

# Langton Matravers Parish Council Meeting

## Agenda April 2023

Parish Cllrs are hereby summoned to attend the Parish Council meeting to be held on Thursday 13th April 2023 at 7pm in Langton Matravers Village Hall. County Cllr, the National Trust and members of the public are invited to join the meeting.

1. Apologies and reasons for absence
2. Declarations of interest in agenda items
3. National Trust report
4. Dorset Cllr's report
5. Public Participation
6. Matters Arising from Public Participation
7. Planning Matters (See separate agenda below).
8. Confirm and sign Minutes from 9th March 2023
9. Matters arising from the Minutes
10. Receive the Clerk's report
11. Chairman's Announcements
12. Proposal to register with the ICO and appoint DPO
13. Proposal to change banking arrangements (paper to follow)
14. Proposal to purchase a new accounting system (paper to follow)
15. Proposal to purchase a new office computer (paper to follow)
16. Proposal to purchase online productivity tools (paper to follow)
17. Cemetery report (Cllr Pearson)
18. Allotment report (Cllr Pearson)
19. Highways report (Cllr V-A)
20. King's Coronation
21. Parish Assembly
22. St. George's Preschool grant application (Cllr Sutton)
23. Financial Matters:

Additions to Council funds since the last Council Meeting

- £1,420 James Smith re burial fees (Mr. T Lucas)
- £240.00 Haysom re memorial fees (Mr. Willig)

Note Payments by cheque or cash to be made since last Meeting:

- £35.94 Ian Vaughan-Arbuckle re land reg, search (3 Norths)
- £278.40 Dorset Soils re screened soil for cemetery
- £75.00 DAPTC re training (Cllr Sutton)
- £3.60 D Pearson re bereavement card
- £30.00 DAPTC re training (parish clerk)
- £39.22 J Marshall re NALC training (emergency planning)
- £35.94 J Marshall re land reg. search (Old Malthouse)
- £331.29 DAPTC re annual subscription
- £420.00 Redlynch re grass mats for playground mound
- £9.00 P Christie re additional parish office keys
- £145.65 L McMorrore re toilet cleaning (March 2023)
- £xx.xx Ian Bugler re grounds maintenance (March 2023)

- £45.00 allotment holders re rebates (3 cheques @ £15.00 and 4 cheques @ £7.50)
- £963.67 J Marshall re Clerk's salary (March 2023)
- £198.23 HMRC re PAYE tax (March 2023)
- £30.47 HMRC re NI (March 2023)

Payment by Direct Debit:

- £75.56 Nest re pension contributions (March 2023)
- £61.13 XLN broadband connection (March 2023)

Other Financial Matters

- Approve new direct debit for ICO
- Approve new direct debit for Ionos email hosting service

24. Items for next agenda

25. To resolve to move to confidential session

- (1) possible vexatious behaviour
- (2) a staff related matter

26. To set the date of the next Council for 7pm on 11th May 20

**LANGTON MATRAVERS PARISH COUNCIL PLANNING AGENDA –Receive comments from the public on the following applications 09/03/23-04/04/23**

**Application No:**

**P/NMA/2023/01406**

**Location:**

Spyway Orchard Durnford Drove Langton Matravers BH19 3HG

**Proposal:**

Non material amendment to 6/2018/0606 (Rural exception site for a development of 28 dwellings (22 affordable and 6 open market) - Reserved Matters - access, layout, appearance, scale & landscaping) to incorporate a covered cycle parking

**Application No:**

**P/HOU/2023/00610**

**Location:**

Garfield Cottage High Street Langton Matravers BH19 3HA

**Proposal:**

First floor pitched roof extension to form additional bathroom. Internal remodelling to create open plan kitchen dining and glazed door access to rear patio. Remodelled external landscaping to create revised patio areas.  
Proposed

**Application No:**

**P/PABA/2023/01655**

**Location:**

New Barn Harmans Cross BH19 3DX

**Proposal:**

Proposed calf rearing shed to measure 18.4m in length by 6.1m breadth with a height to eaves of 3.7m

## **CLERK'S REPORT (09/03/23-04/04/23)**

### **A. Relevant Correspondence received:**

- Received confirmation from Jeremy Burden re noticeboards refurbishment that the posts are on order.
- Received letter from concerned parishioner about the 30 mph speed limit on the village High Street and the need for a 20 mph limit (circulated to Cllrs 15/03/23)
- Notification from RoSPA of the annual playground inspection in May.
- Received reply from Chris McDermott of DC Housing re update on Spyway development (circulated 16/03/23)
- Received email complaining about builders' litter at Old Malt House School site (circulated 16/03/23)
- Received reply from Chris McDermott re Spyway Orchard (circulated 16/03/23).
- Received quote from Jurassic Doors for new door for the PC office (£1755 + VAT)
- Communication from NT re repurposing disposable BBQ event (circulated 17/03/23)
- Received correspondence from Paul Clapcott of CIOB that they are provisionally commencing works at the Old Malt House on 27<sup>th</sup> March with a programme of 18 months.
- Received correspondence from ROSPA that delaying the inspection till June would incur a cost of £250 VAT so have asked them to go ahead with the inspection in May.

### **B. Actions Taken:**

- Contacted DC re overflowing dog poo bin on Durnford Drove (DWP-PLB497161806; and of the situation with bin at Reginald Saville's bench (DWP-PLB497166062).
- Emailed Lee Crosse again (original email 07.11.22) re re-turfing mound at the playground.
- Contacted the parishioner who had reported the accident outside St George's School and the school for more details. Reported the incident to Dorset Council ref. 1214864.
- Contacted Emily Blake (DAPTC) re advice on online banking
- Posted on Clerks' Corner on FB asking for recommendations on online banking.
- Contacted Rospa (re playground inspection) to ask, in light of new fencing and work to the slide mound that needs to be done, if possible, to postpone the inspection till June.
- Weekly inspection of playground and fortnightly inspection of cemetery
- Contacted Chris McDermott of DC Housing Dept for an update re Spyway Orchard Development.
- Advertised in *Dubber* for volunteers to maintain the ground alongside bus shelter.
- Contacted SATAO thanking them for their communications and asking that future communications can come through the clerk.
- Authorised a search from the Land Registry Office re Old Malt House School Development.

**C. Items pending**

- Community Asset request for playing field tennis courts at Old Malthouse School
- To attain two further quotes from broadband providers.
- Mailchimp and email updates
- Ensuring Councillors' declaration of Interest are up to date and loaded on Dorset's Website
- Arrange follow up meeting for interested parishioners re Malthouse developments

**D. Item requiring Council comment/approval**

**E. Items requiring formal response:**

**The next final date for inclusion of correspondence-related agenda items received between meetings is 4<sup>th</sup> April 2023.**