

# Parish Council of Langton Matravers

[www.langtonmatravers-pc.org](http://www.langtonmatravers-pc.org)

## Minutes of a virtual Council Meeting to include the Annual Parish Meeting, held on 'Zoom' Thursday 9th May 2019 at 7 pm.

Present: Cllr W Knight in the Chair, Cllrs P Christie, A Bell, P White, D Pearson, P Loudoun, I Vaughan-Arbuckle.

Dorset Cllr Cherry Brooks and Tom Clarke of the National Trust 'attended'.

Members of the public were not able to attend owing to technical concerns.

The meeting was recorded.

1. Election of Chairman. **RESOLVED: That Cllr Knight be elected.**
2. Election of Vice-Chairman. **RESOLVED: That Cllr Christie be elected.**
3. Apologies for absence: None.
5. Declarations of Interest / Grant of Dispensations / Submission of Registers of Interests. No declarations or requests were made, and no-one asked to submit a revised register of interests.
6. Appoint or confirm Council Officers and Representatives. **RESOLVED: To accept the following:**

**RoWLO:** Mr Christopher Hedley

**Tree and Hedgerow:** Cllr Loudoun

**Emergency Liaison:** Cllr V-A

**Representatives on Purbeck DAPTC:** Cllrs Pearson and Christie

**Allotment Liaison Officers:** Cllrs Bell and Pearson

**Representatives on the Timson Trust:** Cllrs Knight, Loudoun and Harding (subject to change on formal setting up of Trust by DC)

**Internal Auditor:** Mr John Kennedy

**Bank:** Lloyds

**SEDACC:** Chair, Vice-Chair, Cllr White

**SACC:** Cllr V-A (Chair), Cllrs Bell and Harding.

It was agreed that Cllr Bell join the **Policy and Governance Working group.**

It was agreed that Cllr V-A represent the Council as **Traffic and Highways Liaison Officer.**

7. Review or adopt Standing Orders. Finance Regulations, Risk and Asset Registers, policies and Action Plan. Cllrs had had an opportunity to review all documents before the meeting. **RESOLVED: To accept all documents without further revision for the present.** The content of the Action Plan ('Key Areas for Action' 2020-21) will be discussed at a future meeting.

8. St George's School Report. Report received and noted. **ACTION: Clerk to thank School for report and ask for clarity regarding the pledge from OMH Purbeck to cede land to the school; is this still ongoing ?**

9. Dorset Cllr's Report. Cllr Brooks had previously circulated a written report. Spencer Flower, Council Leader, has issued a 'Think Twice' message to discourage visitors from travelling to Dorset until we are 'open' again. Car parks and toilets at visitor destinations will be kept closed. There has been an increase in traffic, and the re-opened 'tips' are being very well used. There were to be a charge for car parks when re-opened. The eastern Planning Committee met remotely on Tuesday 12<sup>th</sup> May.

10. National Trust Report. Mr Clarke advised that in response to the Government's lifting of travel restrictions to allow car travel to beaches and beauty spots, the Trust will be opening Knoll Beach and Shell Bay car parks at Studland, to keep visitors out of the village. They will not be opening Spyway car park until 1<sup>st</sup> June. 80% of staff are furloughed and toilets are closed; PPE for staff will arrive next Wednesday. He asked that LMPC give 24hrs notice to open the car park if the pressure in adjacent streets is too great. Coasteering is not allowed at present. It was suggested that if the Spyway car park re-opened the temporary toilets should again be made available there. It was agreed that Mr Clarke would liaise with the Clerk about any changes to the status quo. Mr Clarke left the meeting.

11. Planning Matters. 1. There were no comments received from members of the public.

a) 6/2020/0180 Mr Jon Mortimer, Samphire Cottage, Old Malthouse Lane, Langton Matravers, BH19 3JA. Construct new porch on rear elevation. Alterations to include 2 new doors & alter external flue. Increase height of garden wall on front elevation. **The Council OBJECTS to this application on the grounds that the proposed new height of the garden wall onto the High street will not be in keeping with the rest of the streetscape.**

d) TPO/2020//046 Samphire Cottage, Old Malthouse Lane, Langton Matravers, BH19 3JA.(T1) Cordyline – remove at ground level. (T2) Prunus –fell to ground level. (T3) Whitebeam – fell to ground level. The tress currently have TPO 2007 (Ref TPO 332). **The Council OBJECTS to this application; LMPC has a policy of retaining trees where at all possible, and there is no justification for the trees' removal.**

b) 6/2020/0186 Mr and Mrs Oliver Fenton. 53 High Street, Langton Matravers, BH19 3HA. Retrospective application for replacement of 3 windows, works to walls, floors and fireplaces and chimneys, removal of living room partition, new bathroom, install gas central heating and upgrade plumbing and re wire electrics. **No Objection**

c) 6/2020/0224 Mr and Mrs Stone. 4 St Georges Close, Langton Matravers, Swanage, BH19 3HZ. Enlarge existing first floor window on south elevation to form a balcony. Erect a timber porch and insert rooflights. **No Objection**

3. Decision since last meeting. a) 6/2020/0041 Ben Young, Nursery Bridge Farm, Valley Road, Harmans Cross, Swanage, BH19 3DX. Erect permanent agricultural workers dwelling. **Approved**

4. No other Planning Matters.

12. Minutes of the virtual Meeting held 9<sup>th</sup> April 2020. These were agreed to be a correct record and signed.

13. Matters Arising from the Minutes. a) Cllr Brooks was asked if the recent Eastern Planning Cttee agenda had included **Spyway Orchard reserved matters**? She responded that this is likely to come up in June; she will inform the Clerk as soon as she knows the agenda. **ACTION: Cllr Brooks.**

14. The Clerk's Report for the period 2.4. – 5.5. 2020. Correspondence received and actions taken can be read on p.2-3 of the agenda. Report received.

A5. Council's stance on concerns about **community safety** with advent of visitors to the village. After discussion it was **RESOLVED: To post a notice on the noticeboards/website saying the LMPC supports Dorset Council's 'Think Twice' policy not to welcome visitors during the present Covid-19 situation. A letter be sent to Spencer Flower indicating LMPC's support for the policy. ACTION: Clerk.**

A7. Concerns about **closure of the Post Office/shop**. It was noted that there is now a PO counter at St Michael's garage, and Tom's Field camp site has opened their shop. Plans for Putlake PO/shop are ongoing.

B3. LED Lighting. Cllr Christie noted that one of DC's footway lights will need to be replaced: can we ask that they are all replaced with LED s? **ACTION: Clerk to find out more.**

C.A.12. Purbeck Community Festival 2021. It was agreed to support in principle, but not to seek active involvement. **ACTION: Clerk to respond to organisers.**

B8. Play Area. As there was no public interest in Adult exercise equipment, it was agreed to drop the plan. Clerk to proceed with seeking funding just for Play equipment. Possible multi-generational equipment ideas to be explored in future – eg table tennis table. **ACTION: Clerk.**

**The next final date for inclusion of correspondence-related agenda items received between meetings is 2nd June 2019.**

15. Chairman's Announcements. a) A formal complaint had been received against a Cllr. This is being dealt with by the DC Monitoring Officer, who advises that LMPC's Complaints procedure requires updating. **ACTION: Policy and Governance Cttee.**

b) **RESOLVED: To post audio recordings of LMPC Zoom meetings on website.**

16. Co-option of Cllr. Mr Martin Kirby was the only candidate to put himself forward. **RESOLVED: To co-opt Mr Martin Kirby as a Cllr to LMPC. ACTION: Clerk to advise Mr Kirby of Council's decision and prepare relevant paperwork.**

17. Proposed temporary 20mph speed limit in High Street. Cllr V-A explained his proposal, to include a survey of parishioners to gather evidence. It was suggested that all DC villages should have 20mph.

**ACTION: Cllr Brooks to ask if a temporary speed limit is possible in this context.** It was agreed to go ahead with the survey, which would include flyers.

18. LPA independence. It was **RESOLVED : That the LMPC Environmental Working group (LPA) become independent of LMPC.**

19. Financial Matters: (1) Additions to Council funds since the last Council Meeting:

- £ 15,000.00 Dorset Council Precept payment, first half year 2020-21.
- £ 300.00 Mrs P. Wright. Grant of exclusive Right of burial E58, plot W8.
- £ 1,801.50 CIL Half year payment 2019-20.

(2) Note the following Payments by cheque or cash to be made since last Meeting:

- £ 894.20 Clerk's salary (April).
- £ 22.38 HMRC – PC National Insurance payment (April).
- £ 187.00 Ian Bugler, Grounds Maintenance (April).
- £ 140.00 Ian Bugler - Removal of wooden bench and repairs to paved area.
- £ 200.00 John Kennedy – Annual internal audit fee.
- £ 545.62 Came and Co. – Annual PC Insurance fee.
- £ 960.00 Dorset Council – SID deployment fee, April 1st 2020- 31st March 2021.
- £ 4,064.40 Haysom Purbeck Stone – supply and installation of Memorial bench.
- £ 390.00 Burden Building Services – fitting of water dispenser at Public Conveniences.
- £ 143.88 Zoom – virtual meetings fee 2020-21, (cheque to Chairman).
- £ 900.00 J Taylor Electrical – LED lighting at Toilet Block, plus installation of new fuse

box + electrical check and certificate.

- £ 37.50 DAPTC – Training on website accessibility and Zoom meetings (2 invoices).

(3) Payment by Direct Debit:

- £ 61.13 XLN Telecom for phone and broadband (April).
- £ 26.83 NEST - PC contribution to Clerk's pension (April).

(4) Any other Financial Matters: a) **RESOLVED: To approve Annual Governance Statement.** b) **To approve annual accounts 2019-20.**

20. Confirmation of the date of the next virtual Council Meeting 11<sup>th</sup> June 2020 at 7 pm.

21. Additional Items for future meetings: Neighbourhood Plan / Changes to Working Group/Cttee/Meeting structure / Memorial to the late Cllr Lovell / Local hospital improvements / Woodland burial site / Weight and speed restrictions / Review Action Plan.

Closed 9.10 pm.

Signed..... (Chairman) Date.....