

Parish Council of Langton Matravers

MINUTES OF THE PARISH COUNCIL MEETING OF LANGTON MATRAVERS PARISH COUNCIL HELD ON THURSDAY 14TH DECEMBER 2023 IN THE VILLAGE HALL. THE MEETING COMMENCED AT 7.00PM

PRESENT:

Cllr **Knight** (Chairman), Cllr **Christie** (Vice Chairman), Cllr **Golob**, Cllr **Loudoun**, Cllr **Pearson**, & Cllr **Vaughan-Arbuckle**.

IN ATTENDANCE:

Michelle **Harrington** (Clerk). No Members of Public

ABSENT:

Cllr **Sutton**, Cllr **Brooks** (Dorset Council), & Mr **Clarke** (National Trust)

It was noted this meeting is being recorded. All recordings will be deleted once the draft minutes are typed.

IMPORTANT INFORMATION ON HIGHWAYS AT THE END OF THE REPORT, PLEASE READ.

1223-45.

APOLOGIES FOR ABSENCE

Apologies have been received from Cllr Sutton and accepted by all.

1223-46.

DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO ITEMS ON THE AGENDA

No declaration was made. NB this does not preclude any later declarations.

1223-47.

NATIONAL TRUST REPORT

It was agreed to invite the activity providers to the February meeting between 6.30pm – 7pm. This session will be open to the public.

1223-48.

DORSET COUNCILLOR'S REPORT

Cllr Brooks send apologise before the meeting.

1223-49.

PUBLIC PARTICIPATION

No members of public were present

1223-50.

MATTERS ARISING FROM PUBLIC PARTICIPATION

No members of public were present

1223-51.

PLANNING MATTERS

a1

Application No: P/HOU/2023/06191 & P/LBC/2023/06355

Location: Langton Manor Farm House Langton Matravers BH19 3EU

Proposal: Demolition of modern infill wall and roof between house and rear building with new glazed link and details. Alterations to utility room casement windows and details. Form 1st floor dormer window and details. Replacement 2nd floor casement windows and details. Install Purbeck slate external wall ventilators and details. Pizza/bread oven alterations.

Comment: No objection, due to improvements in design, appearance and materials used are sympathetic to the existing building.

a2

Application No: P/FUL/2023/06213

Location: Verney Farm, Farmland Gully Swanage Dorset BH19 3EX

Proposal: Erect lambing shed

Comment: No objection, as necessary agricultural building.

a3

Application No: P/HOU/2023/06762

Location: 1 Highland Cottages, The Lane, Langton Matravers, BH19 3LA

Proposal: Erection of outbuilding in alley way to side of house.

Comment: Request an extension to comment until 12th January 2024, as no documents on portal.

a4

Application No: P/TRC/2023/07224

Location: St Georges Church, St Georges Close, Langton Matravers, BH19 3HZ

Proposal: 5 no. Limes T2-T6 - Prune. Re-pollard re-cutting to above previous pruning points.
T7 Flowering cherry - Fell for management.

T13 Ash - Prune. Reduce radial canopy to not less than 6m in any one direction, back to suitable pruning points, measured out from the stem.

Comment: No objection.

Sign:

Chairman: Cllr Knight

Date:

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ACTION: Clerk to ask the planning department if the applicant of either a residential or commercial application (Full Planning and / or Listed Building) is informed if their application is rejected along with the reasons why, and if not why not.

ACTION: Clerk to submit planning decisions to Dorset Council.

b A report listing the decisions made by Dorset Council planning, on applications previously discussed was noted.

c Correspondence from Dorset Council regarding the Purbeck Local Plan Supplementary Proposed Main Modifications was submitted before the meeting. This was noted.

1223-52. MINUTES FROM PREVIOUS MEETING

The minutes from the full council meeting held on Thursday 9th November 2023 were approved and signed as a correct record of the meeting.

1223-53. MATTERS ARISING FROM THE PREVIOUS MINUTES (NOT COVERED ELSEWHERE ON THE AGENDA).

No item was raised.

1223-54. CLERK'S REPORT

a. Correspondence

a1 Langton Matravers Village Hall Management Committee.

Correspondence was received before the meeting regarding the Langton Matravers Village Hall Constitution and the Parish Council entitlement to appoint a representative to become a member of and attend meetings of the Management Committee. This was discussed.

Propose Cllr Knight Second Cllr Vaughan-Arbuckle

RESOLVED: In principle a Councillor to be nominated to stand as the Council representative within the Village Hall Management Committee. Representative to be nominated at first meeting after April.

ACTION: Clerk to find out if Village Hall Management Committee have Public Liability Insurance and Trustee Indemnity Insurance.

ACTION: Clerk to find out if LMPC's current insurance includes Councillor and Clerk indemnity and if not to investigate cost to include it.

a2 Dog Warden

Correspondence was received before the meeting asking if Langton Matravers Parish Council wish to send someone on training to help enforce and educate regarding the Public Space Order compliance.

Propose Cllr Knight Second Cllr Vaughan-Arbuckle

RESOLVED: Not to pursue.

a3 St George's CE VA Primary School - This was noted

Correspondence was received before the meeting requesting Cllr Brooks become involved in the issue around water leaking from the Old Malthouse Building site over the school playground area.

ACTION: Clerk to contact Cllr Brooks and ask for response of outstanding issues

a4 Electric Charging Point.

Correspondence from Dorset Council was emailed to all Councillors before the meeting. This was discussed. It was noted, Cllr Golob & Cllr Pearson have previously investigated the possibility of installing an EV charging point by the Parish Office, however various issues were raised including land ownership, it was decided not to pursue the matter for the time being.

a5 Asset of Community Value

Correspondence from Dorset Council was emailed to all Councillors before the meeting. This was discussed. It was noted the Trustees for the Village Hall have submitted an application for the Village Hall to be re-listed as an Asset of Community Value. It was agreed the Parish Council will apply to re-register the Scout & Guide Hut, the Public toilet / Parish office and St George's playing field.

b. Parish Council meeting dates for 2024

A report was submitted before the meeting, proposing full council meeting dates for 2024 as the second Thursday of each month, (11th January, 8th February, 14th March, 11th April, 9th May, 13th June, 11th July, 8th August, 12th September, 10th October, 14th November, 12th December). This was agreed

ACTION: Clerk to publish the meeting dates on the website.

c. Christmas Hours
A report was submitted before the meeting, noting the Clerk will be working between Christmas and New Years albeit reduced hours (checking emails). The clerk will not be in the office on Tuesday 26th December. The last day in the office for 2023 will be Tuesday 19th December. The first day for 2024 will be Tuesday 2nd January 2024.

This was approved

d. Action Log
A copy of the action log was submitted before the meeting, this was discussed, noting the following update:

1123-44 New Cllr Advertising. Cllr Knight, Cllr Pearson & the Clerk met before the meeting to discuss possible options and recommendations for Council.

The following was recommended:

1. The current poster (agreed September 2023) be amended to include "By standing for election on Thursday 2nd May 2024" under "Join Langton Matravers Parish Council".
2. The poster be displayed in the Parish Noticeboards with immediate effect. Permission be requested to place a copy in the Village Hall, Pub, Putlake and Church noticeboard. A copy emailed to the school requesting they send to all parents / carers and staff members. A copy emailed to the Allotment Association requesting they send to all allotment holders.
3. Poster to be added to newsletter articles where possible.
4. On Tuesday 12th March at 2pm and Thursday 14th March at 5.30pm Councillors & Clerk hold a drop in session for anyone who may be considering becoming a Councillor, to come and talk to the Councillors one to one, to have a first-hand glimpse into the "Life of a Councillor". Clerk to have relevant forms and give administrative help where needed.
5. At the end of February (Week commencing 25th February) Councillors to undertake a leaflet drop around the Parish reminding people of the drop in sessions and advertising the role of a Councillor.

ACTION: Cllr Person to contact the representatives for the Church and Pub to request a copy of the poster be displayed in their facilities.

ACTION: Clerk to contact the representatives from Putlake to request a copy of the poster be displayed in their facilities.

ACTION: Clerk to contact the school requesting they send to all parents / carers and staff members. A copy emailed to the Allotment Association requesting they send to all allotment holders.

ACTION: Cllr Vaughan-Arbuckle to send the Clerk a copy of the distribution route for the 20mph poster.

ACTION: Councillors to inform the Clerk if they are able to assist with the poster drop in February 2024.

1123-45e It was noted the Clerk has Logged with Enerveo (Dorset Council) the issue of the light not working correctly outside the Village Hall, and requested this be considered an urgent repair, due to lack of visibility when entering or exiting the hall at night. Noting steps. The Clerk was informed the light will be fixed within 5 working days (ending Saturday 16th December 2024).

The Parish Council agreed if the repair is not done within this time period as the light has been reported on several occasions all receiving the same promise to fix within 5 days, the Clerk is to write a letter to Dorset Council's relevant officer and CEO cc'ing Cllr Brooks, requesting they step in and ensure the light is fixed as a matter of urgency or give us permission to arrange for the light to be fixed on their behalf, sending the invoice to Dorset council once complete.

ACTION: Clerk to monitor Village Hall Street light repair, and if not carried out as promised to write to Dorset Council.

1223-55. FINANCE MATTERS

a A report detailing the monthly bank balances, income and expenditure was submitted before the meeting,

Noting the bank balances as of 30th November 2023:

Bank Balance Lloyds - Savings	£68,395.71
Bank Balance Unity - Savings	£1,036.80
Bank Balance Unity - Day to Day	£14,920.89
Total in Bank	£84,353.40

The expenditure of £2,690.85 was agreed. A detailed list of the expenditure can be found online or requested from the Clerk,

ACTION: Clerk to process payments.

b

Budget / Precept

A report was submitted before the meeting, detailing the proposed budget for Financial year 2024-25 and the Precept options.

Proposed Cllr Pearson

Seconded Cllr Loudoun

RESOLVED: Increase grant budget to £3,000

Proposed Cllr Loudoun

Seconded Cllr Pearson

RESOLVED: To approve the budget as submitted, with the inclusion of £3,000 income for interment within the Cemetery and the agreed increase in the grant budget by £1,000 to £3,000.

Due to the income / expenditure changes above, a new Precept option was presented. Option 4 includes an increase to reserves of £8,983, a Precept of £41,200 (no change from last year), seeing a Tax Band D Equivalent decrease of 21p per month per household.

Proposed Cllr Pearson

Seconded Cllr Loudoun

RESOLVED: Precept option 4 was approved.

ACTION: Clerk to submit Precept request to Dorset Council.

1223-56.

CHAIRMAN'S ANNOUNCEMENTS.

A verbal report was given by Cllr Knight regarding the DAPTC AGM, this was noted.

1223-57.

PORTFOLIO HOLDER / LEAD COUNCILLOR REPORTS

Portfolio Holders / Lead Councillors were invited to give a verbal update within their area:

- a. Ways & Means (including finance, HR, legal & governance) - Nothing to report.
- b. Planning & Housing – The following correspondence from the CLT brief was noted “For a long time Langton Matravers Community Land Trust has been searching for opportunities to provide affordable housing in Langton Matravers following the Community Land Trust model. Recently, we started to explore whether or not to become involved with the affordable housing element of the Old Malt House development. This would be a very different venture and we wanted to explore that opportunity. After exploratory discussions with SATAO, the LMCLT decided that it would prefer to continue following the CLT model of acquiring land to build homes for local people to rent at an affordable rate.”
- c. Highways and Transport
The Chairman thanked Councillor Vaughan-Arbuckle for his continued work on Highways. Cllr Vaughan-Arbuckle stated
 - 20mph. Cllr Vaughan-Arbuckle has chased Dorset Council Mr Burden requesting an update on our 20mph application.
 - Dorset Council, as obliged, continue to engage with those that objected.
 - After this engagement Dorset Council will consider if they can approve the application or if the application needs to be escalated to committee for decision. An announcement is expected around the 17th January 2024
 - Cllr Vaughan-Arbuckle has stated verbally to Mr Burden that some residents are feeling like Dorset Council are dragging their heels with the intention of having the application pushed to one side, and never being completed.Mr Burden has reassured Cllr Vaughan-Arbuckle that this is not the case. The Dorset Council are obliged to consult with objectors.
 - Resurfacing of Highways – Dorset Council Highways have confirmed we on the plan for patch work resurfacing of the main road in 2024..
 - Confirmation has been received from Aster relating to work commencing to improve access at Spyways. Work is likely to commence on Monday 15th January and completed during that week
 - Crack Lane – Cllr Vaughan-Arbuckle spoke to Dorset Council Glenn Hannan to remind him about the upcoming diversion (5th January 2024). It was noted within 3 days of the is call Crack lane was dealt with. Cllr Vaughan-Arbuckle has since sent a letter of thanks.
 - Cllr Vaughan-Arbuckle has spoken with Daniel Owen-Rijnenberg Wessex Water asking for confirmation about the shuttle bus service. The response received was they are still waiting for Morebus to release details. When they do they will communicate this with the residents.
ACTION: Clerk to write to Purbeck School Headteacher to raise parishioners concerns and asking if they could chase up the bus company for detail on what will happen to the School bus, when term starts next year given the diversions in place for the Wessex Water repairs.
 - It was noted the UK Cycle event is come thought the village again on the 15th June 2024. Noting last year the Community Speed Watch session held on this day was very useful and well received.

Sign:

Chairman: Cllr Knight

Date:

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- d. Parish Amenities (including Cemetery, allotments, playground and woodland trail)
Cllr Pearson stated a termination letter has been sent to one of the allotment tenant's. After Christmas Cllr Pearson & the Clerk will contact whomever is next on the waiting list and invite them to take on the tenancy. It was noted the allotment invoices for rent next year have been sent out and to date 1/3 of all holders have made payment.
- e. Parish infrastructure (including street lighting, toilets, bus shelter, parish office and utilities - Nothing to report
- f. Quarries / Agriculture - Nothing to report
- g. Community & Communications (including surgery, school liaison & grant application)
- h. Environment and Tourism – It was noted the Landscape Recovery application, has been rejected, due to not reaching the desired level of points. The National Trust along with the other Stakeholders are confident now understanding where the application was weak, can update and re-apply.
- i. Emergency Planning.
Cllr Vaughan-Arbuckle stated in the National Press there was an article which carried a warning by deputy PM, regarding possible power cuts caused by cyber attack. The article recommended each household be prepared for this eventuality. Cllr Vaughan-Arbuckle will produce a plan and present to Council in the new year.

1223-58.

DATE OF NEXT MEETING

The next meeting:

Date: Thursday 11th January 2024

Location: Langton Matravers Village Hall

Time: 19:00

Closed at 21.19