

Notice of the next Council Meeting.

Parish Council Office: 1A The High Street, Langton Matravers, Dorset BH19 3EU

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960) & Local Government Act 1972 s100

Parish Councillors,

You are hereby summoned to attend the following meeting:

| | |
|---------------|--|
| Meeting of... | The Full Council: Langton Matravers Parish Council |
| Time... | 19:00hrs |
| Date... | Thursday 14 th September 2023 |
| Place... | Langton Matravers Village Hall |

County Councillor, the National Trust and Members of Public are cordially invited to join the meeting

Yours faithfully



Michelle Harrington Parish
Clerk & RFO

7th September 2023

AGENDA

- 0923-1. APPOINTMENT OF LOCUM CLERK**
To accept Dr Mary Sparks as locum Clerk for the September 2023 meeting.
- 0923-2. APOLOGIES FOR ABSENCE**
To receive apologies of absence and to approve the reasons given. (Local Government Act (LGA) 1972 s85 (1))
- 0923-3. DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO ITEMS ON THE AGENDA**
Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)
- 0923-4. NATIONAL TRUST REPORT**
To receive a report from the National Trust.
- 0923-5. DORSET COUNCILLOR'S REPORT**
To receive report from the South East Purbeck Ward Member of Dorset Council.
- 0923-6. PUBLIC PARTICIPATION.**
Questions from members of public.
- 0923-7. MATTERS ARISING FROM PUBLIC PARTICIPATION.**
To discuss any matter arising from the Public Participation agenda item.
- 0923-8. PLANNING AND LICENSING MATTERS – APPENDIX**
To receive and consider all planning and licensing matters.
- 0923-9. DORSET'S HOUSING STRATEGY – APPENDIX**
To discuss and agree Langton Matravers Parish Council official response to the consultation.
- 0923-10. PREVIOUS MEETING MINUTES – APPENDIX**
To confirm the minutes of the last Council meeting. (LGA 1972 sch 12, para 41(1))
- 0923-11. MATTERS ARISING FROM THE MINUTES (NOT COVERED ELSEWHERE ON THE AGENDA).**
To note any matters arising from the minutes not covered elsewhere on the agenda.

0923-12. CLERKS REPORT: - APPENDIX

To discuss and agree the report and any recommendations contained within (Full details on individual recommendations are within the Clerks report supporting papers)

- a. Correspondence
- b. Action Log
- c. DAPTC Clerks Conference
- d. New Council Advert
- e. Written Reports

0923-13. FINANCIAL MATTERS - APPENDIX

To discuss financial matters plus any recommendation and agree away forward.

0923-14. CHAIRMAN'S ANNOUNCEMENTS

To receive a report from the meeting Chairman.

0923-15. PORTFOLIO HOLDER / LEAD COUNCILLOR REPORTS

To note any update from:

- a. Ways & Means (including finance, HR, legal & governance)
- b. Planning & Housing
- c. Highways and Transport
- d. Parish Amenities (including Cemetery, allotments, playground and woodland trail)
- e. Parish infrastructure (including street lighting, toilets, bus shelter, parish office and utilities)
- f. Quarries / Agriculture
- g. Community & Communications (including surgery, school liaison & grant application)
- h. Environment and Tourism
- i. Emergency Planning.

Planning, Treeworks & Other Applications.

Planning Applications:

No planning applications have been received.

Treeworks Application

- | | | |
|---|-----------------|--|
| 1 | Application No: | P/TRT/2023/05106 |
| | Location: | Langton House Durnford Drove Langton Matravers BH19 |
| | Proposal: | Tree works as specified in Dorset Council tree survey dated 29/03/2023. Replanting details to be confirmed. |
| | Comments Due: | 26th September 2023 |
| | Comment: | |

Other Applications

No other applications have been received.

| Meeting Discussed | Planning App Number | Location | Proposal | Comment Due Date | Submitted | Comment | Decision | Decision Date | Noted at Meeting |
|-------------------|---------------------|---|---|------------------|-----------|--------------|-------------|---------------|------------------|
| Sep-23 | P/TRT/2023/05106 | Langton House Durnford Drove Langton Matravers BH19 | Tree works as specified in Dorset Council tree survey dated 29/03/2023. Replanting details to be confirmed. | 26 Sep 23 | | | | | |
| Aug-23 | P/TRT/2023/04047 | 1 Spyway Mews Durnford Drove Langton Matravers BH19 3JD. | T1 Sycamore - Reduce lowest limb growing towards dwelling by up to 2.5m. T2 Sycamore - Reduce lowest limb growing directly above T1 lowest limb by up to 2m to blend in with T1. T3 Sycamore - Remove lowest dog-legged limb growing over dwelling and reduce limb directly above by 1.5m. T4 Sycamore - Reduce lowest limb on dwelling side by up to 2m. T5 Sycamore - Coppice, leaning towards dwelling, leaving a 1.2m stump for regeneration. T6 Sycamore - Remove lowest limb on dwelling side and reduce limb directly above by up to 3m to suitable growth point. T7 Sycamore - Reduce lowest limb on dwelling side by up to 3m to suitable growth points and reduce higher canopy directly above by up to 1.5m. T8 Sycamore - Small diameter - Reduce high canopy on dwelling side by up to 2m to suitable growth points. | 14 Aug 23 | x | No Objection | TPO Consent | 29 Aug 23 | Oct-23 |

| Meeting Discussed | Planning App Number | Location | Proposal | Comment Due Date | Submitted | Comment | Decision | Decision Date | Noted at Meeting |
|-------------------|---------------------|---|--|------------------|------------|---|--------------|---------------|------------------|
| Aug-23 | P/TRT/2023/03986 | Spyway Orchard - adjacent to 4 Spyway Mews, Langton Matravers, BH19 3BQ | (A) Sycamore stems x3 - Fell. (B) Sycamore - Fell. Replant with two fruit trees in Aster's land away from boundary of 4 Spyway Mews. Alternative work, if felling is not considered appropriate - Reduce crowns of the Sycamores back to boundary line of 4 Spyway Mews. c) P/HOU/2023/04121: Location: Tykes Fold Toms Field Road Langton Matravers Dorset BH19 3HN Proposal: Convert loft space and install pitched roof dormers & roof windows. Extend rear patio to include new steps. Alterations to windows & doors. | 03 Aug 23 | 03/08/2023 | No objection, subject to a minimum of 4 fruit trees being re-planted. | | | |
| Aug-23 | P/HOU/2023/04121 | Tykes Fold Toms Field Road Langton Matravers Dorset BH19 3HN | Convert loft space and install pitched roof dormers & roof windows. Extend rear patio to include new steps. Alterations to windows & doors. | 24 Aug 23 | 16/08/2023 | No objection as in keeping with surrounding area. | | | |
| Jul-23 | P/ TRC/2023/03592 | Hideaway The Hyde Langton Matravers BH19 3HE. | T1 Cherry - Remove all dead wood. Reduce back from house by 1-2m. T2 Crab apple - Remove dead wood. Reduce whole crown by 1-2m. T3 Apple - Reduce crown by 1-2m. T4 Lilac - Remove 2x dead branches. Reduce by 1-2m. T5 Tamarisk - Reduce back from garage by 2-3m trimming the rest of the tree by 0.5-1m. | 14 Jul 23 | x | No Objection | No Objection | 17 Jul 23 | Oct-23 |

| Meeting Discussed | Planning App Number | Location | Proposal | Comment Due Date | Submitted | Comment | Decision | Decision Date | Noted at Meeting |
|-------------------|---------------------|---|---|------------------|------------|--|----------|---------------|------------------|
| Jul-23 | P/FUL/2023/02662 | 27 The Kings Arms High Street Langton Matravers BH19 3HA | Erect single storey extension and carry out minor internal alterations. | 09 Sep 23 | 15/08/2023 | No Objection, but a full assessment of the ventilation (for the Kitchen) should be undertaken, including noise and smell to adjoining and nearby properties. Waste Provision has been omitted from the plans and this must be addressed as a matter of Urgency. Officers should ensure that parishioners' comments on P/LBC/2023/02 are taken into account in relation to this application. | | | |

| Meeting Discussed | Planning App Number | Location | Proposal | Comment Due Date | Submitted | Comment | Decision | Decision Date | Noted at Meeting |
|-------------------|---------------------|---|---|------------------|------------|---|----------|---------------|------------------|
| Jun-23 | P/LBC/2023/02663 | 27 the King's Arms High Street Langton Matravers BH19 3EU | Erect single storey extension and carry out minor internal alterations. | 26 Jun 23 | 15/08/2023 | No Objection. It was noted that the Public notice of development from DC had not arrived in time for the applicant to be able to display it in a timely manner: ACTION: Cllr Brooks to take back to Planning Dept. | | | |
| Jun-23 | P/HOU/2023/02912 | Langton Manor Farm House Langton Matravers Swanage BH19 3EU | Construct higher replacement roof to utility room and garage / studio with roof lights. Repair and insulation of Purbeck slate roofs. | 04 Jul 23 | x | No Objection. | Granted | 08 Aug 23 | Oct-23 |
| Jun-23 | P/LBC/2023/02913 | Langton Manor Farm House Langton Matravers Swanage BH19 3EU | Construct higher replacement roof to utility room and garage / studio with roof lights. Repair and insulation of Purbeck slate roofs. | 04 Jul 23 | x | No Objection. | Granted | 08 Aug 23 | Oct-23 |
| May-23 | P/FUL/2022/07055 | Langton Manor Farm House Langton Matravers BH193EU highway with gate. | Form driveway, from approved new access from highway to dwelling and parking spaces. Alterations and repair to walls. Form pedestrian access from | 20 Jun 23 | x | No Objection. | | | |
| May-23 | P/LBC/2022/07056 | Langton Manor Farm House Langton Matravers BH193EU | Form driveway, from approved new access from highway to dwelling and parking spaces. Alterations and repair to walls. Form pedestrian access from highway with gate | 20 Jun 23 | x | No Objection. | | | |

| Meeting Discussed | Planning App Number | Location | Proposal | Comment Due Date | Submitted | Comment | Decision | Decision Date | Noted at Meeting |
|-------------------|---------------------|--|--|------------------|-----------|---|------------------------|---------------|------------------|
| May-23 | P/HOU/2023/02084 | Durlsmere The Hyde Langton Matravers BH19 3HE | Erect rear garden room/studio and alter existing decking. | 01 Jun 23 | x | No Objection. | Granted | 21 Apr 23 | Oct-23 |
| May-23 | P/TRC/2023/02267 | Hill View Cottage Old Malthouse Lane Langton Matravers BH19 3JA | Bird Cherry - Reduce crown size - reduce height by approximately 3 metres and the lateral branches by approximately 1.5 metres. | 17 May 23 | x | No Objection. | No Objection | 21 Apr 23 | Oct-23 |
| May-23 | P/TRC/2023/02309 | Little Durnford Old Malthouse Lane Langton Matravers BH19 3JA | T1 Cypress - Fell to ground level. T2 Pine - Fell to ground level. | 10 May 23 | x | No Objection. | No Objection | 18 Apr 23 | Oct-23 |
| Apr-23 | P/NMA/2023/01406 | Spyway Orchard Durnford Drove Langton Matravers BH19 3HG | Non material amendment to 6/2018/0606 (Rural exception site for a development of 28 dwellings (22 affordable and 6 open market) - Reserved Matters - access, layout, appearance, scale & landscaping) to incorporate a covered cycle parking | 09 Mar 23 | x | No Objection: stipulate that cycle parking shed should be green | Granted | 12 May 23 | Oct-23 |
| Apr-23 | P/HOU/2023/00610 | Garfield Cottage High Street Langton Matravers BH19 3HA | First floor pitched roof extension to form additional bathroom. Internal remodelling to create open plan kitchen dining and glazed door access to rear patio. Remodelled external landscaping to create revised patio areas. | 03 Apr 23 | x | No Comment. | Granted | 05 May 23 | Oct-23 |
| Apr-23 | P/PABA/2023/01655 | New Barn Harmans Cross BH19 3DX | Calf rearing shed to measure 18.4m in length by 6.1m breadth with a height to eaves of 3.7m | 22 Mar 23 | x | No Comment. | Prior Approval Refused | 04 Apr 23 | Oct-23 |

Housing Strategy

Evidence Base – July 2023



Dorset
Council



Home in on
Housing

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Context: Life in Dorset

This document evidences the data used to inform the Housing Strategy. It supports decisions on the key objectives and actions in the implementation plan. The data is for the Dorset Council area. Compiled from:

- 2021 Census
- NOMIS
- council strategies and plans
- information from council departments and partner agencies

Population

There are 379,850 people living in the Dorset council area and this is likely to grow by 7% over the next decade. 216,750 people live in urban areas and 162,830 live in rural areas.

Higher than any other unitary authority, 30% of Dorset's population are 65 and over and 8% are 80 or older.

78% of Dorset working age residents are economically active (someone who is working) with a median wage of £29,200.

22% of our residents are economically inactive (defined by people not in employment who have not been seeking work within the last 4 weeks and/or are unable to start work within the next 2 weeks).

Someone is economically inactive if they:

- are studying
 - are retired
 - have sickness or a disability that means they cannot work
 - have caring responsibilities
 - someone who is unemployed but could work
- Of our residents:
- 75,000 have a disability
 - 32,200 have a long-term health condition
 - 35,000 provide unpaid care

Dorset has 11 areas with a high level of deprivation.

10 of these are in Weymouth and Portland, one is in the former West Dorset area.

Household make-up

Of our households:

- 66% are single people and couples with no children
- 22% have dependent children
- 9% have non-dependent children
- 3% are not related to each other for example students sharing a home

Occupancy type

70% of Dorset homes are owner occupied. This is higher than the national average of 62.5%.

17% of homes are private rented. 12% are owned by social housing providers for example housing associations. Shared ownership makes up just 1% of property tenure.

Rental costs

The average monthly rent for a:

- privately rented property is £816
- for a housing association it is £605.80

Both of which are higher than the national average.

Local Housing Allowance is the amount of housing rent support people can receive. A national freeze was put in place in April 2016 and was due to last for 4 years. In 2020, despite a small raise, it was frozen again in real cash terms. The freeze remains in place until March 2024.

At the same time, private rents have increased nationally by 4.4% whilst real time earnings have reduced by 3.3%.

The difference between Dorset average private rent and local housing allowance is:

| Property Type | Average Rent | Local Housing Allowance |
|-------------------------|--------------|-------------------------|
| Room in shared property | £413 | £346 |
| 1 Bedroom | £638 | £518 |
| 2 Bedroom | £816 | £648 |
| 3 Bedroom | £1,017 | £792 |
| 4+ Bedroom | £1,571 | £1,047 |

Homeownership costs

The average cost to buy a house in Dorset has risen to £325,000. This is 11 times the average Dorset wage. Since 2018 Dorset property prices have risen by more than 30%.

Housing need: Enabling residents to live safe, healthy, independent lives in homes that meet their needs.

Social housing waiting list

As of April 2023, there were 4,488 households registered on our housing register. This is the waiting list for social housing. 83% seeking general needs rented housing and 17% seeking older persons, sheltered housing.

Bedroom need

Of those on the waiting list:

- 50% need a one bedroom property
- 25% need a two bedroom property
- 25% need a three or more bedroom property

The census says 3,496 households with dependent children live in overcrowded conditions. 757 of these have joined the waiting list for social housing.

Whilst the biggest need is for smaller properties, families needing larger homes often wait longer to move. This is because larger family homes rarely become available. During the 12 months to March 2023, twenty properties with 4 or more bedrooms were let.

Assessment for priority

Following

- 51% have a low housing need
- 25% have a high or urgent housing need

Half of emergency homeless households were seeking one-bedroom properties. A quarter needed 2 bedrooms. This reflected the bedroom needs of those on the housing waiting list.

Supported and specialist housing needs

To identify housing need we:

- carry out a Care Act Assessment
- complete an accommodation needs form

Up to June 2023, 480 assessments have taken place and show the following needs:

- 30% for people with mental health issues
- 30% for people with learning disabilities
- 10% for people with physical support needs
- 14% relate to the needs of children with 5.6% of those for disability 16% of forms returned with no identified need.

Almost half the demand is for self-contained units. This could be either as part of a clustered scheme with shared access, or self-contained.

42% could live with others.

More than half of those assessed have an immediate need for housing. In particular for those aged 18 to 25 and 40 to 65.

180 people say they have difficulties with their current housing.

Almost 55% have accessibility or mobility needs.

38% need access to open outdoor space. A further 25% need access to a private, accessible, or secure garden.

We are still working on a more complete picture of supported and specialist housing need.

Children and young people

Over the next 5 years:

- 103 young people will have housing needs
- 20 of these will need a single person service
- 11 need accessible properties
- most have support needs around mental health, followed by support with learning disability
- 87 have mobility and accessibility needs As of April 2023, there were:
 - 518 young people leaving care
 - 390 of whom need settled accommodation
 - 318 who are due to leave care during the lifetime of this strategy

Older person accommodation

There are 22,258 older residents living in Dorset who have a life limiting condition.

These impact their ability to manage the activities of daily living.

By 2038, we expect that 8,946 more older people will develop these long-term conditions.

Currently, 8,708 of Dorset's older people have a dementia related condition. 22,194 have significant mobility challenges.

We expect these figures to rise by more than 40% in the next 10 years.

1,100 residents receive funded homecare.

Housing supply: Driving the delivery of homes people need and can afford to live in.

Housing in Dorset

Housing in Dorset is made up of:

- 23% detached properties
- 17% semi-detached
- 21% terraced
- 16% flats & maisonettes
- 19% bungalows
- 4% annexes, houseboats, or mobile homes

Social housing

There are 52 providers of social housing in Dorset. Together they own 12% of the homes in Dorset.

Housing in Dorset as of March 2022:

- 16,667 units of general needs housing
- 4,768 units of sheltered, older persons or supported housing
- 1,467 units of low-cost home ownership properties, including shared ownership Social housing

provider rents in Dorset are higher than the national average.

Average weekly rents:

- £115.16 one-bedroom rent
- £139.83 two bedrooms rent
- £136.30 three bedrooms rent
- £202.11 for four or more bedrooms

Projected housing demand

A housing needs assessment was completed in November 2021. This sets the level of new housing needed to match current and future population needs.

The report projected the needs for affordable housing. Find out [what 'affordable housing' means](#).

Projected needs for the provision of affordable housing in our area 1,757 new units per

year broken down as:

- 990 rented
- 767 home ownership

Over the 5-year lifetime of the strategy this equals:

- 4,950 rented homes
- 3,835 home ownership Of the rented:
 - 39% should be one-bedroom units
 - 35% two bedrooms
 - 24% three bedrooms
 - 2% for four or more bedrooms
- 21% should be one-bedroom units
- 40% two bedrooms
- 29% three bedrooms
- 10% for four or more bedrooms

Projected specialist housing needs (to 2039) Dorset will need:

- 2,862 homes with support

- 1,874 homes with care
- 1,023 residential bedspaces
- 1,912 nursing care bedspaces
- 3,663 fully wheelchair accessible properties

Projected housing delivery

More than 600 affordable homes were built during April 2022 and March 2023. This is a record number for Dorset.

Whilst we know there is a healthy number of properties coming, the numbers fall short of the need.

During the lifetime of the strategy, planning has approved:

- 2,124 affordable rented
- 1,330 affordable home ownership
- 6,722 properties for sale on the open market

Housing standards: Improving the quality, standard, and safety of homes.

Enforcement action

Poor housing has a big impact on health and the wider community.

We work with a range of people to improve housing standards. These include:

- property owners
- landlords
- letting agents
- tenants

In a small number of cases, we take enforcement action. This is to ensure that housing meets minimum standards.

From 2022 to 2023 we took the following action:

- 20 improvement notices (Housing Act 2004)
- 3 prohibition orders (Housing Act 2004)
- 7 electrical safety notices
- 4 financial penalty notices
- 62 minimum energy efficiency compliance notices
- 1 abatement notices (Environmental Health Act 1990)
- 23 formal requirements to supply information

We received 830 service requests about housing conditions. 24% (197) of these were from Housing Association tenants.

Minimum Energy Efficiency Standards project

We actively enforce the Minimum Energy Efficiency Standards (MEES). Private rented properties must have an EPC energy rating of E or above.

If a property cannot reach the minimum standard, landlords can apply for an exemption.

We have checked 87 exemption applications.

Of these:

- 61 are waiting to be resolved

- 26 properties need to be improved before meet the regulations

If a property does not meet the standard or is not exempt, it cannot be used as private rented accommodation.

We contacted every owner of a rented property with a low EPC rating of F or G.

This work led to the improvement of 226 rented properties.

Help to improve properties

We offer financial support to help people improve property standards.

Support includes:

- Disabled Facilities Grant (DFG): up to £45,000 to help disabled people remain independent in their own homes
- Disabled Facilities Loan: up to £25,000 to help applicants for DFGs. Used where the maximum grant is not enough to meet the cost of the works
- Home Loan: Up to £25,000 to bring a property up to the Decent Homes Standard
- Empty Property Loan: up to £25,000 subject to a public benefit test
- Park Home Loan: up to £10,000 to rectify defects
- Energy Efficiency Loan: up to £15,000 for energy efficiency works. This includes solar panels, thermal systems, heat source pumps, biomass, and solid wall insulation **Loans**

We can provide loans to help people improve property standards. From 2022 to 2023 we gave 19 loans for a total of £273,657. The average loan was £14,403. April 2022 to March 2023

| Type of loan | Amount lent | Number of Loans |
|-------------------|-------------|-----------------|
| Homes Repairs | £203,813 | 16 |
| Empty Homes | £60,000 | 2 |
| Energy Efficiency | £9,830 | 1 |
| Total | £273,643 | 19 |

Helping people to live independently in their home

We support residents to remain independent in their homes.

Our Dorset Accessible Homes Service offers:

- financial help
- project management services
- a “one stop shop” for a range of simple and complex adaptations

| Type | Number delivered from 2022 to 2023 | Spend from 2022 to 2023 |
|--|------------------------------------|-------------------------|
| Minor adaptations (grants up to £2,500) | 779 | £371,358 |
| Major adaptations (grants up to £45,000) | 372 | £2,922,536 |

Empty homes

1132 properties have been empty for more than 6 months in Dorset. Many of these will come back into use without us needing to get involved.

We work with owners to bring empty properties back into use when they:

- fall into disrepair
- attract anti-social behaviour To do this we:

- offer advice
- encourage action
- offer loans and incentives

Where this fails, we can take enforcement action. This can mean:

- we take compulsory purchase proceedings. This means that we either buy the property or to force the owner to sell it
- sale of the property

We are currently investigating 68 properties. We are considering 5 for compulsory purchase proceedings.

We aim to get 10 long-term empty properties back in to use each year. Number of properties brought back into use:

- 16 from 2022 to 2023
- 10 from 2021 to 2022

Park homes

There are 50 licensed park home sites in Dorset. They provide around 2200 homes (1.2% of the total housing stock).

Park Homes are an important housing option. They are popular with older people.

Sites must meet required standards. They are inspected to make sure they meet these.

During 2021 to 2022:

- 10 formal inspections took place
- 77 service requests investigated
- £11,524.40 income from annual site licences

Prevention of homelessness: Support, at the right time, to people in crisis to prevent homelessness.

Homelessness demand

Dorset had a 17.5% increase in homeless approaches last year. There were almost 4,000. Some monthly increases were at over 30% compared to the year before. During one period this figure increased to 30%.

The service receives:

- around 670 calls per month. Each call lasts up to 30 minutes
- an average of 2,100 emails each month
- more than 4,000 contacts from their online portal

Front door enquiries resulted in 1,702 homeless assessments (up 17%). This resulted in:

- Prevention duties triggered: 771 cases (up 13%)
- Relief Duties triggered: 1,099 cases (up 62%) Despite these pressures, the service saw a:
- 44% increase in the number of cases where homelessness was prevented
- 67% increase in the number of cases where homelessness was ended

Reasons for homelessness

These are the main reasons people said they were being made homeless.

| Reason given | Number |
|--------------|--------|
|--------------|--------|

| | |
|--|-----|
| Evicted by family | 844 |
| End of private rented accommodation | 557 |
| Relationship breakdown | 328 |
| Victim of Domestic Abuse | 260 |
| End of private rented HMO/Other | 245 |
| Friends no longer willing to accommodate | 217 |
| Loss of social housing | 121 |
| Home no longer suitable (disability) | 114 |

In all, 20 reasons were given. These include:

- release from prison
- evicted from supported housing
- mortgage repossession

The increase has led to placing an average of 129 households into bed and breakfast (B&B) accommodation. This costs £1.5million a year.

We need at least 200 more temporary accommodation units to end our reliance on B&Bs.

[The data](#)

Our evidence base uses the data that was available to us at the time of publication (July 2023).

Housing Strategy Consultation 2023

Overview

Dorset Council is aiming to produce its housing strategy by the end of 2023. Before we do, we want to hear from you. What is important to you when it comes to housing in the Dorset Council area.

We have provided some information about housing in Dorset, which you can read here ([link](#))

What is a Housing Strategy?

A housing strategy is a local housing authority's vision for housing in its area. It sets out objectives on how the council aims to manage and deliver its strategic housing role. Policies about housing issues should reflect the housing strategy.

About You

Q1. Please select the statement that best describes you.

Please tick only one item

| | |
|--------------------------|--|
| <input type="checkbox"/> | Member of the public |
| <input type="checkbox"/> | Dorset Council Councillor |
| <input type="checkbox"/> | Parish or Town Councillor |
| <input type="checkbox"/> | Neighbourhood plan group member |
| <input type="checkbox"/> | Community Land Trust member |
| <input type="checkbox"/> | Community group or charity representative |
| <input type="checkbox"/> | Private rented sector landlord or agent |
| <input type="checkbox"/> | Affordable or Social housing provider |
| <input type="checkbox"/> | Housing support, care, or other housing related service provider |
| <input type="checkbox"/> | Development, construction or planning professional |

Other – Please specify : _____

If you are responding on behalf of a group or organisation, please state the name: _____

Q2. If you are a member of the public, do you live in the Dorset Council area, or have a home here?

Please select only one item

| | |
|--------------------------|-----|
| <input type="checkbox"/> | Yes |
| <input type="checkbox"/> | No |

Q3. Please select the closest Town and Parish area in which you live.

Please select only one item

| | | | | | |
|--------------------------|------------|--------------------------|----------|--------------------------|----------|
| <input type="checkbox"/> | Abbotsbury | <input type="checkbox"/> | Goathill | <input type="checkbox"/> | Shapwick |
|--------------------------|------------|--------------------------|----------|--------------------------|----------|

| | | | | | |
|--|----------------------------|--|----------------------------|--|--------------------------------|
| | Affpuddle and Turnerspudde | | Godmanstone | | Sherborne Town Council |
| | Alderholt | | Gussage All Saints | | Shillingstone |
| | Allington | | Gussage St Michael | | Shipton Gorge |
| | Alton Pancras | | Halstock | | Silton |
| | Anderson | | Hammoon | | Sixpenny Handley and Pentridge |
| | Arne | | Hanford | | South Perrott |
| | Ashmore | | Haydon | | Spetisbury |
| | Askerswell | | Hazelbury Bryan | | St Leonards and St Ives |
| | Athelhampton | | Hermitage | | Stalbridge |
| | Batcombe | | Hilfield | | Stanton St. Gabriel |
| | Beaminster | | Hilton | | Steeple with Tyneham |
| | Beer Hackett | | Hinton | | Stinsford |
| | Bere Regis | | Hinton St Mary | | Stockwood |
| | Bettiscombe | | Holnest | | Stoke Abbott |
| | Bincombe | | Holt | | Stoke Wake |
| | Bishop's Caundle | | Holwell | | Stour Provost |
| | Blandford Forum | | Hooke | | Stourpaine |
| | Blandford St Mary | | Horton | | Stourton Caundle |
| | Bloxworth | | Ibberton | | Stratton |
| | Bothenhampton | | Iwerne Courtney | | Studland |
| | Bourton | | Iwerne Minster | | Sturminster Marshall |
| | Bradford Abbas | | Iwerne Stepleton | | Sturminster Newton |
| | Bradford Peverell | | Kimmeridge | | Sutton Waldron |
| | Bradpole | | Kingston Russell | | Swanage |
| | Bridport Town Council | | Kington Magna | | Swyre |
| | Broadmayne | | Langton Herring | | Sydling St Nicholas |
| | Broadwindsor | | Langton Long | | Symondsburry |
| | Bryanston | | Langton Matravers | | Tarrant Crawford |
| | Buckhorn Weston | | Leigh | | Tarrant Gunville |
| | Buckland Newton | | Leweston | | Tarrant Hinton |
| | Burleston | | Lillington | | Tarrant Keyneston |
| | Burstock | | Littlebredy | | Tarrant Launceston |
| | Burton Bradstock | | Litton Cheney | | Tarrant Monkton |
| | Cann | | Loders | | Tarrant Rawston |
| | Castleton | | Long Bredy | | Tarrant Rushton |
| | Catherston Leweston | | Longburton | | Thorncombe |
| | Cattistock | | Lydlinch | | Thornford |
| | Caundle Marshall | | Lyme Regis | | Tincton |
| | Cerne Abbas | | Lytchett Matravers | | Todber |
| | Chalbury | | Lytchett Minster and Upton | | Toller Fratrum |
| | Chaldon Herring | | Maiden Newton | | Toller Porcorum |

| | | | | | |
|--|-------------------|--|----------------|--|----------------------|
| | Charlton Marshall | | Manston | | Tolpuddle |
| | Charminster | | Mapperton | | Trent |
| | Charmouth | | Mappowder | | Turnworth |
| | Chedington | | Margaret Marsh | | Up Cerne |
| | Cheselbourne | | Marnhull | | Verwood Town Council |
| | Chetnole | | Marshwood | | Wareham St Martin |
| | Chettle | | Melbury Abbas | | Wareham Town Council |

| | | | | | |
|--|---------------------------|--|-----------------------|--|-------------------------------------|
| | Chickerell Town Council | | Melbury Bubb | | Warmwell |
| | Chideock | | Melbury Osmond | | West Chelborough |
| | Chilcombe | | Melbury Sampford | | West Compton |
| | Child Okeford | | Melcombe Horsey | | West Knighton |
| | Chilfrome | | Milborne St Andrew | | West Lulworth |
| | Church Knowle | | Milton Abbas | | West Moors Town Council |
| | Clifton Maybank | | Minterne Magna | | West Orchard |
| | Colehill | | Morden | | West Parley |
| | Compton Abbas | | Moreton | | West Stafford |
| | Compton Valence | | Mosterton | | West Stour |
| | Coombe Keynes | | Motcombe | | Weymouth Town Council |
| | Corfe Castle | | Nether Cerne | | Whitchurch Canonicorum |
| | Corfe Mullen Town Council | | Nether Compton | | Whitcombe |
| | Corscombe | | Netherbury | | Wimborne Minster Town Council |
| | Cranborne | | North Poorton | | Wimborne St Giles |
| | Crichel | | North Wootton | | Winfrith Newburgh and East Knighton |
| | Crossways | | Osborne | | Winterborne Came |
| | Dewlish | | Okeford Fitzpaine | | Winterborne Clenston |
| | Dorchester Town Council | | Osmington | | Winterborne Herringston |
| | Durweston | | Over Compton | | Winterborne Houghton |
| | East Chelborough | | Owermoigne | | Winterborne Kingston |
| | East Holme | | Pamphill | | Winterborne Monkton |
| | East Lulworth | | Piddlehinton | | Winterborne St Martin |
| | East Orchard | | Piddletrenthide | | Winterborne Stickland |
| | East Stoke | | Pilsdon | | Winterborne Whitechurch |
| | East Stour | | Pimperne | | Winterborne Zelston |
| | Edmondsham | | Portesham | | Winterbourne Abbas |
| | Evershot | | Portland Town Council | | Winterbourne Steepleton |
| | Farnham | | Powerstock | | Witchampton |
| | Ferndown Town Council | | Poxwell | | Woodlands |
| | Fifehead Magdalen | | Poyntington | | Woodsford |
| | Fifehead Neville | | Puddletown | | Wool |
| | Fleet | | Pulham | | Woolland |
| | Folke | | Puncknowle | | Wootton Fitzpaine |
| | Fontmell Magna | | Purse Caundle | | Worth Matravers |
| | Frampton | | Rampisham | | Wraxall |
| | Frome St Quintin | | Ryme Intrinseca | | Wynford Eagle |
| | Frome Vauchurch | | Sandford Orcas | | Yetminster |
| | Gillingham Town Council | | Seaborough | | |
| | Glanvilles Wootton | | Shaftesbury | | |

Our vision is to ensure our residents have access to affordable, suitable, secure homes where they can live well and be part of sustainable and thriving communities.

Q4. To what extent do you agree or disagree with this vision?

Please tick only one item

| | |
|--------------------------|---|
| <input type="checkbox"/> | Strongly agree |
| <input type="checkbox"/> | Agree |
| <input type="checkbox"/> | Neither agree nor disagree |
| <input type="checkbox"/> | Disagree - <i>go to Q5 if selected</i> |
| <input type="checkbox"/> | Strongly disagree - <i>go to Q5 if selected</i> |
| <input type="checkbox"/> | Don't know |

Only answer if you selected disagree or strongly disagree at Q4, other go to Q6.

Q5. Please tell us why you disagree with the vision. Please use the space below.

What's important to you?

We have provided some information about housing in Dorset. Please see attached the 'Housing Strategy Evidence Base – July 2023' document for reference.

Q6. We have identified that the following matters are important and we want to know your views on them. Please rate each of the following matters on a scale where 1, is not very important to you to 5, is very important to you.

| | Not very important - 1 | 2 | 3 | 4 | Very important - 5 | No opinion |
|--|------------------------|---|---|---|--------------------|------------|
| Building more social and affordable housing for rent | | | | | | |

| | | | | | | |
|--|--|--|--|--|--|--|
| Homelessness (e.g., people who are at risk of losing their home or have already lost their home) | | | | | | |
| Supporting affordable home ownership for first time buyers and working age people | | | | | | |
| Improving the standard of rented housing | | | | | | |
| Providing specialist housing for older people (e.g, extra care and retirement housing) | | | | | | |
| More homes which are accessible and/or adapted for disabled people | | | | | | |
| Support to help people live independently in their own homes | | | | | | |
| Deliver more community led housing schemes through Community Land Trusts and Neighbourhood Plans | | | | | | |
| More housing to meet the needs of people in their local communities | | | | | | |
| Infrastructure to support new housing development (e.g., road improvements, school places and GP capacity) | | | | | | |
| Protecting historic buildings and local character | | | | | | |
| Design of new homes (e.g., to improve energy efficiency, reduce environmental impact, | | | | | | |
| protect natural environment, and to be easier to adapt to changing needs) | | | | | | |
| Using council land and assets for affordable housing | | | | | | |
| Homes for keyworkers (e.g., NHS staff, care workers) | | | | | | |
| Providing more specialist supported accommodation for children & young people (e.g., young people with physical & learning disabilities) | | | | | | |
| Providing more housing with support for adults. (e.g, for people with, mental health, issues, drug and alcohol issues, physical disability, learning disabilities) | | | | | | |
| Reducing the impact of second homes on availability of housing | | | | | | |
| Reducing the impact of Airbnb on availability of housing | | | | | | |

Q7. Is there anything you think we've missed from the list of statements in the previous question?

Please use the space below.

| |
|--|
| |
|--|

Q8. Please ONLY rank the top 5 that are important to you, with 1 being the most important.

Please number your top 5 choices from the list below.

| | |
|--|--|
| Building more social and affordable housing for rent | |
| Homelessness (e.g., people who are at risk of losing their home or have already lost their home) | |
| Supporting affordable home ownership for first time buyers and working age people | |
| Improving the standard of rented housing | |
| Providing specialist housing for older people (e.g, extra care and retirement housing) | |
| More homes which are accessible and/or adapted for disabled people | |
| Support to help people live independently in their own homes | |
| Deliver more community led housing schemes through Community Land Trusts and Neighbourhood Plans | |
| More housing to meet the needs of people in their local communities | |
| Infrastructure to support new housing development (e.g., road improvements, school places and GP capacity) | |
| Protecting historic buildings and local character | |
| Design of new homes (e.g., to improve energy efficiency, reduce environmental impact, protect natural environment, and to be easier to adapt to changing needs) | |
| Using council land and assets for affordable housing | |
| Homes for keyworkers (e.g., NHS staff, care workers) | |
| Providing more specialist supported accommodation for children & young people (e.g., young people with physical & learning disabilities) | |
| Providing more housing with support for adults. (e.g, for people with, mental health, issues, drug and alcohol issues, physical disability, learning disabilities) | |
| Reducing the impact of second homes on availability of housing | |
| Reducing the impact of Airbnb on availability of housing | |

Objectives

The housing strategy will set out our 5 year aims and objectives for housing in Dorset. Based on the evidence we have been considering the following aims and objectives:

Q9. Are these the right aims and objectives for housing needs?

Housing Need

Key Objective: Enabling residents to live safe, healthy, independent lives in homes that meet their needs.

Aim: We will invest in and provide a selection of housing and support services that promote healthy, safe, and independent lives.

Please select only one item

| | |
|--|------------|
| | Yes |
| | No |
| | Don't know |

Is there anything missing? Please tell us here.

Q10. Are these the right aims and objectives for housing supply?

Housing Supply

Key Objective: Driving the delivery of homes people need and can afford to live in

Aim: We aim to increase the supply of affordable and social housing, which will help to ensure that all residents in Dorset have access to high-quality housing that is affordable to buy or rent. To achieve this, we will work with our partners to identify and support a range of housing options that meet the needs of our community.

Please select only one item

| | |
|--|------------|
| | Yes |
| | No |
| | Don't know |

Is there anything missing? Please tell us here.

Q11. Are these the right aims and objectives for housing standards?

[Housing Standards](#)

Key Objective: Improving the quality, standard, and safety of homes.

Aim: We are committed to improving the quality of housing for everyone by forming strong partnerships, using resources wisely, and making sure that regulations are enforced. ***Please select only one item***

| | |
|--------------------------|------------|
| <input type="checkbox"/> | Yes |
| <input type="checkbox"/> | No |
| <input type="checkbox"/> | Don't know |

Is there anything missing? Please tell us here.

Q12. Are these the right aims and objectives for the prevention of homelessness?

[Prevention of Homelessness](#)

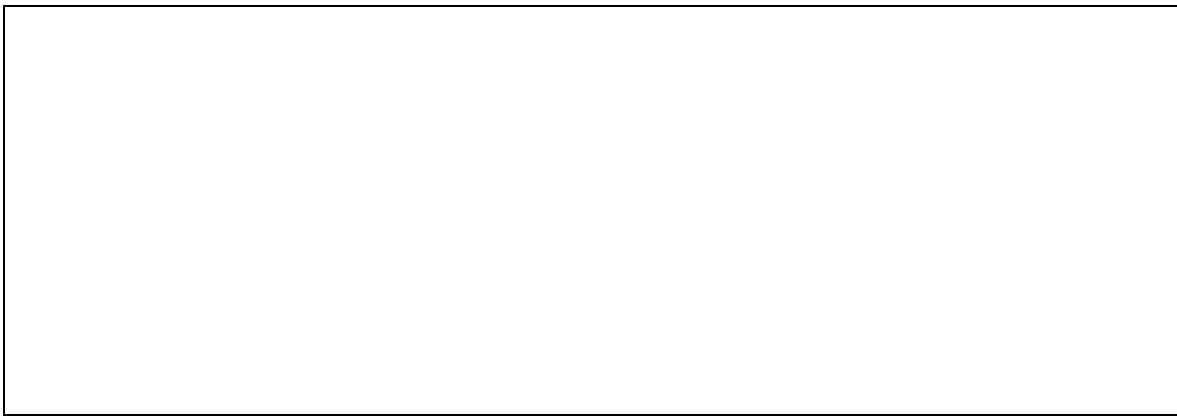
Key Objective: Support, at the right time, to people in crisis to prevent homelessness.

Aim: We recognise that we need to offer a range of housing options for people in crisis, and we are committed to tackling homelessness by providing support and assistance to help people find suitable long-term housing solutions.

Please select only one item

| | |
|--------------------------|------------|
| <input type="checkbox"/> | Yes |
| <input type="checkbox"/> | No |
| <input type="checkbox"/> | Don't know |

Is there anything missing? Please tell us here.



A few more questions about you....

This section is optional. We use it to collect diversity information. This helps to ensure any changes do not unfairly impact specific sectors of the community. It also helps to make sure our consultation response comes from a representative sample of residents.

Q13. Which age group do you belong to?

Please select only one item

| | |
|--------------------------|-------------------|
| <input type="checkbox"/> | Under 18 |
| <input type="checkbox"/> | 19 - 24 |
| <input type="checkbox"/> | 25 – 34 |
| <input type="checkbox"/> | 35 – 44 |
| <input type="checkbox"/> | 45 – 54 |
| <input type="checkbox"/> | 55 – 64 |
| <input type="checkbox"/> | 65 or over |
| <input type="checkbox"/> | Prefer not to say |

Q14. Please state your sex.

Please select only one item

| | |
|--------------------------|-------------------|
| <input type="checkbox"/> | Male |
| <input type="checkbox"/> | Female |
| <input type="checkbox"/> | Prefer not to say |

Q15. The Equality Act 2010 describes a person as disabled if they have a longstanding physical or mental condition that has lasted or is likely to last 12 months; and this condition has a substantial adverse effect on their ability to carry out normal day-to-day activities. People with some conditions (cancer, multiple sclerosis and HIV/AIDS for example) are considered to be disabled from the point that they are diagnosed. Do you consider yourself to be disabled as set out in the Equality Act 2010?

Please select only one item

| | |
|--------------------------|-----------------------------|
| <input type="checkbox"/> | Yes – go to Q16 if selected |
| <input type="checkbox"/> | No |
| <input type="checkbox"/> | Prefer not to say |

Only answer if you selected yes at Q15, otherwise skip to Q17.

Q16. At the previous question you stated you consider yourself to have a disability. Please state the type of disability which applies to you.

Please select all that apply.

| | |
|--------------------------|----------------------------------|
| <input type="checkbox"/> | Attention Deficit Disorder (ADD) |
|--------------------------|----------------------------------|

| | |
|--|---|
| | Attention Deficit Hyperactivity Disorder (ADHD) |
| | Autistic Spectrum Conditions |
| | Blind |
| | Dyscalculia |
| | Dyslexia |
| | Dyspraxia |
| | Deaf |
| | Hearing loss |
| | Long term health condition |
| | Mental health issues |
| | Physical impairment |
| | Sign Language User |
| | Visually impaired |
| | Medical conditions |
| | Mobility issues |
| | Learning disability |
| | Specific learning differences |
| | Wheelchair user |

If you prefer to use another term, please write in: _____

Q17. Which of the following best describes your ethnic origin?

Please select only one item

| | |
|--|----------------------------------|
| | White: British |
| | White: Irish |
| | White: Gypsy |
| | White: Irish Traveller |
| | White: Other |
| | Mixed: White and Black Caribbean |
| | Mixed: White and Black African |
| | Mixed: White and Asian |
| | Mixed: Other |
| | Asian or Asian British: Indian |
| | Asian or Asian British: Pakistan |
| | Asian or Asian British: Chinese |
| | Asian or Asian British: Other |
| | Black or Black British: |
| | Arab |
| | Other ethnic group |
| | Prefer not to say |

If other, please specify here: _____

Thank you for your responses.

Parish Council of Langton Matravers

MINUTES OF THE PARISH COUNCIL MEETING OF LANGTON MATRAVERS PARISH COUNCIL HELD ON THURSDAY 10TH AUGUST 2023 IN THE VILLAGE HALL. THE MEETING COMMENCED AT 7.00PM

PRESENT:

Cllr **Knight** (Chairman), Cllr **Christie** (Vice Chairman), Cllr **Loudoun**, Cllr **Pearson**, & Cllr **Vaughan-Arbuckle**.

IN ATTENDANCE:

Cllr **Brooks** (Dorset Council), & Michelle **Harrington** (Clerk)
1 Member of Public

ABSENT:

Cllr **Golob**, Cllr **Sutton** & Mr **Clarke** (National Trust)

It was noted this meeting is being recorded. All recordings will be deleted once the draft minutes are typed.

0823-1. WELCOME THE NEW CLERK

Michelle Harrington was welcomed as the new Clerk, Responsible Financial Officer and Burial Authority Clerk for Langton Matravers Parish Council.

The clerk stated her intention was to work a couple of hours each day, with one day a week from the office in Langton Matravers. It was stated the contact telephone number for the Clerk would not change Telephone 01929 425100, this number will be re-directed to her home office landline presently). It was stated the Clerk has a new email address clerk@langtonmatravers-pc.gov.uk.

All Councillors were reminded to set up their gov.uk email address, as soon as possible.

Action: Councillors to set up their gov.uk email address.

0823-2. APOLOGIES FOR ABSENCE

Apologies have been received from Cllr Golob, Cllr Sutton & Mr Clarke (National Trust) and accepted by all.

0823-3. DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO ITEMS ON THE AGENDA

No declaration was made. NB this does not preclude any later declarations.

0823-4. NATIONAL TRUST REPORT

An email was disseminated from Mr Clarke to Councillors before the meeting this was noted.

It was noted Mr Clarke has offered a meeting with the Activity providers, the National Trust and the Parish Council to discuss various issues including parking.

It was agreed to talk to Mr Clarke during the September meeting to discuss the proposed meeting.

It was noted Cllr Christie & the Clerk already attend meetings twice a year with the Activity companies and this would continue, in conjunction with the above.

0823-5. DORSET COUNCILLOR'S REPORT

Cllr Brooks gave a verbal report, noting there were no specific items within the generic report which directly affected Langton Matravers. This was noted.

Q: Elections: concerns were raised, primarily due to the age demographic, that a number of people will find it difficult to respond to the recent Election email from Dorset Council.

A: Cllr Brooks stated systems are already in place to support people with limited or no access to technology.

Q: Consultation for Dorset Housing Strategy. The strategy states it is a 5-year strategy but the Local plan usually last 15 years, how will this work?

A: Although the Local Plan usually run for 15 years, they can become outdated, therefore Dorset Council is putting strategies in place to aid the plan. It is likely in the lifetime of the Local Plan there will be three 5-year Housing Strategies.

0823-6. PUBLIC PARTICIPATION

The meeting was adjourned.

A member of the public wished to inform the Parish Council that the state of the village highways from Crack Lane to Serrells Mead is in poor keeping. It was stated on several occasions cars had been witnessed going over the white lines to avoid the overgrown hedges. This is a serious cause for concern especially at the junction of Steppes Hill, as vehicle users cannot see clearly when attempting joining the main road.

Manor Farm field was also mentioned where Sycamore trees were recently removed, saplings are now growing on the edge of the Highway by the wall.

The meeting was reconvened.

0823-7. MATTERS ARISING FROM PUBLIC PARTICIPATION

It was noted both these issues would be reported to Dorset Council via the portal.

Action: Cllr Vaughan-Arbuckle to take photos of effected areas and submit to Dorset Council Highway via the portal.

0823-8. PLANNING MATTERS

0823-8(1a) P/TRT/2023/04047

Location: 1 Spyway Mews Durnford Drove Langton Matravers BH193JD.

Proposal: T1 Sycamore - Reduce lowest limb growing towards dwelling by up to 2.5m. T2 Sycamore - Reduce lowest limb growing directly above T1 lowest limb by up to 2m to blend in with T1. T3 Sycamore - Remove lowest dog-legged limb growing over dwelling and reduce limb directly above by 1.5m. T4 Sycamore - Reduce lowest limb on dwelling side by up to 2m. T5 Sycamore - Coppice, leaning towards dwelling, leaving a 1.2m stump for regeneration. T6 Sycamore - Remove lowest limb on dwelling side and reduce limb directly above by up to 3m to suitable growth point. T7 Sycamore – Reduce lowest limb on dwelling side by up to 3m to suitable growth points and reduce higher canopy directly above by up to 1.5m. T8 Sycamore - Small diameter - Reduce high canopy on dwelling side by up to 2m to suitable growth points.

Comment: No objection

0823-8(1b) P/TRT/2023/03986:

Location: Spyway Orchard - adjacent to 4 Spyway Mews, Langton Matravers, BH19 3BQ

Proposal: (A) Sycamore stems x3 - Fell. (B) Sycamore - Fell. Replant with two fruit trees in Aster's land away from boundary of 4 Spyway Mews. Alternative work, if felling is not considered appropriate - Reduce crowns of the Sycamores back to boundary line of 4 Spyway Mews. c) P/HOU/2023/04121: Location: Tykes Fold Toms Field Road Langton Matravers Dorset BH19 3HN Proposal: Convert loft space and install pitched roof dormers & roof windows. Extend rear patio to include new steps. Alterations to windows & doors.

Comment: No objection, subject to a minimum of 4 fruit trees being re-planted.

0823-8(1c) P/HOU/2023/04121:

Location: Tykes Fold Toms Field Road Langton Matravers Dorset BH19 3HN

Proposal: Convert loft space and install pitched roof dormers & roof windows. Extend rear patio to include new steps. Alterations to windows & doors.

Comment: No objection as in keeping with surrounding area.

0823-8(2) PLANNING DECISIONS

Please see comments above

ACTION: Clerk to submit planning decisions to Dorset Council.

0823-8(3) DECISIONS SINCE LAST MEETING

The following was noted:

- a) P/TRC/2023/03121(Rose Cottage) granted
P/TRD/2023/03500 (The Old Malthouse School) granted
- b) P/LBC/2023/02914 (Langton Manor Farm House) granted

0823-8(4) ANY OTHER PLANNING MATTERS

No other planning matters were raised.

0823-9. MINUTES FROM PREVIOUS MEETING

The minutes from the full council meeting held on Thursday 13th July 2023 were approved and signed as a correct record of the meeting. (LGA 1972, SCHEDULE 12, PARA 41(1))

0823-10. MATTERS ARISING FROM THE PREVIOUS MINUTES (NOT COVERED ELSEWHERE ON THE AGENDA).

- a. Paragraph seven of the previous minutes. It was stated the Reggae festival was better organised this year, when a cause of concern was made action was taken much quicker than in previous years.
- b. Previous planning applications: It was asked if previous planning application decisions had been submitted to Dorset Council.
It was stated last month's comments have not yet been submitted.
Action: Clerk to submit July planning comments to Dorset Council.
- c. Paragraph ten of the previous minutes. To date no update has been received from Cllr Brooks on either the Heavy Quarry Vehicles or Wessex water main replacement.
Action: Clerk to contact Cllr Brooks and ask for an update.
- d. Disappointed was noted that not all the grass has been strimmed back to the wall in the Cemetery.
Action: Clerk & Cllr Pearson to meet with Ian Bugler

0823-11. CLERK'S REPORT

- 0823-11(1) The following correspondence received was noted:
- a. Confirmation that insurance has been renewed.
 - b. Notice from Maverick's Trails running event, 15th June 2024.
 - c. Dorset have launched a Housing Strategy consultation.
 - d. NALC has launched a training event to encourage residents to stand for election as Parish Councillors.
 - e. Invitation to join "Action for Health and Social Care in Purbeck".
 - f. PTAG response to SWR proposed ticket office closures.
 - g. CPRE newsletter (including concerns about Dorset's Housing Strategy).

- 0823-11(2) Actions taken in the last month was noted:
- a. Provided answers to external auditor queries.
 - b. Michelle Harrington and Chair have held initial induction meeting.
 - c. New IT advisor appointed.
 - d. New Computer hardware and SW acquired and set up.
 - e. New email addresses set up.

- 0823-11(3) Items pending was noted:
- a. Consultation on Community Asset Status for tennis OMH courts
 - b. Obtaining further quotes from broadband providers.
 - c. Scribe accounting system on hold until new computer in place and bank transfer complete.
 - d. DAPTC membership survey awaiting new Clerk.
 - e. Registration of Councillors' DoIs awaiting new Clerk
 - f. Arranging installation of smart meter awaiting new clerk.

It was noted a sanitary bin for the disabled toilets had already been approved but is not listed. Also, the required PAT testing is missing.

Action: Clerk to arrange for a Sanitary bin for the disabled toilets.

Action: Clerk to confirm when PAT testing will be carried out.

- 0823-11-(4) Item requiring Council comment/approval.

0823-11(1c). Dorset have launched a Housing Strategy consultation.

Action: Clerk to email all three documents (Strategy, Questionnaire & CPRE document) to all Councillors.

Action: Clerk to put in Dubber that Langton Matravers Parish Council will be agreeing comments for the questionnaire at the next meeting, and welcome any resident who may wish an have input.

0823-11(1d). NALC has launched a training event to encourage residents to stand for election as Parish Councillors.

It was noted the possible NALC training date maybe October 2024.

Action: Clerk to create an advert to fill Councillor vacancies. To place on website, noticeboards, social media and print as flyers for distribution at local events.

0823-11(1e). Invitation to join "Action for Health and Social Care in Purbeck".

Action: Ask Cllr Sutton if she would like to attend and input on behalf of Langton Matravers Parish Council into the Action for Health and Social Care in Purbeck meetings.

0823-12. CHAIRMAN'S ANNOUNCEMENTS.

A verbal report was given by Cllr Knight as Chairman of Langton Matravers Parish Council.

0823-13. HIGHWAYS REPORT (INCLUDING FOOTWAYS).

A verbal report was given by Cllr Vaughan-Arbuckle.

The Wessex Water proposal was disseminated via email to all Councillors. It was agreed Cllr Vaughan-Arbuckle is authorised to reply to Wessex Water and invite them to the October PC meeting.

Action: Cllr Vaughan-Arbuckle to invite a Wessex Water representative from Wessex Water to the October Parish Council meeting.

It was stated the agreed signage for Spyway had still not been installed. Noting the original contractor authorised to make and install the signs have since withdrawn and a new contract is having to be re-issued.

Action: It was agreed Cllr Vaughan-Arbuckle contact an Astra representative about the signage and if no signage is in place by the end of the month, to escalate higher within Aster.

Cllr Vaughan-Arbuckle stated he attended a meeting with Stephen Mepham earlier today. A verbal report was given.

Action: Council support Cllr Vaughan-Arbuckle continuing to investigate Highways improvements (Malthouse junction and pavement in front of church) with Stephen Mepham.

Pavements: It was noted Dorset Council is going to talk to the heritage department to see what materials are acceptable to repair the pavement outside the Church. Dorset Council will report back costings to the Parish Council.

A member of public (MOP) contacted Cllr Christie informing of a broken water cover outside the pub. It was believed as yellow spray marking had recently been added, this issue has already been reported to Dorset Council.

Action: Cllr Vaughan-Arbuckle to investigate.

0823-14. COMMUNITIES REPORT

A report written by Cllr Sutton was read aloud by Cllr Pearson this was noted.

It was requested the installation of a dog waste bin be discussed for the top of the village.

It was agreed not to pursue the request for an additional dog waste or general waste bin at the top of the village as historically this has led to holiday makers and others leaving their rubbish by these bins which are subsequently torn apart by badgers and foxes causing significant messes.

0823-15. AMENITIES REPORT

A verbal report was given by Cllr Pearson.

It was noted the Allotment Open Event was held on 6th August, with positive feedback received during the day. To date this year there are 6 new plot holders and all new holders are from Langton Matravers. 1 plot is under review.

Action: Clerk to write to Allotment association representative to congratulate on a successful event on the 6th August.

0823-16. EMERGENCY PLANNING REPORT

A verbal report was given by Cllr Vaughan-Arbuckle.

It was noted Cllr Vaughan-Arbuckle and Cllr Pearson attended a meeting with Claire Jennings, Dorset Council Resilience officer.

During future meetings it was proposed to allocate zones within the village. Within each zone there will be one main contact who can then start the chain reaction of informing all those in need to help depending on the emergency.

It was stated a list of equipment had been identified as needed:

1. A 5-kW petrol generator (location for storage of a generator is being investigated)
2. Four 2-way radio set's (Radio suitability will be investigated)
3. Six High vis vests or jackets.

It was agreed to allocated £1,000 in earmarked reserves within the forecast expenditure for Emergency planning.

Action: Clerk to add £1,000 for "Emergency planning" to ear marked reserves in the 24-25 Budget.

0823-17. REPORT ON BANKING AND OFFICE SYSTEMS

It was stated Cllr Golob has been working with Wizzbits dealing with the new computer and email system and the Clerk has an appointment to meet them on Monday 14th August at 11am.

0823-18. THREE NORTHS

A verbal report was given by Cllr Vaughan-Arbuckle.

0823-19. FINANCIAL MATTERS:

A written report was submitted before the meeting, detailing the monthly expenditure, income, and bank balances.

It was noted:

1. The bank balance on 31st July was £73,786.67.
2. There was an addition to Council funds in July of £30.00.
3. The combined total expenditure was £2,109.11 (Noting a payment to NEST may vary).
4. The credit on the HMRC account is now reduced to £14.60.

Action: Cllr Knight to process payments within Unity as the Unity Bank are processing the Clerks log in application.

0823-20. DATE OF NEXT MEETING

The next meeting:

Date: Thursday 14th September 2023

Location: Langton Matravers Village Hall

Time: 19:00

It was noted Dr Mary Sparkes will be the Locum Clerk for the September meeting.

Closed at 20.47

Clerks Report.

a. Relevant Correspondence received (not Newsletter) - Annex

- a. Acton Field campsite (traffic) – email sent 23-08-23
- b. Pass Wide & Slow Ride – Email sent 31-08-23

b. Action Log – Annex

To discuss and agree away forward on items within the action log. (Highlighted yellow)

c. DAPTC CLERK CONFERENCE

This year's the DAPTC Clerk conference is being held on the 28th September and is being advertised as the first briefing on the May 2024 Elections and an opportunity to hear from the Elections Team on key changes and processes you will need to understand and be familiar with for those re-standing and new candidates.

It will also be a chance to network with other colleagues from Dorset Council. Guest speakers we have for you include NHS Dorset, Matt Prosser (Chief Executive of Dorset Council) and Rob Smith (Chief Executive of SLCC).

No cost has been advertised yet however the cost last year was £45. As the clerk works across 3 Parish's and all three will gain equally from the clerk attending it is recommended to split the cost of attending and travel into three equal amounts.

Recommendation: To approve the Clerk attendance and mileage for attending.

d. New Councillor Advert.

For discussion.

Are you passionate about your local area?

Do you want to make a difference in your local community?

Would you like to offer your skills & experiences?

Do you enjoy being part of a team?

Join Langton Matravers Parish Council

If you care about where you live and are passionate about your community, WE NEED YOU.

To find out more contact the Clerk: Michelle Harrington
Email: clerk@langtonmatravers-pc.gov.uk
Call: 01919 425100

e. Agenda format & Written reports.

Agenda format

To note during the Clerk's CiLCA training she was taught both legal & best practice methods. Where the regulations are clear, legal methods take precedence, however where the regulations are not clear, and down to personal interpretation, best practice should be followed, using Case Law if there is any relevant.

In regard to the agenda setting, one of the main legal references to follow is LGA 1972 Sch 12, paras 10(2)(b), which states: Councils cannot lawfully decide items of business that is not specified in the summons/agenda or within supporting papers. This reference is not clear as the level of detail to be specified is not stated. Due to this the Case Law of Longfield Parish Council v Wright (1918) 88 LJ Ch 119, comes into practice. One extract from the Case Law states: It may be that a very important question is going to be considered at the meeting; it may be on the other hand that the only business is purely formal, paying some tradesman or something of that description. In the one case the members would attend in force and in the other case it was a mere matter of form, the members would not attend beyond the necessary quorum. Accordingly, the notice convening the meeting should contain sufficient description of the important business which the meeting is to transact, and the meeting cannot in ordinary circumstances go outside the business mentioned in that notice.

The Clerk is responsible for setting the meeting agenda, however the Chairman is responsible for the meeting procedure, therefore it is imperative the Clerk and Chairman work closely together, however it is not expected that they will always agree on the interpretation of the law. It is best practice to note this during a meeting for the records. At the time of writing this report the Chairman is Councillor W Knight and the Clerk is Michelle Harrington.

The Clerk recently sent a draft copy of the September 2023 agenda and supporting papers to the Chairman and Vice Chairman, on which it stated where the Clerk believed an item could be discussed but no decision should be made.

It is the Clerk's interpretation of the Case Law that no decision should be made at a meeting, unless clearly detailed either on the agenda or within supporting papers. So that all Councillors and Members of Public have access to see in detail what decisions are likely to be made on what topic during the meeting. To Council the matter in hand may not be consider important however to an individual they may feel different.

The Chairman's interpretation of the Case Law is that, the legal ruling concerns important matters only and not normal run of the mill business. The Chairman is therefore inclined to continue with the present practice of not accepting motions for debate in those cases where either significant amounts of money are involved or the matter is both complex and novel unless a formal paper has been issued previously, which allows councillors adequate time to give the matter careful consideration. But otherwise as long as the matter is raised appropriately under an agenda item, the Chairman will allow discussion, debate and decisions to be made.

As the Chairman is responsible for the meeting procedure, the Clerk has therefore removed the note where believed appropriate which states: N.B. no decision can be taken, as this is miss leading if in fact a decision will be allowed during the meeting.

Written Reports:

In order for all Members of Public and Councillors to be as prepared as possible for each monthly meeting, where possible all reports should be typed up and submitted to the clerk 8 clear working days before the meeting.

By submitting written reports before the meeting, Members of Public and Councillor will have the opportunity to read, contemplate and prepare any questions they feel need to be raised. On occasions if it is no possible to submit a written report, i.e. the report is about a meeting you attended after the submission date, a verbal report can still be given.

Correspondence.

1. Acton Field campsite (traffic)

Withdrawn

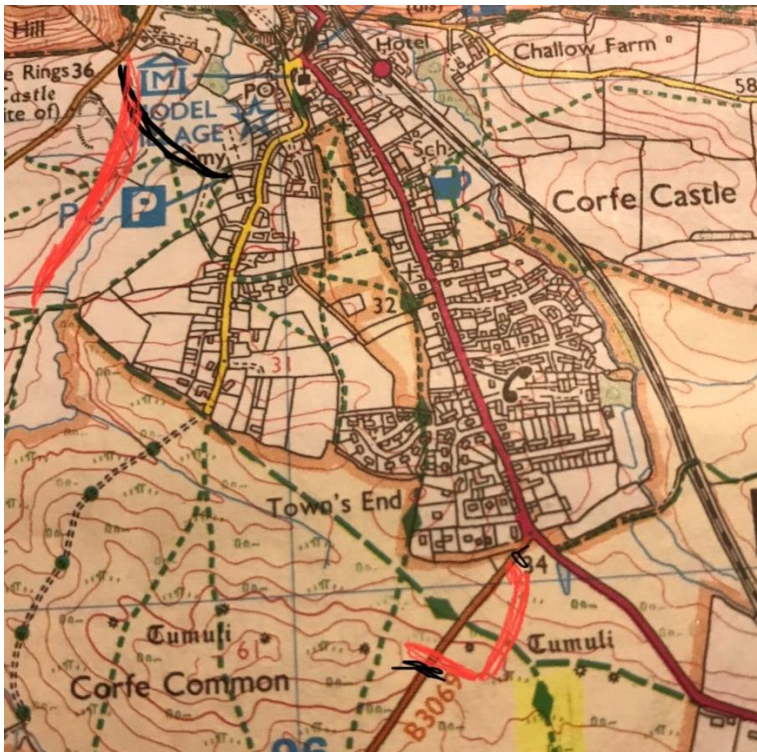
2. Pass Wide & Slow Ride

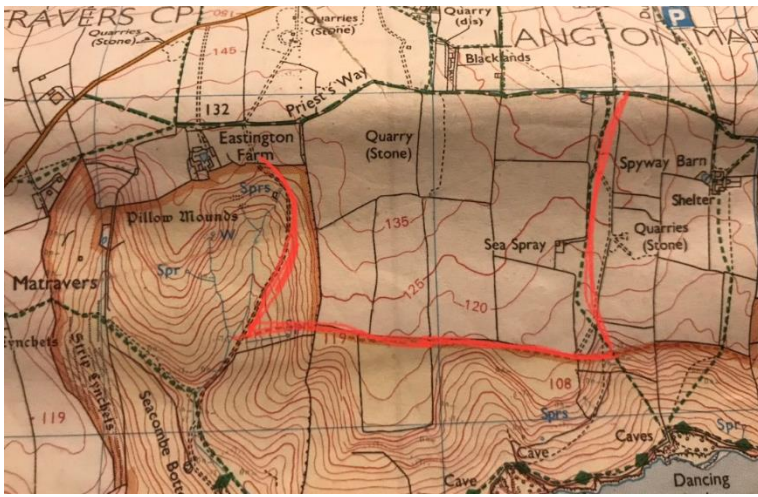
Just a quick note, as I am not sure if this has been sent to all, but we have been informed of a “Pass Wide & Slow Ride” taking place on Sunday 17th September starting at 11am from Norden – Corfe Castle. The reason for the event is to “make road users aware of the New Highway Code and we are trying to get new sign for the Purbeck area. We are also trying to get permission paths open so they join up so we don’t have to do so much road.”

I understand from the organiser they have been in contact with Tracey Churcher asking if the NT would allow path’s to be installed over their land, however the reply supposedly given was that the land was not NT’s land. The organiser I am told has gone back to Tracy with map’s identifying the area, but is awaiting a response.

I was asked if there was anyway the Parish Council could become involved, as she had heard we were trying to get a permissive path from the Corfe Common to Woodyhyde, but also if we could talk to other local Councils to see if they would also become involved, with the idea that we all work together with the aim of having a continuous “bridleway, footpath, cycle route” from Studland through Norden, Church Knowle, Corfe Castle, Worth Matravers, Langton Matravers and onto Swanage.

Red lines are the ones the NT have been asked to consider. The black ones are what the NT is looking into or have open for bikes





3. New DC Highways contact.

Ian Styring is moving from Purbeck Highways. Our new contact will be Glenn Hannam (glenn.hannam@dorsetcouncil.gov.uk)

4. Highways Improvement Request

Ann Beard has contacted the Parish Council, and requested Langton Matravers Parish Council, make a "Highways Improvement Request" to Dorset Council regarding adding speed bumps, or some other traffic calming scheme along Durnford Drive. Ann believes the speed of traffic traveling along Durnford Drive is excessive and she worries when having to turn right onto Durnford Drive from Gypshayes. Ann has given Langton Matravers Parish Council to pass on her name if required to Dorset Council.

| Action Number (year number / consecutive number) | When Initiated? | Who is Actioned? | Title | Details | Status (progress description plus colour code: Red - no progress; Amber - action in progress; Green - action completed) - Yellow action required during next meeting. | Present at last meeting | Complete |
|--|-----------------|------------------|---------------------------------|---|---|-------------------------|----------|
| 0823-1 | 10/08/2023 | Cllr's | Gov.uk Emails | Councillors to set up their gov.uk email address. | | | |
| 0823-7 | 10/08/2023 | Cllr VA | Sycamores and overhanging trees | Cllr Vaughan-Arbuckle to take photos of effected areas and submit to Dorset Council Highway via the portal. | | | |
| 0823-8 | 10/08/2023 | Cllr's | Planning | Clerk to submit August planning decisions to Dorset Council. | P/TRT/2023/04047 - email sent to Carolyn McPhie 16-08-23. R/TRT/2023/03986 comment due by 03-08-23 email sent 15-08-23. P/HOU/2023/04121 no link so comment made under neighbour comment email sent to Chelsey to explain 16-08-23 | Sep-23 | y |
| 0823-10 | 10/08/2023 | Clerk | Planning | Clerk to submit July planning comments to Dorset Council. | P/TRD/023/03500 & P/TRC/2023/03592 decision made before commenting. P/FUL/2023/02662 comment due 13-07-23 email sent 15-08-23 as no decision made to date. P/TRT/2023/03986 comment due 03-08-23 email sent 15-08-23 as no decision made to date. | Sep-23 | y |
| 0823-10 | 10/08/2023 | Clerk | Cllr Brooks Chase | Clerk to contact Cllr Brooks and ask for an update, on Heavy Quarry Vehicles or Wessex water main replacement | 16-08-23 Email sent to Cherry | | |

| Action Number (year number / consecutive number) | When Initiated? | Who is Actioned? | Title | Details | Status (progress description plus colour code: Red - no progress; Amber - action in progress; Green - action completed) - Yellow action required during next meeting. | Present at last meeting | Complete |
|--|-----------------|----------------------|-------------------------------|--|--|-------------------------|----------|
| 0823-10 | 10/08/2023 | Cllr Pearson & Clerk | Cemetery | Clerk & Cllr Pearson to meet with Ian Bugler | | | |
| 0823-11(3) | 10/08/2023 | Clerk | Sanitary Waste | Clerk to arrange for a Sanitary bin for the disabled toilets. | 16-08-23 Email sent to William asking confirmation of current supplier 17-08-23 Email received from William confirming Contractor as Initial Hygiene. 22-08-23 Call to IH to confirm contract Start and end date and price for extra bin. Advised to email Account Manager roisin.hine@rentokil-initial.com email sent immediately. 24-08-23 Email received stating contract is a 12 month rolling contract with the anniversary date of 1st December. See Annex for recommendations | | |
| 0823-11(3) | 10/08/2023 | Clerk | PAT Testing | Clerk to confirm when PAT testing will be carried out. | 16-08-23 Email sent to William asking what other than office and PC's may need PAT Testing 22-08-23 Costings & PAT test date investigated, costings reported to Council in September. See Annex for recommendations | | |
| 0823-11(4) | 10/08/2023 | Clerk | Housing Strategy Consultation | Clerk to email all three documents (Strategy, Questionnaire & CPRE document) to all Councillors. | 16-08-23 Email sent | Sep-23 | y |

| Action Number (year number / consecutive number) | When Initiated? | Who is Actioned? | Title | Details | Status (progress description plus colour code: Red - no progress; Amber - action in progress; Green - action completed) - Yellow action required during next meeting. | Present at last meeting | Complete |
|--|-----------------|------------------|--|---|---|-------------------------|----------|
| 0823-11(4) | 10/08/2023 | Clerk | Housing Strategy Consultation | Clerk to put in Dubber that Langton Matravers Parish Council will be agreeing comments for the questionnaire at the next meetings, and welcome any resident who may wish an have input. | 16-08-23 Article Sent. | Sep-23 | y |
| 0823-11(4) | 10/08/2023 | Clerk | Cllr Vacancies | Clerk to create an advert to fill Councillor vacancies. To place on website, noticeboards, social media and print as flyers for distribution at local events. | Prepared & added to September agenda. | | |
| 0823-11(4) | 10/08/2023 | Clerk | Action for Health and Social Care in Purbeck meetings. | Ask Cllr Sutton if she would like to attend and input on behalf of Langton Matravers Parish Council into the Action for Health and Social Care in Purbeck meetings. | Email sent 19-08-23 | Sep-23 | y |
| 0823-13 | 10/08/2023 | Cllr VA | Wessex Water | Cllr Vaughan-Arbuckle to invite a Wessex Water representative from Wessex Water to the October Parish Council meeting. | | | |

| Action Number (year number / consecutive number) | When Initiated? | Who is Actioned? | Title | Details | Status (progress description plus colour code: Red - no progress; Amber - action in progress; Green - action completed) - Yellow action required during next meeting. | Present at last meeting | Complete |
|--|-----------------|------------------|-------------------------------------|---|---|-------------------------|----------|
| 0823-13 | 10/08/2023 | Cllr VA | Astra Signage (Spyways) | It was agreed Cllr Vaughan-Arbuckle contact an Astra representative about the signage and if no signage is in place by the end of the month, to escalate higher within Aster. | | | |
| 0823-13 | 10/08/2023 | Cllr VA | Malthouse Junction | Council support Cllr Vaughan-Arbuckle continuing to investigate Highways improvements (Malthouse junction) with Stephen Mepham. | | | |
| 0823-13 | 10/08/2023 | Cllr VA | Water Cover outside Pub | Cllr Vaughan-Arbuckle to investigate. | | | |
| 0823-15 | 10/08/2023 | Clerk | Allotments - Letter to congratulate | Clerk to write to Allotment association representative to congratulate on a successful event on the 6 th August. | Letter prepared. Hand delivery planned Friday 25-08-23 | Sep-23 | y |
| 0823-16 | 10/08/2023 | Clerk | Budget | Clerk to add £1,000 for "Emergency planning" to ear marked reserves in the 24-25 Budget. | | | |
| 0823-19 | 10/08/2023 | Cllr Knight | Process Payments | Cllr Knight to process payments within Unity as the Unity Bank are processing the Clerks log in application. | Processed | Sep-23 | y |

PAT Testing

No PAT Testing stickers could be found on the hand driers within the ladies section of the Public toilet nor on electrical equipment within the office.

3 contractors have been contacted requesting prices:

Contractor 1 - £80 call out for 1 hr (usually covers 12 PAT Test's)

Contractor 2 - £50 for 15 PAT Tests

Contractor 3 – As yet have not responded.

Recommendation: To approve Contractor 2 to carry out the required PAT Tests.

Sanitary Waste

The current contractor was contacted and confirmation has been received that LMPC are in a rolling contracted with an anniversary date of 1st December.

As the contract is near to renewal, the Clerk strived to obtain 3 quotes for the service required (2 x sanitary waste bins, 1 in the ladies toilet and 1 in the disabled toilet.)

3 contractors have been contacted requesting prices:

Contractor 1 - £5.58 per unit per visit (3 year contract) Total £145.08 per annum

Contractor 2 - £18.07 per unit per visit (1 year contract) Total £469.82 per annum

Contractor 3 – As yet have not responded.

Recommendation: To approve Contractor 1 to supply and empty all sanitary waste from 1st December 2023 onwards.

N.B. A possible change in contractor will require notification to the current supplier.

Finance:Bank Balance as of 31st August 2023

| Bank | Account | Balance |
|----------------------|----------------|---|
| Unity | 20477189 | £3,953.27 |
| Unity | 20477192 | £1,030.85 |
| Lloyds | - | £68,395.71 (as of 31 st July 2023) |
| Total Balance | | £73,379.83 |

Expenditure:

| Date | Payment | Detail | Method | Expenditure |
|--------------|------------------|---|---------------|--------------------|
| 14-Aug | Wizzbits | Computer Consultant | | £205.00 |
| 14-Aug | XLN | Phone & Broadband | DD | £76.61 |
| 31-Aug | Salary | Clerk & Locum Burial Authority Clerk | B/P | £755.75 |
| 31-Aug | Pension | Pension contribution | D/D | £42.00 |
| 31-Aug | HMRC | NI & Income Tax | B/P | £166.67 |
| 11-Sept | Scott Management | Rent – Office Block | B/P | £36.00 |
| 11-Sept | AIP Ltd | Laptop & Domain and hosting | B/P | £1,241.50 |
| 12-Sept | Cleaner | Cleaning Services | B/P | £492.65 |
| Total | | | | £3,030.78 |

N.B Payment to HMRC due £181.27 however credit of £14.60 used to clear HMRC account.

Income:

| Date | Payment from | Detail | Method | Income |
|--------------|---------------------|---------------|---------------|----------------|
| 30-Aug | MOP Plot H6 | Cemetery | B/P | £240.00 |
| 31-Aug | F C Douch | Cemetery | B/P | £710.00 |
| Total | | | | £950.00 |