

Parish Council of Langton Matravers

MINUTES OF THE PARISH COUNCIL MEETING OF LANGTON MATRAVERS PARISH COUNCIL HELD ON THURSDAY 10TH AUGUST 2023 IN THE VILLAGE HALL. THE MEETING COMMENCED AT 7.00PM

PRESENT:

Cllr **Knight** (Chairman), Cllr **Christie** (Vice Chairman), Cllr **Loudoun**, Cllr **Pearson**, & Cllr **Vaughan-Arbuckle**.

IN ATTENDANCE:

Cllr **Brooks** (Dorset Council), & Michelle **Harrington** (Clerk)
1 Member of Public

ABSENT:

Cllr **Golob**, Cllr **Sutton** & Mr **Clarke** (National Trust)

It was noted this meeting is being recorded. All recordings will be deleted once the draft minutes are typed.

0823-1. WELCOME THE NEW CLERK

Michelle Harrington was welcomed as the new Clerk, Responsible Financial Officer and Burial Authority Clerk for Langton Matravers Parish Council.

The clerk stated her intention was to work a couple of hours each day, with one day a week from the office in Langton Matravers. It was stated the contact telephone number for the Clerk would not change Telephone 01929 425100, this number will be re-directed to her home office landline presently). It was stated the Clerk has a new email address clerk@langtonmatravers-pc.gov.uk.

All Councillors were reminded to set up their gov.uk email address, as soon as possible.

Action: Councillors to set up their gov.uk email address.

0823-2. APOLOGIES FOR ABSENCE

Apologies have been received from Cllr Golob, Cllr Sutton & Mr Clarke (National Trust) and accepted by all.

0823-3. DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO ITEMS ON THE AGENDA

No declaration was made. NB this does not preclude any later declarations.

0823-4. NATIONAL TRUST REPORT

An email was disseminated from Mr Clarke to Councillors before the meeting this was noted.

It was noted Mr Clarke has offered a meeting with the Activity providers, the National Trust and the Parish Council to discuss various issues including parking.

It was agreed to talk to Mr Clarke during the September meeting to discuss the proposed meeting.

It was noted Cllr Christie & the Clerk already attend meetings twice a year with the Activity companies and this would continue, in conjunction with the above.

0823-5. DORSET COUNCILLOR'S REPORT

Cllr Brooks gave a verbal report, noting there were no specific items within the generic report which directly affected Langton Matravers. This was noted.

Q: Elections: concerns were raised, primarily due to the age demographic, that a number of people will find it difficult to respond to the recent Election email from Dorset Council.

A: Cllr Brooks stated systems are already in place to support people with limited or no access to technology.

Q: Consultation for Dorset Housing Strategy. The strategy states it is a 5-year strategy but the Local plan usually last 15 years, how will this work?

A: Although the Local Plan usually run for 15 years, they can become outdated, therefore Dorset Council is putting strategies in place to aid the plan. It is likely in the lifetime of the Local Plan there will be three 5-year Housing Strategies.

0823-6. PUBLIC PARTICIPATION

The meeting was adjourned.

A member of the public wished to inform the Parish Council that the state of the village highways from Crack Lane to Serrells Mead is in poor keeping. It was stated on several occasions cars had been witnessed going over the white lines to avoid the overgrown hedges. This is a serious cause for concern especially at the junction of Steppes Hill, as vehicle users cannot see clearly when attempting joining the main road.

Manor Farm field was also mentioned where Sycamore trees were recently removed, saplings are now growing on the edge of the Highway by the wall.

The meeting was reconvened.

0823-7. MATTERS ARISING FROM PUBLIC PARTICIPATION

It was noted both these issues would be reported to Dorset Council via the portal.

Action: Cllr Vaughan-Arbuckle to take photos of effected areas and submit to Dorset Council Highway via the portal.

0823-8. PLANNING MATTERS

0823-8(1a)

P/TRT/2023/04047

Location: 1 Spyway Mews Durnford Drove Langton Matravers BH193JD.

Proposal: T1 Sycamore - Reduce lowest limb growing towards dwelling by up to 2.5m. T2 Sycamore - Reduce lowest limb growing directly above T1 lowest limb by up to 2m to blend in with T1. T3 Sycamore - Remove lowest dog-legged limb growing over dwelling and reduce limb directly above by 1.5m. T4 Sycamore - Reduce lowest limb on dwelling side by up to 2m. T5 Sycamore - Coppice, leaning towards dwelling, leaving a 1.2m stump for regeneration. T6 Sycamore - Remove lowest limb on dwelling side and reduce limb directly above by up to 3m to suitable growth point. T7 Sycamore – Reduce lowest limb on dwelling side by up to 3m to suitable growth points and reduce higher canopy directly above by up to 1.5m. T8 Sycamore - Small diameter - Reduce high canopy on dwelling side by up to 2m to suitable growth points.

Comment: No objection

0823-8(1b)

P/TRT/2023/03986:

Location: Spyway Orchard - adjacent to 4 Spyway Mews, Langton Matravers, BH19 3BQ

Proposal: (A) Sycamore stems x3 - Fell. (B) Sycamore - Fell. Replant with two fruit trees in Aster's land away from boundary of 4 Spyway Mews. Alternative work, if felling is not considered appropriate - Reduce crowns of the Sycamores back to boundary line of 4 Spyway Mews. c) P/HOU/2023/04121: Location: Tykes Fold Toms Field Road Langton Matravers Dorset BH19 3HN Proposal: Convert loft space and install pitched roof dormers & roof windows. Extend rear patio to include new steps. Alterations to windows & doors.

Comment: No objection, subject to a minimum of 4 fruit trees being re-planted.

0823-8(1c)

P/HOU/2023/04121:

Location: Tykes Fold Toms Field Road Langton Matravers Dorset BH19 3HN

Proposal: Convert loft space and install pitched roof dormers & roof windows. Extend rear patio to include new steps. Alterations to windows & doors.

Comment: No objection as in keeping with surrounding area.

0823-8(2)

PLANNING DECISIONS

Please see comments above

ACTION: Clerk to submit planning decisions to Dorset Council.

0823-8(3)

DECISIONS SINCE LAST MEETING

The following was noted:

- a) P/TRC/2023/03121(Rose Cottage) granted
P/TRD/2023/03500 (The Old Malthouse School) granted
- b) P/LBC/2023/02914 (Langton Manor Farm House) granted

0823-8(4)

ANY OTHER PLANNING MATTERS

No other planning matters were raised.

0823-9. MINUTES FROM PREVIOUS MEETING

The minutes from the full council meeting held on Thursday 13th July 2023 were approved and signed as a correct record of the meeting. (LGA 1972, SCHEDULE 12, PARA 41(1))

0823-10. MATTERS ARISING FROM THE PREVIOUS MINUTES (NOT COVERED ELSEWHERE ON THE AGENDA).

- a. Paragraph seven of the previous minutes. It was stated the Reggae festival was better organised this year, when a cause of concern was made action was taken much quicker than in previous years.
- b. Previous planning applications: It was asked if previous planning application decisions had been submitted to Dorset Council.
It was stated last month's comments have not yet been submitted.
Action: Clerk to submit July planning comments to Dorset Council.
- c. Paragraph ten of the previous minutes. To date no update has been received from Cllr Brooks on either the Heavy Quarry Vehicles or Wessex water main replacement.
Action: Clerk to contact Cllr Brooks and ask for an update.
- d. Disappointed was noted that not all the grass has been strimmed back to the wall in the Cemetery.
Action: Clerk & Cllr Pearson to meet with Ian Bugler

0823-11. CLERK'S REPORT

0823-11(1) The following correspondence received was noted:

- a. Confirmation that insurance has been renewed.
- b. Notice from Maverick's Trails running event, 15th June 2024.
- c. Dorset have launched a Housing Strategy consultation.
- d. NALC has launched a training event to encourage residents to stand for election as Parish Councillors.
- e. Invitation to join "Action for Health and Social Care in Purbeck".
- f. PTAG response to SWR proposed ticket office closures.
- g. CPRE newsletter (including concerns about Dorset's Housing Strategy).

0823-11(2) Actions taken in the last month was noted:

- a. Provided answers to external auditor queries.
- b. Michelle Harrington and Chair have held initial induction meeting.
- c. New IT advisor appointed.
- d. New Computer hardware and SW acquired and set up.
- e. New email addresses set up.

0823-11(3) Items pending was noted:

- a. Consultation on Community Asset Status for tennis OMH courts
- b. Obtaining further quotes from broadband providers.
- c. Scribe accounting system on hold until new computer in place and bank transfer complete.
- d. DAPTC membership survey awaiting new Clerk.
- e. Registration of Councillors' Dols awaiting new Clerk
- f. Arranging installation of smart meter awaiting new clerk.

It was noted a sanitary bin for the disabled toilets had already been approved but is not listed. Also, the required PAT testing is missing.

Action: Clerk to arrange for a Sanitary bin for the disabled toilets.

Action: Clerk to confirm when PAT testing will be carried out.

0823-11-(4) Item requiring Council comment/approval.

0823-11(1c). Dorset have launched a Housing Strategy consultation.

Action: Clerk to email all three documents (Strategy, Questionnaire & CPRE document) to all Councillors.

Action: Clerk to put in Dubber that Langton Matravers Parish Council will be agreeing comments for the questionnaire at the next meeting, and welcome any resident who may wish an have input.

0823-11(1d). NALC has launched a training event to encourage residents to stand for election as Parish Councillors.

It was noted the possible NALC training date maybe October 2024.

Action: Clerk to create an advert to fill Councillor vacancies. To place on website, noticeboards, social media and print as flyers for distribution at local events.

0823-11(1e). Invitation to join "Action for Health and Social Care in Purbeck".

Action: Ask Cllr Sutton if she would like to attend and input on behalf of Langton Matravers Parish Council into the Action for Health and Social Care in Purbeck meetings.

0823-12. CHAIRMAN'S ANNOUNCEMENTS.

A verbal report was given by Cllr Knight as Chairman of Langton Matravers Parish Council.

0823-13. HIGHWAYS REPORT (INCLUDING FOOTWAYS).

A verbal report was given by Cllr Vaughan-Arbuckle.

The Wessex Water proposal was disseminated via email to all Councillors. It was agreed Cllr Vaughan-Arbuckle is authorised to reply to Wessex Water and invite them to the October PC meeting.

Action: Cllr Vaughan-Arbuckle to invite a Wessex Water representative from Wessex Water to the October Parish Council meeting.

It was stated the agreed signage for Spyway had still not been installed. Noting the original contractor authorised to make and install the signs have since withdrawn and a new contract is having to be re-issued.

Action: It was agreed Cllr Vaughan-Arbuckle contact an Astra representative about the signage and if no signage is in place by the end of the month, to escalate higher within Aster.

Cllr Vaughan-Arbuckle stated he attended a meeting with Stephen Mephram earlier today. A verbal report was given.

Action: Council support Cllr Vaughan-Arbuckle continuing to investigate Highways improvements (Malthouse junction and pavement in front of church) with Stephen Mephram.

Pavements: It was noted Dorset Council is going to talk to the heritage department to see what materials are acceptable to repair the pavement outside the Church. Dorset Council will report back costings to the Parish Council.

A member of public (MOP) contacted Cllr Christie informing of a broken water cover outside the pub. It was believed as yellow spray marking had recently been added, this issue has already been reported to Dorset Council.

Action: Cllr Vaughan-Arbuckle to investigate.

0823-14. COMMUNITIES REPORT

A report written by Cllr Sutton was read aloud by Cllr Pearson this was noted.

It was requested the installation of a dog waste bin be discussed for the top of the village.

It was agreed not to pursue the request for an additional dog waste or general waste bin at the top of the village as historically this has led to holiday makers and others leaving their rubbish by these bins which are subsequently torn apart by badgers and foxes causing significant messes.

0823-15. AMENITIES REPORT

A verbal report was given by Cllr Pearson.

It was noted the Allotment Open Event was held on 6th August, with positive feedback received during the day. To date this year there are 6 new plot holders and all new holders are from Langton Matravers. 1 plot is under review.

Action: Clerk to write to Allotment association representative to congratulate on a successful event on the 6th August.

0823-16. EMERGENCY PLANNING REPORT

A verbal report was given by Cllr Vaughan-Arbuckle.

It was noted Cllr Vaughan-Arbuckle and Cllr Pearson attended a meeting with Claire Jennings, Dorset Council Resilience officer.

During future meetings it was proposed to allocate zones within the village. Within each zone there will be one main contact who can then start the chain reaction of informing all those in need to help depending on the emergency.

It was stated a list of equipment had been identified as needed:

1. A 5-kW petrol generator (location for storage of a generator is being investigated)
2. Four 2-way radio set's (Radio suitability will be investigated)
3. Six High vis vests or jackets.

It was agreed to allocated £1,000 in earmarked reserves within the forecast expenditure for Emergency planning.

Action: Clerk to add £1,000 for "Emergency planning" to ear marked reserves in the 24-25 Budget.

0823-17. REPORT ON BANKING AND OFFICE SYSTEMS

It was stated Cllr Golob has been working with Wizzbits dealing with the new computer and email system and the Clerk has an appointment to meet them on Monday 14th August at 11am.

0823-18. THREE NORTHS

A verbal report was given by Cllr Vaughan-Arbuckle.

0823-19. FINANCIAL MATTERS:

A written report was submitted before the meeting, detailing the monthly expenditure, income, and bank balances.

It was noted:

1. The bank balance on 31st July was £73,786.67.
2. There was an addition to Council funds in July of £30.00.
3. The combined total expenditure was £2,109.11 (Noting a payment to NEST may vary).
4. The credit on the HMRC account is now reduced to £14.60.

Action: Cllr Knight to process payments within Unity as the Unity Bank are processing the Clerks log in application.

0823-20. DATE OF NEXT MEETING

The next meeting:

Date: Thursday 14th September 2023

Location: Langton Matravers Village Hall

Time: 19:00

It was noted Dr Mary Sparkes will be the Locum Clerk for the September meeting.

Closed at 20.47