

Parish Council of Langton Matravers

July 2023 Agenda

Parish Councillors are hereby summoned to attend the following Parish Council meeting to be held on Thursday 13th July 2023 at 7pm in Langton Matravers Village Hall. County Councillor, the National Trust and members of the public are cordially invited to join the meeting.

1. Appoint Mary Sparks as locum Clerk for the purposes of this meeting.
2. Apologies and reasons for absence.
3. Declarations of interest in agenda items.
4. National Trust report.
5. Dorset Cllr's report.
6. Public Participation.
7. Matters Arising from Public Participation.
8. Planning Matters (See separate agenda below).
9. Confirm and sign Minutes from 8th June 2023.
10. Matters arising from the Minutes (not covered elsewhere on the agenda).
11. Receive the Clerk's Report for the period from 02/06/23-02/07/23.
12. Chairman's Announcements.
13. The Three Norths (Cllr V-A).
14. To approve the appointment of Michelle Harrington as Parish Clerk, RFO and Clerk to the Burial Authority
15. Report on Allotments incl. proposed amendment to Allotment Policy (Cllr Pearson)
16. Report on Cemetery (Cllr Pearson).
17. Highways report (Cllr V-A).
18. Report on Banking and Office Systems.
19. Financial Matters:
 - a. Bank balance at 30th June was £78,337.83 (Unity £7,702.51 & £790.85 and Lloyds £69,844.47).
 - b. Additions to Council funds since the last Meeting
 - i. £ 700.00 Internment fee (Brenda Riman)
 - ii. £ 90.00 Internment of cremated remains (Joseph Brett)
 - iii. £ 0.85 Credit Interest Unity Bank
 - c. Payments by cheque or online payment to be made since last Meeting:
 - i. £ 679.46 Jenny Marshall (Clerk's salary part of June 2023)
 - ii. £ 398.22 Burden Building Services (Acton Notice Board)
 - iii. £ 199.95 Blue Plaque
 - iv. £ 391.50 Mary Sparks (Clerking fee June)
 - v. £ 15.29 Pete Christie (printer paper)
 - vi. £ 15.00 Village Hall (May)
 - vii. £ 730.79 Gallagher Insurance (for 2023/24)
 - viii. £ xxx.xx Linda McMorrow (Cleaning Public Convenience June)
 - ix. £ xxx.xx Ian Bugler (grounds maintenance June)
 - d. Payment by Direct Debit:
 - i. £ 47.51 NEST - Contributions to Clerk's pension (June)
 - ii. £ 76.61 XLN Telecom for phone and broadband (June)
 - iii. £ 9.30 Unity Bank service charge (June)
 - e. Other Financial Matters

- i. Note there is a credit of £94.40 on the HMRC account
20. To set the date of the next Council for 7pm on 13th July 2023.

LANGTON MATRAVERS PARISH COUNCIL PLANNING AGENDA

1. Receive comments from the public on the following applications 09/06/23-12/07/23.
 - a) **P/TRC/2023/03592** **Location:** Hideaway The Hyde Langton Matravers BH19 3HE.
Proposal: T1 Cherry - Remove all dead wood. Reduce back from house by 1-2m. T2 Crab apple - Remove dead wood. Reduce whole crown by 1-2m. T3 Apple - Reduce crown by 1-2m. T4 Lilac - Remove 2x dead branches. Reduce by 1-2m. T5 Tamarisk - Reduce back from garage by 2-3m trimming the rest of the tree by 0.5-1m.
 - b) **P/TRD/2023/03500** **Location:** The Old Malthouse School High Street Langton Matravers BH19 3HB **Proposal:** Fell one dead pine. Remove dead section of adjacent pine.
 - c) **P/FUL/2023/02662** **Location:** 27 The Kings Arms High Street Langton Matravers BH19 3HA **Proposal:** Erect single storey extension and carry out minor internal alterations.
 - d)
2. Make decisions as above:
3. Decisions since last meeting: None.
4. Any other Planning Matters: None.

1. **Relevant Correspondence received:**
 - a. ***Information received on Dorset dog related PSPO consultation.***
 - b. Information received on process for registering Councillors' Dol.
 - c. Copy of slides received from Emergency Planning Exercise
 - d. CPRE newsletter with reference to rooftop solar campaign.
 - e. Mosterton Paris Council request for info to support 20mph campaign.
 - f. Invitation to a bugle breakfast with C co 6th Battalion rifles in Poole
 - g. ***Updated information on D Day 80th Anniversary (2024).***
 - h. ***Information on SSE's resilience and community grants.***
2. **Actions Taken:**
 - a. Annual accounts (AGAR) submitted to external auditor
 - b. Leaving procedures for Jenny Marshall Completed.
 - c. Candidates for Parish Clerk interviewed (see agenda item 14)
 - d. New IT advisor identified and review underway
 - e. Various letters sent to allotment holders (see agenda item 15)
 - f. Copy RoSPA report sent to St Georges School
3. **Items Pending**
 - a. Consultation on Community Asset Status for tennis OMH courts
 - b. Obtaining further quotes from broadband providers.
 - c. Advice being sought from IT advisor on new computer hardware.
 - d. Advice being sought from IT advisor on new computer software
 - e. Scribe accounting system on hold until new computer in place and bank transfer complete.
 - f. DAPTC membership survey awaiting new Clerk.
 - g. Registration of Councillors' Dols awaiting new Clerk
 - h. Arranging installation of smart meter awaiting new clerk.
4. **Item requiring Council comment/approval.**
 - a. See items marked in ***bold italics*** above.

The final date for receipt of correspondence to be included on the agenda for the next Full Council Meeting is Tuesday 8th August 2023 (i.e. 7 working days before the meeting).