

# Parish Council of Langton Matravers

www.langtonmatravers-pc.org

A Virtual Meeting of the Council to include the Annual Parish Meeting will take place on Thursday 14<sup>th</sup> May 2020 at 7.00pm.

## Agenda

1. Election of Chairman.
2. Election of Vice-Chairman.
3. Apologies for Absence:
5. Declarations of interest / Grant of Dispensations / Submission of changes to Registers of Interests.
6. Appoint or confirm Council Officers and Representatives.
7. Review or adopt Standing Orders, Finance Regulations, Risk and Asset Registers and policies.
8. St George's School report.
9. Dorset Cllr's report.
10. National Trust report.
11. Planning Matters (See separate Agenda below).
12. Confirm and sign Minutes of the last Council Meeting, 9<sup>th</sup> April 2020,
13. Matters arising from the Minutes:
14. Receive the Clerk's Report for the period from 2.4. - 5.5.2020.
15. Chairman's Announcements:
16. Co-option of Councillor.
17. Proposed temporary 20 mph speed limit in High Street.
18. Proposal that the LMPC Environmental Working group (LPA) become independent of LMPC.
19. Financial Matters: (1) Additions to Council funds since the last Council Meeting:
  - £ 15,000.00 Dorset Council Precept payment first half year 2020-21.
  - £ 300.00 Mrs P. Wright. Grant of exclusive Right of burial E58, plot W8.
  - £ 1,801.50 CIL Half year payment 2019-20.(2) Note the following Payments by cheque or cash to be made since last Meeting:
  - £ 894.20 Clerk's salary (April).
  - £ 22.38 HMRC – PC National Insurance payment (April).
  - £ 187.00 Ian Bugler, Grounds Maintenance (April).
  - £ 140.00 Ian Bugler - Removal of wooden bench and repairs to paved area.
  - £ 200.00 John Kennedy – Annual internal audit fee.
  - £ 545.62 Came and Co. – Annual PC Insurance fee.
  - £ 960.00 Dorset Council – SID deployment fee, April 1<sup>st</sup> 2020- 31<sup>st</sup> March 2021.
  - £ 4,064.40 Haysom Purbeck Stone – supply and installation of Memorial bench.
  - £ 360.00 Burden Building Services – fitting of water dispenser at Public Conveniences.
  - £ 143.88 Zoom – virtual meetings fee 2020-21, (cheque to Chairman).
  - £ 900.00 J Taylor Electrical – LED lighting at Toilet Block, plus installation of new fuse box + electrical check and certificate.(3) Payment by Direct Debit:
  - £ 61.13 XLN Telecom for phone and broadband (April).
  - £ 26.83 NEST - PC contribution to Clerk's pension (April).(4) Any other Financial Matters: a) Approve Annual Governance Statement. b) Approve annual accounts for 2019-20.
20. Date of the next virtual Council Meeting, June 11th 2020 at 7pm.
21. Additional Items for future Council Meetings: Neighbourhood Plan / Changes to Working Group/Cttee/Meeting structure / Memorial to the late Cllr Lovell / Local hospital improvements / Woodland burial site / Weight and speed restrictions / Review Action Plan.

1. Receive comments from the public on the following application:

a) 6/2020/0180 Mr Jon Mortimer, Samphire Cottage, Old Malthouse Lane, Langton Matravers, BH19 3JA. Construct new porch on rear elevation. Alterations to include 2 new doors & alter external flue. Increase height of garden wall on front elevation.

b) [6/2020/0186](#) Mr and Mrs Oliver Fenton. 53 High Street, Langton Matravers, BH19 3HA. Retrospective application for replacement of 3 windows, works to walls, floors and fireplaces and chimneys, removal of living room partition, new bathroom, install gas central heating and upgrade plumbing and re wire electrics.

2. As above.

3. Decision since last meeting.

a) [6/2020/0041](#) Ben Young, Nursery Bridge Farm, Valley Road, Harmans Cross, Swanage, BH19 3DX. Erect permanent agricultural workers dwelling. **Approved**

## CLERK'S REPORT

PERIOD 2.4. -5.5.2020

**All circulated by e-mail unless otherwise stated. Hard copies not generally circulated, but can be scanned or made available in the office if required. Hard copies of some material are brought to the meeting.**

### **A. Relevant Correspondence received**

1. Martin Ayres (STC) – info about extension of time for local ambulance car.2.4.2020
2. Gerald Rigler – copy of letter to DC about planning decisions and local representation.
3. Katie Black (DC RoW) – new gate on Priest's Way. 3.4.2020 and 20.4.2020.
4. NALC - news on revisions to audit timing. 6.4.2020
5. Collette Drayson (x4) – concerns about 2<sup>nd</sup> home owners in village in contravention of Govt guidelines about travel: request for clarification of role of Parish Council in the matter. 9.4.2020 etc.
6. LPA – Leap day event outcomes. 15.4.2020.
7. Collette Drayson (x2) – Concerns about closure of shop, plus LMPC role in future. 17.4.2020.
8. Formal complaint about Councillor. (hard copy).
9. DAPTC – Legal notes on postponement of elections. 20.4.2020.
10. DAPTC – Purbeck Citizens Advice partnership news and contact details.
11. CCPC – Copy of letter from Chair about closure of ferry. 22.4.2020
12. Flood Wessex – Changes to service.
13. Robbie Waite – Purbeck Community Festival (25<sup>th</sup>-26<sup>th</sup> September 2021)– would we like to be involved ?
14. CCPC – Copy of response to Glover Review on National Parks.
15. David Senior (x2) – Concerns about openness of virtual meetings and co-option. 24.4.2020
16. PO Counters. Announcement of temporary closure of PO.
17. Anonymous letter from parishioner objecting to 'Community' notices.(hard copy)
18. Collette Drayson – sustainable development.
19. WMPC – concerns about raise in ferry charges. Responses from Cllrs Gary Suttle, C Brooks.
20. Collette Drayson, Sue Spilling: Council's stance on Govt travel advice during CVP.27.4.2020
21. Cllr Brooks – Update on DC virtual meetings. DC message 4.5.2020.
22. NALC – Thanks from Secretary for Local Govt to all T&PCs for supporting communities during CVP. 1.5.2020.
23. Katie Black – Unable to carry out all of footpath SLA owing to objection of farmer.

### **B. Actions Taken**

1. Organised delivery of new Saville Memorial bench
2. Organised fitting of water dispenser.
3. Organised fitting of LED lighting at toilet block, and new fuse box/electrical checks.
4. Completed annual accounts and prepared for audit.
5. Did DAPTC virtual meeting training (by Zoom) + Chair.

6. Organised transfer of domain name on website (done by web admin).
7. Continued with ongoing Parish Clerk Coronavirus diary for DHC.
8. Received new quotation for Play Area.

**C. Item requiring Council comment/approval – See numbers above.**

A12. Robbie Waite – Purbeck Community Festival (25<sup>th</sup>-26<sup>th</sup> September 2021)– would we like to be involved ?

B8. Play Area. Shall we proceed with Adult equipment, or just get replacement for present equipment ?

**D. Items requiring formal response: None**

**The next final date for inclusion of correspondence-related agenda items received  
between meetings is 2<sup>nd</sup> June 2020**