# Parish Council of Langton Matravers

MINUTES OF THE PARISH COUNCIL MEETING OF LANGTON MATRAVERS PARISH COUNCIL HELD ON THURSDAY 12<sup>TH</sup> OCTOBER 2023 IN THE VILLAGE HALL. THE MEETING COMMENCED AT 7.00PM

PRESENT:

Cllr Knight (Chairman), Cllr Christie (Vice Chairman), Cllr Loudoun, Cllr Sutton & Cllr Vaughan-Arbuckle.

IN ATTENDANCE:

Michelle Harrington (Clerk)

ABSENT:

Cllr Golob, Cllr Pearson, Cllr Brooks (Dorset Council), Mr Clarke (National Trust)

It was noted this meeting is being recorded. All recordings will be deleted once the draft minutes are typed.

1023-16. APOLOGIES FOR ABSENCE

Apologies have been received from ClIr Golob, ClIr Pearson, & ClIr Brooks and accepted by all.

1023-17. DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO ITEMS ON THE AGENDA

No declaration was made. NB this does not preclude any later declarations.

1023-18. NATIONAL TRUST REPORT

A report was submitted before the meeting this was discussed and noted.

Proposed: Cllr Vaughan-Arbuckle Seconded: Cllr Knight

**RESOLVED**: To write a letter to the National Trust expressing thanks for their efforts in submitting a bid for the government's Landscape Recovery Development Programme, which may see our local farmers benefit.

**Action**: Clerk to write to the National Trust to say Langton Matravers Parish Council are thankful for their efforts in submitting a bid for the government's Landscape Recovery Development Programme.

1023-19. DORSET COUNCILLOR'S REPORT

Cllr Brooks submitted a written report before the meeting, this was discussed and noted.

1023-20. PUBLIC PARTICIPATION

There were no members of public present.

1023-21. MATTERS ARISING FROM PUBLIC PARTICIPATION

There were no matters arising.

1023-22. PLANNING MATTERS

1023-22(1a) Application No: P/CLP/2023/05655

Location: Sea Breeze Toms Field Road Langton Matravers Swanage BH19 3HN
Proposal: Conversion of part of existing attached garage to habitable accommodation

Comment: No objection

1023-22(1b) Application No: P/VOC/2023/04930

Location: The Old Malthouse High Street Langton Matravers Dorset BH19 3HB

Proposal: Variation of Conditions 1, 11, 14, 15, 16 and 17 of approved P/VOC/2023/00413

(Variation of Condition 2 of application of application 6/2019/06040).

Comment: No objection

1023-22(1c) Application No: P/PABA/2023/05252

Location: Verney Farm Gully Swanage Dorset BH19 3EX

Proposal: Erect lambing shed to be 14.01m in length, 7.62m in breadth, with a height to eaves of

4.62m and a ridge height of 3.50m

Comment: No objection

1023-22(1d) Application No: P/TRC/2023/05748

Location: 73 High Street Langton Matravers BH19 3HA

Proposal: T1 Conifer - Removal to ground level. Replant with flowering cherry of a minimum

height of 2m.

Comment: Objection. Langton Matravers Parish Council do not believe this tree should be cut

down as there is no mitigation evidencing the need. On visiting the site, the tree looks

healthy.

**ACTION**: Clerk to submit planning decisions to Dorset Council.

Sign: Date:
Chairman: Cllr Knight Page 1 of 4

#### 1023-23. MINUTES FROM PREVIOUS MEETING

The minutes from the full council meeting held on Thursday 14<sup>th</sup> September 2023 were approved and signed as a correct record of the meeting.

## 1023-24. MATTERS ARISING FROM THE PREVIOUS MINUTES (NOT COVERED ELSEWHERE ON THE AGENDA).

Cllr Vaughan-Arbuckle stated he has invited Clare Jennings the Community Resilience Liaison Officer for Dorset Council to the November meeting. Clare has confirmed she will attend.

Action: Clerk to add an agenda item for Clare Jennings to speak during the November meeting.

## 1023-25. CLERK'S REPORT

1023-25(a) Correspondence.

1023-25(a)1 Timpson Trust – It was stated Cllr Christie had been approached and asked for an update on the Timpson Trust

It was agreed Cllr W Knight as a trustee will speak to Cllr Brooks to ask a formal meeting of the trust be called, with an agenda item to give an update on the trusts position.

# 1023-25(a)2 Save the Date - Dorset AONB - Dorset AONB Annual Forums 2023

This was noted.

# 1023-25(a)3 Playground – Grounds Maintenance.

It was agreed the Clerk will write to the correspondent to inform them:

- Langton Matravers Parish Council will see that the vegetation growing from within the boundary of the Play Park will be cut back.
- The boundary wall is owned and maintained by Dorset Council and any maintenance issues should be referred to Dorset Council.
- Any incident on the Highways, is not in Langton Matravers Parish Council's remit and should be referred to either Dorset Police or Dorset Council.

**Action**: Clerk to contact the grounds maintenance contractor to request they clear all vegetation around the inside boundary of the play park area.

**Action**: Clerk to send response to correspondent regarding play park grounds maintenance.

## 1023-25(b) Action Log

An action log was submitted before the meeting, this was discussed noting the following updates:

• PAT testing had been carried out on Tuesday 10<sup>th</sup> October 2023. It was noted the testing had been carried out free of charge.

**Action**: Clerk to write a letter of thanks to Purbeck PAT Testing.

- Emergency Planning Clare Jennings the Community Resilience Liaison Officer for Dorset Council has confirmed she will attend the November meeting.
- Gov.uk Emails Cllr Loudoun and Cllr Vaughan-Arbuckle are unable to set up their gov.uk email account.
   Action: Clerk to arrange for Peter Andrews from Whizzbits to meet up with Cllr Loudoun and Cllr Vaughan-Arbuckle to help set up gov.uk on appropriates devices.
- Sycamores and overhanging trees Dorset Council were on site early October cutting back the Sycamores. It was noted Cllr Vaughan-Arbuckle has reported the overhanging trees on Crack Lane, however to date Dorset Council have not attended.
- Aster Signage (Spyway) Signage now in place
- Malthouse Junction A response has been received from Dorset Council stating the Junction is satisfactory.
- Water Cover outside Pub Cllr Vaughan-Arbuckle has been in contact with the water company and although no repair work has been carried out to date, there is a safety cover in situ.

# 1023-25(c) Annual Parish Assembly

A report was submitted before the meeting this was discussed.

It was agreed the date for the Annual Parish Assembly should be set for late Spring early summer 2024 and Cllr Sutton will take the lead to organise.

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## 1023-25(d) Scribe Set Up

A report was submitted before the meeting, this was discussed. Thanks were given to the Clerk for producing an in-depth report.

Proposed: Cllr Knight Seconded: Cllr Christie **RESOLVED**: The reserves will be discussed at a Governance Working Party. **RESOLVED**: To adopt the Cost Centres, Cost Codes and budget as presented.

Action: Clerk to arrange a Governance Working Party meeting. Plus set up Scribe as presented.

#### 1023-25(e) Office Stationery

A report was submitted before the meeting, this was discussed.

It was agreed the Clerk could purchase necessary stationary up to a value of £200 + VAT. Agreed by all.

#### 1023-26. FINANCE MATTERS

1023-26(a) A list of income and expenditure formed part of the agenda, noting an updated list was submitted during the meeting, this was discussed and noted. Updated expenditure noted as:

10-OctDAPTC – Clerks Conference£15.0011-OctLinda McMorrow£449.5011-OctHygiene Rolls Direct£17.2011-OctCleaning Items£6.7911-OctBDO LLP£378.00

The expenditure of £3,848.01 was agreed, and the income of £20,670.61 noted.

**ACTION**: Clerk to process payments.

1023-26(b) Cemetery and Allotment fees. It was agreed the Governance Working Party would put forward a recommendation.

Action: Clerk to arrange a Governance Working Party meeting.

#### 1023-27. COASTEERING CODE OF CONDUCT

A copy of the previous year's Coasteering Code of Conduct was submitted before the meeting, this was discussed.

It was noted currently in the Code of Conduct states "The bird breeding ban must be observed between 1st March and 31st July. The western edge of Dancing Ledge is affected by this for Coasteering. Refer to BMC website for further information."

It was agreed Langton Matravers Parish Council most strongly request the paragraph be amended to read: "The coastal area under Hedbury Head, (i.e. the entire cliff/coastal area between the Western edge of Dancing Ledge and the Eastern edge of Hedbury quarry) shall be a total exclusion zone for ALL activities during the bird breeding season ( $1^{st}$  March  $-31^{st}$  July)".

It was agreed Cllr Christie put the request forward during the National Trust / Activity Providers meeting being held early November.

A discussion was held around the section of the Code of Conduct titled "Transport & Vehicles" It was agreed Cllr Vaughan-Arbuckle would circulate via email suggested changes for this section. It was agreed Councillors could comment via email and to confirm a specific request Cllr Christie put forward during the National Trust / Activity Providers meeting.

# 1023-28. WOODLAND TRAIL

Cllr Christie stated no issue has been raised to him in the past month. It was agreed to monitor the situation and discuss in the future when necessary.

# 1023-29. DAPTC UPDATE

It was agreed Cllr Christie request Neil Wedge as DAPTC Chief Executive issue a statement giving clarification regarding recent events within the Purbeck Area Committee structure.

**Action**: Clerk to draft a letter to Neil Wedge on behalf of Cllr Christie, asking he issue a statement with clarification as to recent events within Purbeck Area Committee structure.

#### 1023-30. CHAIRMAN'S ANNOUNCEMENTS.

Noting to report

Sign: Date:
Chairman: Cllr Knight Page 3 of 4

#### 1023-31. PORTFOLIO HOLDER / LEAD COUNCILLOR REPORTS

Portfolio Holders / Lead Councillors were invited to give a verbal update within their area:

- a. Ways & Means (including finance, HR, legal & governance) Nothing to report.
- b. Planning & Housing Nothing to report.
- c. Highways and Transport

Cllr Vaughan-Arbuckle stated the Traffic Regulation Order (TRO) for the Langton Matravers Parish Council 20mph application was issues by Dorset Council today. In anticipation of this Cllr Vaughan-Arbuckle had circulated a draft leaflet encouraging residents to make comment on the TRO. It was agreed the leaflet should be printed as presented and a copy placed through the door of all homes within the proposed 20mph application. Cllr Vaughan-Arbuckle requested Councillors help with the leaflet distribution.

**Action**: Clerk to print 200 copies of the approved poster.

**Action**: Cllr Vaughan-Arbuckle to draw up a proposed route for each Councillor who agreed to help with the leaflet distribution.

Thanks were given to Cllr Vaughan-Arbuckle for all his hard work on this project.

- d. Parish Amenities (including Cemetery, allotments, playground and woodland trail)
   It was agreed the submitted documents for the Cemetery would be postponed and the Governance
   Working Party would discuss and present a recommendation at a future full Council meeting.

   Action: Clerk to arrange a Governance Working Party meeting.
- e. Parish infrastructure (including street lighting, toilets, bus shelter, parish office and utilities Nothing to report.
- f. Quarries / Agriculture Nothing to report.
- g. Community & Communications (including surgery, school liaison & grant application)
  Cllr Sutton stated during the Coffee Pot this month a healthy discussion had taken place around a
  Citizens Advice booklet with refer to how we can make savings and be eco-friendly.
  - It was noted Cllr Sutton intended to make contact with the school this term to start building a working partnership.
- h. Environment and Tourism It was noted this year has been a record year for migrant species birds. With birds from American having never been seen in the UK before, now being seen in abundance.
- i. Emergency Planning. Nothing to report.

# 1023-32. DATE OF NEXT MEETING

The next meeting:

Date: Thursday 9<sup>th</sup> November 2023 Location: Langton Matravers Village Hall

Time: 19:00

Closed at 20.44

Sign: Date: Chairman: Cllr Knight Page 4 of 4