an opportunity to review all documents before the meeting. **RESOLVED: To accept all documents, including updating and revisions.** There was discussion about the content of the Action Plan ('Key Areas for Action 2019-20); this acts a structure for future agendas, and is a working document which can be developed as necessary. The idea of Development Liaison Officers for eg the OMH, Spyway Orchard and Putlake sites was suggested. **ACTION: Cllr V-A to prepare a short paper developing the idea for the next meeting.**

8. General Power of Competence. **RESOLVED: That Langton Matravers Parish Council meets all the necessary criteria, and therefore declares that it has the General Power of Competence.**

9. St George's School Report. Report already received at the Parish Assembly from Mr Richard Purchase, Vice-Chair of Governors.

10. National Trust Report. Mr Kershaw thanked LMPC representatives for attending a recent Activity Providers' meeting on 30<sup>th</sup> April. He is working on points raised about toilets and parking, and will come back to Council with proposals in due course. **ACTION: Mr Kershaw.** He invited parishioners to join 'Health walks' on Corfe Common. Footpath issues on NT land raised by Mr Hedley as a result of his recent footpath survey have been addressed. Following a question from Cllr V-A, he explained that coppicing and other woodland work at Wilkswood/the West Wood/Talbot's Wood all form part of the overarching biodiversity and nature enhancement work which the NT are currently undertaking. Tom Clarke is leading work to develop this in the Purbeck area, and will come back to the Council in early summer with some clear objectives and ideas for how the wider community, including the Council, can

become involved. **ACTION: Mr Clarke.** Cllr Christie agreed that the Activity Providers' meeting had been helpful, in developing lines of communication and airing issues; he thanked the Trust for setting up the meeting and asked that it be repeated in future so that progress can be evaluated and maintained.

**ACTION: Mr Kershaw.**

Cllr Brooks joined the meeting.

11. Dorset Councillor's report. Cllr Brooks said that the new Dorset Council has a Conservative majority of 4. The proposed Leader is Cllr Spencer Flower. Portfolios will be changing. There will not be huge cost savings at the start. The current constitution says that Dorset Council will be managed by a Cabinet of 10 plus Leader and Deputy, though it is understood that new members do not like the 'cabinet' model: the constitution will be reviewed next year.

12. Public Participation Period. The meeting was adjourned for this agenda item.

a) Mrs Beard asked that the **yellow lines** be extended by 8ft in each direction at the **junction of Gypshayes and Durnford Drove.**

The meeting was reconvened.

13. Matters Arising from the Public Participation.

a) Yellow Lines. Cllr Christie advised that the matter was already under discussion as part of the Traffic and Parking Group's work, and would be discussed at a future LMPC meeting. **ACTION: T&P Group.**

14. Planning Matters.

1. Receive comments from the public concerning the following plans: None.

2. a) TWA/2019/076 Ms Panchal, Ivy Cottage, 83 and Enzeli, Acton, Langton Matravers, BH19 3JS. T4) Ash - fell; (T5) Ash - fell; (T6) Cypress - fell; (T7) Goat willow - fell; (SG1) Elder - fell - Acton Conservation Area. **The Council is concerned about the loss of any trees in Acton, and feels that the case for removal has not been adequately made. They ask the Tree Officer if this is really necessary ? Underpinning of the building might remedy the situation instead ? If the trees have to be felled, alternative trees must be planted on site, or a contribution paid to LMPC for replacement planting of trees elsewhere in the parish.**

b) 6/2019/0245 Ms Alexander, Little Garth, 10 Steppes Hill, Langton Matravers, Swanage, BH19 3E. Single storey rear extension with 2 new rooflights. **No Objection.**

c) 6/2019/0086 Ms Zoe Wensley-Smith, Land at Spyway Orchard, Durnford Drove, Langton Matravers, BH19 3HG. Non material amendment to planning permission 6/2015/0687 (Outline Application - Rural exception site for a development of 28 dwellings 22 affordable and 6 open market) - all matters reserved) to submit an updated Biodiversity Mitigation Plan and Arboricultural Method statement. **The Council is broadly happy with most of the Biodiversity Mitigation Plan. However, the mitigation plan for tree removal suggesting that 11 trees will be planted for the c.125 removed is not acceptable. The Council therefore requests a formal extension of the time period for consultation so that the matter can be properly discussed with the Tree Officer. An adequate number of trees must be planted to maintain the level of water retention on the site. The developer should be asked to contribute to the planting of other replacement trees elsewhere in the parish.**

3. Receive planning decisions affecting this parish since the last Parish Council Meeting:

a) 6/2019/0147 Lovell Purbeck Ltd. Quarry 4, Quarry Field, Acton, Swanage, Dorset. Purbeck limestone quarry with ancillary temporary overburden and soil storage area, without compliance with conditions 3, 6, 7 and 8 of permission 6/2012/0007 to facilitate extended and deeper quarrying. **Approved**

b) 6/2019/0146 Lovell Purbeck Ltd. Quarry 4, Quarry Field, Acton, Swanage, Dorset. Continue small scale extension of quarry without compliance with conditions 3, 6, 7 and 8 of permission 6/2012/0006 to facilitate extended and deeper quarrying.

**Approved**

c) 6/2019/0132 Mr and Mrs B Donovan, Halam, Serrells Mead, Langton Matravers, Swanage, BH19 3JB. Single storey side extension & single storey extension. **Approved**

d) 6/2019/0137 Mr and Mrs M Robinson, Meadowcroft, Durnford Drove, Langton Matravers, Swanage, BH19 3HG. Replace existing conservatory. Erect a single storey side extension to create annexe. **Approved**

3. TWA/2019/061 Mr David Fisher, 52A High Street, Langton Matravers, BH19 3HB. (T1) Ash - reduce entire crown by 4m retaining the natural shape of the tree; (T2) Beech - reduce entire crown by 4m retaining the natural shape of the tree - Langton Matravers Conservation Area. **Approved.**

4. No other Planning Matters.

15. Minutes of the Meeting held 11<sup>th</sup> April 2019. These were agreed to be a correct record and signed.

16. Matters Arising from the Minutes. a) Item 6.a). **Putlake Farm:** the Clerk reported that plans are progressing well, and work on the project should start in the Autumn.

17. The Clerk's Report for the period 5.4. – 30.4. 2019. Correspondence received and actions taken can be read on p.3 of the agenda. Report received.

B2 Letters to Rebecca Knox and Alan Davies re: 21-day response for planning. The Clerk had not so far received a response from Ms Knox. She will send copies of the letter to Cllr Brooks who will follow this up. **ACTION: Cllr Brooks.**

C1/A3. St George's School Build-Out. All Cllrs expressed an interest in attending the proposed site meeting. **ACTION: Clerk to set a date with Andrew Bradley at DC Highways and set up meeting: Cllr Brooks to be invited.**

**The next final date for inclusion of correspondence-related agenda items received between meetings is 4th June 2019.**

18. Chairman's Announcements. None.

19. Allotments. All plots except one are in a very good state of cultivation; there is still a waiting list. The LMAA had made a request for a contribution towards the cost of 2 skips which they hired to remove rubbish from the site. It was agreed to ask how often such a skip might be needed: the allotment fee could be adjusted to recover costs in future. **ACTION: Clerk to ask LMAA.**

20. Financial Matters: (1) Additions to Council funds since the last Council Meeting: None.

(2) Note the following Payments by cheque or cash to be made since last Meeting:

- £ 815.53 Clerk's salary (April).
- £ 13.32 HMRC – PC National Insurance payment (April).
- £ 170.00 Ian Bugler - Grounds Maintenance (April).
- £ 489.00 Elliott's Cleaning Co. Public Toilets + Bus shelter (April).
- £ 45.00 Parish Assembly refreshments (CASH payment to Cllr Drayson).
- £ 140.00 DAPTC Conference fee x 2.
- £ 308.28 DAPTC subscription fee 2019-20.
- £ 36.00 DAPTC – 9 x 'Good Councillor's Guide'.
- £ 200.00 John Kennedy – Annual Internal Audit fee.
- £ 32.44 Office supplies (cheque to M Lovell)

(3) Payment by Direct Debit:

- £ 59.93 XLN Telecom for phone and broadband.
- £ 24.46 NEST - PC contribution to Clerk's pension.

(4) Any other Financial Matters: a) PC Insurance: **RESOLVED: To accept the quotation for £526.00 p.a. from Came and Co for the next 3 years subject to final checks by the Clerk. ACTION Clerk.**

b) Mowing at Community Orchard: before a decision is made the Clerk to discuss with Dr Spilling. **ACTION: Clerk.**

21. Confirmation of the date of the next Council Meeting 13<sup>th</sup> June 2019 at 7 pm, Village Hall.

22. Additional Items for future meetings: Role of T&PCs in Local Government (PC) / Plan of Action relating to traffic/parking questionnaire / Changes to meeting/working group/committee structures / Formal decision on SLAs (RoW) / MWDF Consultation / Allotment Skips / Annual Finance / Devt Liaison Officers ?

Closed 9.13 pm.

Signed..... (Chairman) Date.....