

Parish Council of Langton Matravers

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Minutes of a meeting of the Parish Council, held at Langton Matravers Village Hall on Thursday 8th June 2023 at 7.00pm

Present: Cllr Knight in the Chair, Cllrs Pearson, Christie, Loudoun, Golob, Sutton, Vaughan-Arbuckle. 6 members of the public were also in attendance, and Dorset Cllr Brooks. Mary Sparks was present in the role of locum Clerk for the meeting. The meeting was recorded.

1. **RESOLVED: To appoint Mary Sparks as locum Clerk for the purposes of this meeting and the AGAR.**

2. Apologies and reasons for Absence: None.

3. Declarations of Interest: Cllr Knight declared an interest in Planning Items b,c,d as a near neighbour.

4. National Trust Report: None.

5. Dorset Cllr's Report: There has been a change in Cabinet portfolio holders: Cllr Brooks is at Adult Social Care, Noc Lacy-Clark at Highways and Gary Suttle is now Deputy Leader. There is a new round of the Household Support Fund; **ACTION: Cllr Christie to post information about access to this and other useful fund opportunities on the LMPC website.** DC has launched a legal challenge to the Home Office's 'Portland barge' accommodation for refugees at Weymouth.

6. Public Participation: The meeting was adjourned for this item.

a) A member of the public expressed concerns about i) **bins and additional parking requirements** concerning Planning Item a (King's Arms): ii) the **dangerous state of the pavement** near the church: iii) the fact that people using the **school field as a 'short cut'** during school lesson times at the field; this could be a safeguarding issue.

b) A member of the public announced that the **Spring Litter Pick** had been successful, with 15kgs collected: this represents a reduction on previous totals. Crack Lane is still a problem. The NT will donate 2 more blank '**Arty Cows**' for decoration to draw visitors' attention to keeping the area Spyway pristine.

c) An elector i) supports the King's Arms planning application, but ii) has concerns about the **unkempt state of the pavement between St George's Close and the bus stop** by the Closed cemetery.

d) The applicant for Planning Application a) explained details of the application, and asked for Councils' support.

e) A member of the public broadly supports the **King's Arms application** a) but commented on layout and density of building, design, materials and appearance and noise, disturbance and odour and possible overall impact on neighbours.

The meeting was reconvened.

7. Matters Arising from Public Participation: Most matters to be addressed later in the meeting. 'Short cut' at school field: **ACTION: Cllr Knight to contact school to check they are aware of the issue.** Cllr Christie pointed out that this was a safe 'off road' route for Spyway Orchard children going to and from school.

8. Planning Matters:

1. Receive comments from the public on the following applications 13/04/23- 07/05/23:
Letter from Mr Lucas at King's Arms advising Council of plans (a).

a) P/LBC/2023/02 Location: 27 the King's Arms High Street Langton Matravers BH19 3EU Proposal: Erect single storey extension and carry out minor internal alterations. **No Objection.** It was noted that the Public notice of development from DC had not arrived in time for the applicant to be able to display it in a timely manner: **ACTION: Cllr Brooks to take back to Planning Dept.**

Cllr Knight left the room. Cllr Christie chaired the next three items.

b) P/HOU/2023/02912 Location: Langton Manor Farm House Langton Matravers Swanage BH19 3EU Proposal: Construct higher replacement roof to utility room and garage / studio with roof lights. Repair and insulation of Purbeck slate roofs. **No Objection.**

c) P/LBC/2023/02913 Location: Langton Manor Farm House Langton Matravers Swanage BH19 3EU Proposal: Construct higher replacement roof to utility room and garage / studio with roof lights. Repair and insulation of Purbeck slate roofs. **No Objection.**

d) P/LBC/2023/02914 Location: Langton Manor Farm House Langton Matravers BH19 3EU Proposal: Timber casement and sash window repairs and restoration. External wall below-ground tanking adjacent to highway. Limecrete floor installation to replace areas of modern concrete floors. Internal layout alterations. Reinstatement of historic bread oven arrangement. Corbel detail to Sitting Room/Snug. **No Objection.**

Cllr Knight re-joined the meeting.

e) P/TRC/2023/03121 Location: Rose Cottage Acton Langton Matravers BH19 3LD Proposal: T1 Leylandii - Fell to ground level. Grind out stump. **No Objection.**

3. Decisions since last meeting: None

4. Any other Planning Matters: **ACTION: The interim Clerk will help Cllr Knight to feed back planning decisions to DC.**

9. The Minutes from the Meeting 11th May 2023, were confirmed, with minor correction at 23.a)vi), to be a correct record, and signed. The Confidential Minutes would be discussed later in the meeting.

10. Matters Arising from the Minutes.

a) Item 8, **Review of Declarations of Interest.** It was noted that this had not yet been done. **ACTION: Acting Clerk, Cllrs.**

b) Item 12, **Groundsman Action at Cemetery: ACTION: Cllr Pearson to advise IB.**

c) Item 15e). Problems with **heavy quarry vehicles** on B30369 between Worth turning and Haysom's quarry. **ACTION: Cllr Brooks asked to follow up legality etc at DC.**

d) Item 21, **Emergency Planning.** Steve Hutchins will be the Acton representative.

16. The Clerk's Report 04/05/23 – 01/06/23 was received.

a) 1.f) Cllrs asked for a copy of **Jan Marsh's letter** about the state of the footway. **ACTION: Chair**

b) 1c) Cllrs were encouraged to attend the **visit to Swanworth Quarry** on 20th July.

c) 2f) The Chair has set up a new filing system on the office computer.

d) 3c) **ACTION: Chair to continue to seek advice from current IT advisor re: Computer soft/hardware.** Other sources of advice were suggested, and this might be an action for a new Clerk.

e) 3e) It was **RESOLVED: To approve payment of set up fee for Scribe of £247.00.**

f) It was reported that the door to **Cemetery shed** had again been forced. **ACTION: Cllr Loudoun to look into provision of a new lock.**

12. Chairman's Announcements: None.

13. Malthouse Development Meeting. Cllrs Christie and Pearson reported on a positive meeting at which it was agreed in principle that there should be a whole-community group response to an invitation to express an interest in community use of the land from SATAO. However, no such group has as yet been formed. **ACTION: Cllr Sutton to facilitate another meeting to see if such a group can be formed to move things forward. Cllrs Pearson, Christie to share email addresses of interested parties with Cllr Sutton.**

14. Public Conveniences. It was **RESOLVED: To enter into a new contract with suppliers for a second sanitary bin at the PCs, for the disabled toilet.** Cllr Pearson to check when the next PACT (electricity) test is due. It was agreed to discuss a cashless entry system for the toilets at a future meeting.

15. Highways Report. a) Following comments made during the PP: **Parking:** Cllr V-A will approach Putlake Farm management team to see if there is any change in their position re: village parking space on the site. **Bins:** complaints should be made directly to DC.
- b) The **20mph** process is ongoing: look out for the TRO announcement in the press.
- c) **Footway outside church**. Cllr V-A had a site meeting with Ian Styring (DC) on 23rd May. DC are committed to replacing the c.10 m between the entrance to Durnford and the church wall, currently marked with 'temporary footway' signs. To do the rest, as far as St George's Close, LMPC will have to make a contribution, as it is currently below DC intervention levels. **ACTION: Cllr Brooks to follow up with Ian Styring.**
- d) **Wessex Water main replacement**. The main between Putlake and Three Acre Lane will be replaced in January 2024, meaning 8 weeks of 3-way traffic lights, and 2 weeks of road closure. Cllr V-A suggested the need for advice for traffic at the B3069 Corfe junction, and a possible 1-way system. **ACTION: Cllr Brooks to look at plans at DC and report back, especially re: impact on Bus services.**
- e) **Traffic Accidents/incidents on the High Street**. These are not always reported, and DC Highways may not be aware. People should be encouraged to report any incidents, including near misses, so a more accurate picture can be developed. **ACTION: Clerk to note in Dubber report.**
- f) **Spyway Orchard signage**. It was agreed that LMPC write formally to Aster. **ACTION: Cllr V-A.**
- g) **OMH development and parking in OMH lane**. There have been complaints from residents: **ACTION: Cllr V-A to discuss with Mr Clapcott**. It was felt strongly that the developers should do more to control development traffic and adhere to the agreed Traffic Management Plan. Cllr Brooks advised that the DC Planning Enforcement Officer can be approached if terms of the TMP have been ignored. Cllr Brooks will follow up if asked by LMPC.
16. ROSPA report: The report was mainly good, with only minor concerns. It will be forwarded to St George's School, as there was an issue with the gate. **ACTION: Clerk.**
17. Three Norths Plaque update. The design for the plaque was approved: **ACTION: Cllr Loudoun to ask Stan Bonfield for stone for mounting**. There will be an unveiling ceremony.
- 18a. Spyway Orchard welcome. It was **RESOLVED: To purchase a set of greeting cards by a local artist, to be sent to every resident at Spyway Orchard to welcome them to their new home**. **ACTION: Cllr Sutton to purchase and send.**
- 18b) Activities at National Trust sites at Dancing Ledge etc. Cllr Christie expressed serious concerns about the number and variety of activities including wild swimming and paddleboarding which are happening within the coastal exclusion zones during the bird breeding season. It was agreed that he set up a meeting with Tom Clarke, to be attended also by the Chair, to discuss the matter. **ACTION: Cllr Christie, Cllr Knight.**
19. Financial Matters: a) Additions to Council funds since the last Council Meeting:
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| i. | £ 720.00 | Exclusive Right of Burial,(Williams/Lucas) Plot 019, E76. |
| ii. | £ 240.00 | Memorial fee (Allen), Plot A1. |
| iii. | £ 240.00 | Memorial fee (Thomas), Plot N11. |
- b. Note Payments by cheque or online to be made since last Meeting:
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| i. | £ 1083.81 | Jenny Marshall (Clerk's salary May 2023) |
| ii. | £ 810.00 | Burden Building Services (Notice Board) |
| iii. | £ 102.60 | RoSPA inspection. |
| iv. | £ 413.25 | Mary Sparks (Clerking fee) |
| v. | £ 526.59 | Linda McMorrow (Cleaning Public Convenience) |
| vi. | £ 469.20 | Ian Bugler (grounds maintenance Mar and Apr) |

- vii. £326.40 Ian Bugler (grounds maintenance May)
- c. Payment by Direct Debit:
 - i. £ 80.26 NEST - Contributions to Clerk's pension (May)
 - ii. £ 64.23 HMRC NI and Tax (May)
 - iii. £ 76.61 XLN Telecom for phone and broadband (May)
 - iv. £35.00 ICO annual registration fee

d. Other Financial Matters: i) It was **RESOLVED: That there is no conflict of interest between Clrs and the BDO External Auditor company.**

ii) The Internal Audit progress report was received. The Precept was set in January 2023 at £42,000. The budget as set in December 2022, will be bound in the minute book and displayed on the website.

iii) The current Clerk's contract says that the Clerk should be paid after the meeting. It was **RESOLVED: that the Clerk be paid at the end of each calendar month.**

20. Items for next Agenda: Amenities report. Asset Register, Finance and Cemetery Regs, PCs for future agendas.

21. Confidential Item.

22. Date of next Council meeting: 13th July 2023 at LMVH at 7pm.

The meeting closed c.9.18pm.

Signed:.....

Date:

