

Minutes 8th September 2022

Parish Council of Langton Matravers
www.langtonmatravers-pc.org

Minutes of a meeting of the Council held at Langton Matravers Village Hall on Thursday 8th October 2022 at 7 pm.

Present: Cllr W Knight in the chair, Cllrs P Christie, D. Pearson, P. Loudoun, M. Kirby, I. Vaughan-Arbuckle, M. Sutton & P. Golob.

No members of the public were present.

Tom Clarke of the National Trust attended; Dorset Cllr Cherry Brooks joined the meeting later.

The meeting was recorded. The LMPC Covid-Safe protocol was observed.

A two minutes silence was observed in honour of her Royal Highness Queen Elizabeth II.

1. Apologies for absence: None
2. Declarations of interest/Grants of dispensation: Cllr Kirby planning application P/LBC/2022/05297
3. National Trust Report (Tom Clarke) – Mr Clarke reported that it had not been as busy this summer as previous years. Luckily, despite the dry weather, fires have been limited compared to the droughts in the 1970s. The Trust has been working with local schools. The Trust is in the early stages of reintroducing chuffs to the South Purbeck Coast. Cllr Christie congratulated Mr Clarke on the reintroduction of chuffs.
4. Dorset Cllr's Report (Dorset Cllr Cherry Brooks) – see 11a.
5. Public Participation – No members of the public were present
6. Matters arising from Public Participation – none
7. Planning matters –

Application No:	P/HOU/2022/04745
Location:	Pond Cottage Steppes Langton Matravers Swanage BH19 3EU
Proposal:	Single storey rear extension No objection
Application No:	P/TRC/2022/05170
Location:	2 Crundel Cottages Acton Langton Matravers BH19 3JS
Proposal:	X - Remove branches overhanging garden of 3 Crundel Cottages back to boundary. No objection
Application No:	P/LBC/2022/05297
Location:	1 Serrells Mead Cottages Serrells Mead Langton Matravers Swanage BH19 3HU
Proposal:	Erect new timber open porch to side elevation main entrance door, and over door canopy to rear door to garden.

No objection

8. Confirm and sign Minutes from 14th July 2022.

9. Matters arising from the Minutes:

- Tom Clarke to report on Spyway car park

- **ACTION:** Clerk to send copy of Confidential Minutes to Cllrs

- **ACTION:** Clerk to send revised copy of COVID protocol

- Durnford Drove – **ACTION:** clerk to issue a report on ownership

- Cllr White's memorial bench (Cllr V-A): Cllr V-A visited Lovell (the stone masons). They quoted £2300 for a two seater bench. **APPROVED:** Council to make a contribution of £600. Cllr V-A is to approach the family.

10. The Clerk's Report for the period 06.07.22 – 30.08.22 Correspondence received and actions taken can be read on p. 3 of the agenda. Report received.

i. **Dog bins** – it was decided that bigger bins would not be the solution. Cllr Sutton commented on a different system used in south Cambridgeshire. **ACTION:** Clerk to investigate.

ii. **Refurbishment of fingerpost sign on Knitson Trail** - £150 grant. **APPROVED.**

iii. **Speeding on East Acton bridleway** – **ACTION:** Clerk to contact National Trust about the problem and what they would like to do about it.

iv. **Continued graffiti/vandalism** – issue resolved

v. **Refurbishment of noticeboard** – quote received from Jeremy Burden

11a. Dorset Council report (Dorset Cllr Cherry Brookes) - Dorset council secured £2.7 million to increase electric vehicle charge areas aimed at rural areas in Dorset area.

Highways – retexturing of road surfaces to contribute to a reduction in emissions and to improve the safety of the highways. *Cost of living* – help available under Household Support Fund (working with Citizen's Advice). Cllr Christie suggested further cost cutting measures that Dorset council could take (turning off street lights, geothermal energy) and asked Cllr Brooks to take it forward.

11b. Chairman's Announcements – none.

12. SWOT report (Cllr Christie) – for the next phase councillors are to pick their three most pertinent weaknesses/threats and to email to Cllr Christie. **APPROVED:** SWOT report.

13. Appointment of new Councillor – no response has been received to the advert in the Dubber. **ACTION:** Clerk to re-advertise in Dubber and on noticeboards. Cllr Kirby is to resign soon as moving.

14. Highways Report (Cllr V-A):

a. Crack Lane – i. Highways declined the invitation for a site meeting. No further action to be taken.

ii. Fly tipping- the original report to Dorset Council was lost; Cllr V-A reported the matter again, stressing its urgency. **ACTION:** Clerk to contact Cllr Brooks if not resolved within 3 days.

b. 20 mph – the revised criteria is now with the Senior Management group.

c. Accident at Combe Farm – no incident number yet from the police. The issue was raised by Cllr V-A that the council need a campaign to encourage parishioners to report traffic accidents to the Parish Clerk. **ACTION:** Clerk to put notice on website and noticeboards.

d. Extension of 30 mph between Swanage School and Three Acre Lane – waiting for signs to be made. **ACTION:** Clerk to write a letter of thanks on the Council's behalf to Steven Mepham of Dorset Council.

e. The footpath to Durnford Drove has been patched and repaired in three places as the Parish Council asked for.

Cllr Christie raised his concern that fibre broadband was due to be installed soon in out of reach areas and that this may involve digging up the new road top dressing. Cllr Brooks responded that the contractors are working with Highways.

15. The Old Malt House – Cllr V-A has approached Aubrey Hall (the estate agents) about the sale of the tennis courts, but received no update. **ACTION:** Clerk to register tennis courts as community asset. Cllr Pearson asked the council to consider also registering the allotment gardens and the school playing fields. However, it was agreed that this was more nuanced and not as urgent. **ACTION:** Cllr Brooks to find out how long the process of registering a community asset takes.

16. Cemetery report (Cllr Pearson) – A lot of work has been done over the summer, including putting up stock fencing. Measurements for the hedging have been made and it should hopefully be in place before Christmas. Future work includes marking paths and planting wild flowers. A parishioner has communicated that they want to keep access in the far western corner from the extension into the woods. **ACTION:** Clerk to approach National Trust about a permissive path. Cllr Loudoun reported that he has arranged for two trees to be pruned. **APPROVED:** up to £1000 for cemetery work. Thanks was offered to Cllr Loudoun for all his hard work. **ACTION:** Clerk to email Sue Lansbury r.e. permissive path and stock fencing. Cllr Loudoun suggested that the shed, which is currently unused, could be rented out.

17. Affordable Housing Report (Cllr Kirby) – work is delayed and there has been no advertising as of yet.

18. RoSPA report – **ACTION:** Clerk to send RoSPA report to Lee Cross at RedLynch welcoming his comments of the faults that the report finds with some of the installations. The length and extent of the RoSPA report were questioned by Cllr Christie. **ACTION:** Clerk to write to RoSPA about possibility of having a reduced report fit for purpose. Wear and tear to grass on mound. **ACTION:** Clerk to contact suppliers. Cllr Pearson reported that someone has been putting up ‘please clear up after your dog’ signs, but no dogs are allowed in the play park. **ACTION:** Clerk to contact St George’s school about people putting up signs and the Parish council taking them down.

19. **APPROVED:** to opt in to Smaller Authorities’ Audits Appointments (SAAA).

20. Introduction of a Parish Council surgery –for parishioners to meet with councillors and talk about pertinent issues on a monthly basis. **APPROVED:** official trail. **ACTION:** Clerk and Cllr Sutton to create proposal.

21. Financial Matters: (1) Additions to Council funds since the last Council Meeting:

15th July – 11th August 2022:

£700 Internment fee (Rvd Cocke)
£17.50 Allotment fee (Gillian Evans 12A)
£20.00 Refurbishment of existing memorial (Dorothy Hillman)

12th August – 7th September:

(2) Note the following Payments by cheque or cash to be made since last Meeting:

15th July – 11th August 2022:

£ 847.94 Clerk’s salary (July)
£ 88.54 HMRC (July)
£ 346.80 Ian Bugler, Grounds Maintenance (July)
£ 527.04 Linda McMorrow. – cleaning of Public Conveniences (July)
£698.40 AJG Community Schemes (Insurance)

£1979.03 ENERVO Street lighting

£169.17 SSE (Toilets)

£158.18 SSE (PC Office)

12th August – 7th September:

£ 847.94 Clerk’s salary (August)

£ 88.54 HMRC (August)

£ 100 HMRC (late payment penalty 6 May – 5 June 2022)

£ 142.80 Ian Bugler, Grounds Maintenance (August)

£ 465.00 Linda McMorrow. – cleaning of Public Conveniences (August)

£122.40 Mary Sparks (finance training/cemetery)
£14.00 DAPTC e-learning module (data protection)
£604.80 George Barnes Fencing & Paddock Maintenance Ltd
£42.00 Puzey & Co (Repair Gents WC)

(3) Payment by Direct Debit:

15th July – 11th August 2022:

£ 61.13 XLN Telecom for phone and broadband (July)
£ 75.56 NEST - PC contribution to Clerk's pension (July)

12th August – 7th September:

£ 61.13 XLN Telecom for phone and broadband (August)
£ 75.56 NEST - PC contribution to Clerk's pension (August)

(4) Any other Financial Matters: **ACTION:** to bring accounts to next meeting. **APPROVED:** revised salary until December. **APPROVED:** Quarterly finances. **ACTION:** Clerk to contact DAPTC r.e. internal auditor. **APPROVED:** Cllr Knight to make approval of new internal auditor on the Council's behalf

22. **APPROVED:** the next Parish Council meeting will be on 13th October.

23. Additional items for future council meetings: alternative tariffs for electricity; Parish council to consider working with the church and the pub to provide a warm room in the upcoming months.

The meeting was adjourned at 9:06 pm.

Signed (Chairman) Date.....