

Notice of the next Council Meeting.

Parish Council Office: 1A The High Street, Langton Matravers, Dorset BH19 3HA

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960) & Local Government Act 1972 s100

Parish Councillors,

You are hereby summoned to attend the following meeting:

Meeting of...	The Full Council: Langton Matravers Parish Council
Time...	19:00hrs
Date...	Thursday 11 th April 2024
Place...	Langton Matravers Village Hall

County Councillor, the National Trust and Members of Public are cordially invited to join the meeting

Yours faithfully

M Harrington

Michelle Harrington Parish Clerk & RFO

2nd April 2024

AGENDA

0424-115. APOLOGIES FOR ABSENCE

To receive apologies of absence and to approve the reasons given. (Local Government Act (LGA) 1972 s85 (1))

0424-116. DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO ITEMS ON THE AGENDA

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)

0424-117. NATIONAL TRUST REPORT

To receive a report from the National Trust.

0424-118. DORSET COUNCILLOR'S REPORT

To receive a report from the South East Purbeck Ward Member of Dorset Council.

0424-119. PUBLIC PARTICIPATION.

Questions from members of public.

0424-120. MATTERS ARISING FROM PUBLIC PARTICIPATION.

To discuss any matter arising from the Public Participation agenda item.

0424-121. VILLAGE SHOP WORKING PARTY UPDATE

To receive an update from Cllr Golob.

0424-122. REPORT - SURFACE WATER ISSUES SOUTH VILLAGE - APPENDIX

To discuss a report from Cllr Christie

0424-123. ANNUAL PARISH ASSEMBLY - APPENDIX

To discuss a report from Cllr Sutton

0424-124. PLANNING AND LICENSING MATTERS – APPENDIX (ITEM B ONLY)

a. To receive and consider all planning and licensing matters. N.B. Any application received after the agenda publication date may still be considered during the meeting. For an up to date list of applications to be discussed please check the website.

1. P/FUL/2024/01456 Location: South Hyde The Hyde Langton Matravers Dorset BH19 3HE
Proposal: Demolish existing bungalow and erect replacement two storey dwelling

b. To note Dorset Council Planning decision since the last meeting. – **Appendix**

0424-125. PREVIOUS MEETING MINUTES – APPENDIX

To confirm the minutes of the last Council meeting. (LGA 1972 sch 12, para 41(1))

0424-126. MATTERS ARISING (ACTION LOG) - APPENDIX

To note actions may be updated after the agenda is published. A copy can be requested from the Clerk.

- a. Grit Bins

0424-127. CLERKS REPORT - APPENDIX

To discuss and agree the report and any recommendations contained within (Full details on individual recommendations are within the Clerks report supporting papers)

- a. Correspondence
 - 1. Footpath heading North / South via Steppes Hill
- b. Possible new SID location.

0424-128. FINANCIAL MATTERS - APPENDIX

To discuss financial matters plus any recommendation and agree away forward.

- a. Bank balance.
- b. Monthly income and expenditure
 - To approve the monthly expenditure and note the income.
- c. St Georges Pre- School Grant Application - **Annex**
 - To discuss / approve / reject the grant application.
- d. Asset Register
 - To discuss and agree end of year Asset Register
- e. Reserves
 - To discuss and agree year end Reserves.

0424-129. CHAIRMAN'S ANNOUNCEMENTS

To receive a report from the Council Chairman and or Vice Chairman.

0424-130. PORTFOLIO HOLDER / LEAD COUNCILLOR REPORTS

To note any update from:

- a. Ways & Means (including finance, HR, legal & governance)
- b. Planning & Housing
- c. Highways and Transport
- d. Parish Amenities (including Cemetery, allotments, playground and woodland trail)
- e. Parish infrastructure (including street lighting, toilets, bus shelter, parish office and utilities)
- f. Quarries / Agriculture
- g. Community & Communications (including surgery, school liaison & grant application)
- h. Environment and Tourism
- i. Emergency Planning.

Report - Surface Water Issues South Village

Due to the recent wet weather and reports of unprecedented ingress of water in Gypshayes and the southern end of The Hyde, I carried out a fact-finding survey of the South of the Village with a drainage expert who is also a resident of Langton Matravers.

Area 1 From Spyway Farm to Spyway Car Park. (450m approx.)

After recent re-surfacing of the track between the farm and the car park, it is apparent that several "run-off" points on the East side of the track have become blocked, making them largely ineffective. This is principally due to a lack of both longitudinal and transverse profile of the track together with the use of granular material which is too small and easily washed away by fast flowing water. This is coupled with a lack of adequate maintenance. This has resulted in increased water flow into the lane adjacent to Langton House (HPB).

Area 2 Lane from Spyway Car Park to Spyway Orchard Entrance. (275m approx.)

The lane has a drainage ditch on the West side to take run-off into the gully stream. Unfortunately, the lane has deteriorated due to substrate breaking as a result of a lack of depth of road construction for the volume and weight of vehicles using it. This has caused tarmac surface to crack/become loose. There now appears to be a significant "stream" flowing down the East side of the lane.

Area 3 Entrance to Spyway Orchard/footpath between Spyway Orchard and Gypshayes.

Following the recent junction works to Spyway Orchard and the turning circle on Durnford Drive, it is noticeable that any run-off from (2) above is mainly directed Eastwards onto the footpath at the end of the gardens of Gypshayes, (washing away the surface) and then on to the ditch which runs in the gardens at the South end of The Hyde. The runoff from Area 3 should be directed, by suitable construction work, into the ditch on the West side of the lane and not into the footpath or into Durnford Drive.

Area 4. Fields at South Hyde and impact of water on the South of The Hyde.

It was noted that the stream which runs Northward on the East side of the bank which separates HPB property and South Hyde was full, and overflowing onto the smallholding. It was also noted that there appears to be a new stream of run-off water flowing on the west side of the dividing bank, which has not been identified there before. This has resulted in more run-off impacting on the South end of the Hyde.

Area 5. Drainage ditches, gullies, pipes.

There is no official scheduled clearance/maintenance work carried out on this infrastructure, apart from any DIY activity taken by residents etc. It was noted that there was a fair amount of detritus in the gully, especially partially impeding the grating at Coles ground/turning circle.

Suggestions

Area 1. National Trust should be urged to carry out works as necessary to improve run-off Eastwards on the track.

Area 2. HPB/NT should be urged to have meaningful discussions to address the issues with the lane and bring forward a suitable plan of action.

Area 3. Stakeholders should be urged to review this area and put forward a plan to ensure any excess water is persuaded into the turning circle on Durnford Drive rather than Eastwards along the footpath.

Area 4. Improve and maintain ditches.

Area 5. Maintenance schedule should be put in place by stakeholders.

P. Christie

22.03.2024







Parish Council of Langton Matravers

MINUTES OF THE PARISH COUNCIL MEETING OF LANGTON MATRAVERS PARISH COUNCIL HELD ON THURSDAY 14TH MARCH 2024 IN THE VILLAGE HALL. THE MEETING COMMENCED AT 7.00PM

PRESENT:

Cllr Knight (Chairman), Cllr Christie (Vice Chairman), Cllr Golob, Cllr Loudoun, Cllr Pearson, Cllr Sutton & Cllr Vaughan-Arbuckle.

IN ATTENDANCE:

10 Members of Public. Michelle Harrington (Clerk)

ABSENT:

Cllr Brooks (Dorset Council).

It was noted this meeting is being recorded by the Clerk, to aid the minute type up. Recordings will be deleted once the draft minutes are typed.

All members of public were reminded the only time they should speak is during the public participation session. It was also noted a member of public was recording the meeting.

0324-99. APOLOGIES FOR ABSENCE

All Councillor were present.

0324-100. DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO ITEMS ON THE AGENDA

No declaration was made. NB this does not preclude any later declarations.

0324-101. NATIONAL TRUST REPORT

No report was submitted before the meeting.

0324-102. DORSET COUNCILLOR'S REPORT

Cllr Brooks gave a verbal report.

Local elections for Parish, Council, Town Council, Dorset Council and Dorset Police Crime Commission were called this week. It was requested we promote the need for voter ID for voting in person.

Bike It Plus – Thanks to the Dorset Bike It Plus project more children are now cycling to school in Dorset. In the past year the project has supported 36 schools, with over 15,000 children, staff and parents attending

Highways Surfacing works – Surfacing works are due to take place in the area over the coming few months. The surfacing works can only be done on roads which are in a good condition. The works extend the life of the road. Once the surfacing work has been carried out, the road will be left for a couple of days before a road sweeper is tasked to clean the new surface.

Last Dorset Council meeting – During the last Dorset Council meeting it was agreed to reduce the time before Council tax is charged on long term empty properties (from 2 years to 1 year). This will come in effect as of 1st April 2024. It was always agreed to charge an additional 100% premium for second homes from 1st April 2025. Dorset Council is pleased to state they have balanced the budget, meaning they are one of the more stable Councils in the Country.

Q: It was asked if the High Street in Langton Matravers would form part of these works. Cllr Brooks agreed to investigate and report back

Q: Formal thanks were given to Cllr Brooks in regard to the recent ~~Tree~~ works at the Timpson trust cottage.

Q: An update on the Timpson Trust position was requested.

A: Cllr Brooks agreed to talk to the Portfolio holder for asset's and ask they intervene.

0324-103. PUBLIC PARTICIPATION

The meeting was adjourned.

1 member of public raised concern on the Downs Quarry planning application. Stating the extension will not be within the current Quarry and Mineral plan area. Believes that Burr will not be found in the extension area but further north, and that the Viviparous Limestone can easily be found in other local quarries.

1 member of public wished to add concern regarding the Downs Quarry planning application that all faith has been lost in the Quarry owners as they have not carried out the work to restore the old areas.

Sign:

Chairman: Cllr Knight

Date:

Page 1 of 5

1 member of public wished to add concern regarding the Downs Quarry planning application in that the applicants are portraying themselves as small family firm, when this is not the case.

1 member of public wished to raise two topics:

1. Kings Arms planning application; Highlighting the previous application was general acceptable by resident. Plus they wished to draw attention to the environmental response, which they believe is missing important details.
2. Grit bins; Specifically the one in Crack Lane and the one near the bus stop. Stating they both look grubby. A question was raised if they were still required?

The meeting was reconvened.

0324-104. MATTERS ARISING FROM PUBLIC PARTICIPATION

Downs Quarry – Council were asked as they had formally agreed to make a comment last month, if they wished to take a difference position on the application, and in which case suspend Standing Orders.

Proposed Cllr Vaughan-Arbuckle

Seconded Cllr Pearson

RESOLVED – In line with Standing Order 23, Standing Order 22 was suspended in order to discuss the Downs Quarry Application.

It was agreed to rescind the comment previously made in regards to applications P/FUL/2023/07355, P/VOC/2023/07502 & P/VOC/2023/07522 and to ask for an extension.

Kings Arms - It was noted the Kings Arms is on the agenda so will be discussed later.

Grit bins – A discussion was held and it was agreed to add this as an agenda item for April 2024.

ACTION: Clerk to look into cost of new bins and report back in the April meeting.

0324-105. CLOSURE OF KINGS ARMS SHOP WORKING PARTY UPDATE

Cllr Golob gave a verbal update noting:

- The group is assessing and planning what we might do if no alternative commercial enterprise emerges.
- Approx 60 people attended the Parish meeting held on the 23rd February 2024
- Steering group has expanded and now includes representatives from the Village Hall, allotments, School, Church, History Society, Parish council and members of the public.
- The legal structure for the entity has been considered and a recommendation is likely to be given put forward during the next steering group meeting in March.
- A preliminary review of funding options has been investigated and a list of 6 possible grant providers has been identified.
- There will be further market research in the form of a survey distributed via the Dubber.
- We've conducted a preliminary review of funding options and so far have a list of 6 possible grant providers – so a lot of application work awaits.
- The group will incur a variety of start-up costs – mostly incidental in the nature of meeting room rental, printing and similar. The largest single cost would be membership of Plunkett which provides the full range of access to advisers, guidance, resources, and even suppliers. This costs £240 per annum. If we're members, the sponsorship under their model would cost £310 – so ~£550 in all.

0324-106. PLANNING MATTERS

a1

Application No: P/LBC/2024/00387 & P/FUL/2024/00386

Location: The Kings Arms, 27 High Street, Langton Matravers, Dorset BH19 3HA

Proposal: Alterations to erect a single storey kitchen extension & minor internal alterations, including use of former coffee lounge as community shop & removal of temporary structures from garden

A discussion was held and a suggestion made to hold off submitting a comment.

Proposed Cllr Knight

Seconded Cllr Loudoun

RESOLVED – To proceed with a discussion and agree a formal response.

The vote was tied 3 for 3 against. The Chairman used his casting vote and it was accepted to continue to discuss and agree a formal response to Dorset Council.

Comment: No objection, however to note the immaterial error within the application in that it states "a Shop" however this has recently been closed.

Sign:

Date:

Chairman: Cllr Knight

Page 2 of 5

a2 Application No: P/TRT/2024/01236
Location: The Old Malthouse School High Street Langton Matravers BH19 3HB
Proposal: T1 Beech - Fell and replant.
Comment: Due to the lack of a Arboricultural report to ask the Tree officer carefully consider all options including removing the 2 outer most limbs leaving the trunk which stands vertical. All agreed.

ACTION: Clerk to submit planning decisions to Dorset Council.

0324-107. MINUTES FROM PREVIOUS MEETING

The minutes from the full council meeting held on Thursday 8th February 2024 were approved and signed as a correct record of the meeting.

0324-108. MATTERS ARISING FROM THE PREVIOUS MINUTES (NOT COVERED ELSEWHERE ON THE AGENDA).

a Cemetery Door Shed – A statement was submitted before the meeting detailing contractors had been contacted and asked to quote. To date (3 weeks after initial contact) one contractor has submitted a quote.

It was agreed to purchase the a painted metal door from Wessex Industrial Doors at a cost of £1,930.

ACTION: Clerk to contact Wessex Industrial Doors to confirm the order.

b Priest Way Leaflet – A statement was submitted before the meeting detailing an offer from ~~Perenco~~ in regard to the artwork for the Priest way Leaflet.

ACTION: Clerk to contact surrounding Parish / Town Council to ask if they would like to contribute towards the cost of print. Plus to send the ~~Perenco~~ logo to Cllr Vaughan Arbuckle.

0324-109. CLERK'S REPORT

a Correspondence.

a1 The Ship Inn Planning application response

Correspondence from the applicant was circulated before the meeting, detailing a request to withdraw the comment submitted last month. This was discussed.

During the discussion, a member of the public raised objections to the points being discussed. The Chairman reminded the member of the public that they were not invited to speak at that moment and requested that they sit down and listen. However, as the member of the public persisted in their objections and refused to comply, the Chairman made the decision to adjourn the meeting temporarily to address the situation. Subsequently, the member of the public left the premises, and the meeting was reconvened

Proposed Cllr Pearson

Seconded Cllr Christie

RESOLVED – To leave the comment as it was submitted.

a2 Assets of Community Value.

A report was submitted before the meeting detailing the progress of the Assets of Community Value applications. Plus noting the application for the Old Rectory has not been submitted as the Care Home has closed and therefore there is not currently an asset to register.

ACTION: The clerk was asked to investigate and report back as to what happens if the entire Old Malt House site is put up for sale if the tennis courts and walled garden are listed as an Asset of Community Value.

a3 Beech Tree – St Georges School Playground

It was noted an application has now been received and previously discussed (Item 0324-106a2)

b Monthly Back-up's

A statement was submitted before the meeting, request the purchase of two 1TB external hard drives to use as back-ups for the laptop. To hold one external hard drive in the office and one with the Clerk.

It was agreed the Clerk purchase two, 1TB external hard drives.

ACTION: Clerk to purchase 2 x 1TB external hard drives.

c Tender Agreements

A statement was submitted before the meeting, stating the contracts for both the Grounds Maintenance and Toilet Block Cleaning lapsed in 2023. It was recommended the Clerk in consultation with the Governance working group compile a tender for full council approval.

ACTION: Clerk to compile a tender document for both the Grounds Maintenance and Toilet Block and present to the Governance Committee for first amendments.

Sign:

Date:

Chairman: Cllr Knight

Page 3 of 5

0324-110. FINANCE MATTERS

a Bank Balances

A report was submitted before the meeting detailing the bank balances as of 29th February 2024 this was noted.

Unity 20477192	£1,043.99
Unity 20477189	£13,095.04
Lloyds	£68,661.61
Total	£82,800.64

b Monthly expenditure & Income

A report was submitted before the meeting detailing the monthly expenditure and income for February 2024.

The expenditure of £2,147.64 was agreed, and the income of £240.00 was noted. (A detailed list of the expenditure can be found online or requested from the Clerk.)

ACTION: Clerk to process payments.

ACTION: Clerk to circulate the Asset register to all Councillors. All Councillors to identify if there are items bought previously which are not listed.

0324-111. CHAIRMAN'S ANNOUNCEMENTS.

A verbal report was given by Cllr Knight, noting:

SE Parish meeting: During the SE Parish meeting discussion were held regarding the increase Ferry fees. DAPTC general feedback from other Councils is that they have no issues.

0324-112. CEMETERY EXTENSION

A report was submitted before the meeting detailing the condition of the Cemetery extension land. The report noted an offer from a local quarry owner to excavate the extension area down to 6 foot. There would be no fee, however they request they keep any rock found and relace with top soil.

It was agreed Cllr Pearson, Cllr Loudoun and the Clerk met with Mark Haysom. Cllr Person to arrange.

0324-113. PORTFOLIO HOLDER / LEAD COUNCILLOR REPORTS

Portfolio Holders / Lead Councillors were invited to give a verbal update within their area:

a. Ways & Means (including finance, HR, legal & governance) - Nothing to report

b. Planning & Housing – Cllr Sutton read out housing requirements figures for the local area.

c. Highways and Transport

Cllr Vaughan-Arbuckle stated he had attended a zoom meeting where it was stated even though there is an overspend by Dorset Council Highways this will not impact us financial in support for the 20mph signage implantation, which should take place in a couple of weeks.

Community Speed Watch, It was noted an open session had been run where two new possible volunteers joined.

Cllr Vaughan-Arbuckle has arranged a meeting with Glenn Hanham for 3rd April starting at 9am at Putlake. During the meeting Cllr Vaughan-Arbuckle will take Glenn Hanham on a walk to the top of the Village to show him the Highways issues.

Traffic lights Manor Farm. The requested road closure was discussed. It was agreed the Clerk would write to Dorset Council and request the works be carried out at weekends, which would reduce the works duration by approx. 3 weeks.

ACTION: Clerk to contact Dorset Council road closure representative to request the works to Manor Farm which will result in a partial road closure, that the works be continued over the weekends which would reduce the road closure duration.

d. Parish Amenities (including Cemetery, allotments, playground and woodland trail) - Noting to report

e. Parish infrastructure (including street lighting, toilets, bus shelter, parish office and utilities - Nothing to report

f. Quarries / Agriculture - Nothing to report

g. Community & Communications (including surgery, school liaison & grant application). Parish Surgery once a month at coffee pot working well.

h. Environment and Tourism

The Hyde – Cllr Christie gave a verbal report, stating a resident had approached him to raise concern in connection with a property in The Hyde which has cut down all trees on the land, plus reportedly covered badger sets.

Sign:

Date:

Chairman: Cllr Knight

Page 4 of 5

It was stated there was no legal recourse over the trees as there is no TPO in place, albeit a promised from a Dorset Council Tree Officer previously stating a blanket TPO would be put on the area. Also there was no evidence that a Budget set had been covered and therefore the suggestion was the Council should not become involved.

Flooding – Cllr Christie recently walked around The Hyde / Durnford Drove area with a local drainage expert who had offered to help identify possible causes of flooding. The issues notes are:

- A lack of clear run off points / ditches along Durnford Drove (Squaw's area).
- The junction by Spyway homes configuration. As water runs down it flows directly onto the footpath opposite and flows towards the gardens of neighbouring properties (the back of Gypshayes.
- The track substrate has failed, causing the tarmac to crack and water does not flow into the appropriate ditches.

It was noted the primary issue for all above is the lack of maintenance / cleaning to the drainage ditches. It was agreed Cllr Vaughan-Arbuckle would raise this issue to Glenn Hanham to see if this work fell within his remit. If not within Glenn Hanham's remit Cllr Brooks will be asked to intervene and direct the Parish Council to the appropriate person, (thought to be Brian Richards).

ACTION: Clerk to contact Dorset Council Treeworks Officer to see if there had had be any undertaking of the work promised to place a TPO on all the trees at the bottom of The Hyde, and if not why not?
Emergency Planning.

i.

Cllr Vaughan-Arbuckle stated nothing to report.

0324-114.

SEDAC

Part 2 Confidential Item; under the Public Bodies (Admission to meetings) Act 1960 s1(2), the press and public were excluded for the remainder of this agenda item due to the confidential nature of the business to be transacted. It was noted the decision made are not of a confidential nature and therefore would be added to the standard minutes.

Banking – It was noted the on-line authorising process has been changed, so now the Clerk inputs the payments to be made, and then two Councillors must log on to authorise.

Financial Regs – It was agreed the Governance Committee would look to adapt the NALC Model to personalise for Langton Matravers Parish Council and then submit to full Council for approval.

Standing Orders - It was agreed the Governance Committee would look to adapt the NALC Model to personalise for Langton Matravers Parish Council and then submit to full Council for approval.

Portfolio Holder Reports - It was agreed the Governance Committee would discuss and put forward a recommendation to full council.

Working From Home Allowance - It was agreed the Governance Committee would discuss and put forward a recommendation to full council.

Office Occupancy / Opening Times – It was agreed this number of visitors would be monitored and this items discussed again in six months.

Clerks Contract - It was agreed the Governance Committee would look to adapt the NALC Model to personalise for Langton Matravers Parish Council and then submit to full Council for approval

Holiday Adjusted rate of pay - It was agreed the Governance Committee would discuss and put forward a recommendation to full council.

Holiday adjusted rate – will change in line with NALC model contract after governance review

Contracted Hours - It was agreed the Governance Committee would discuss and put forward a recommendation to full council.

Training planning – A request was submitted for the Clerk to attend Dorset Council planning training with the cost split between the Clerks Three Parish Councils – this was agreed. Date of next meeting

The next meeting:

Date: Thursday 11th April 2024

Location: Langton Matravers Village Hall

Time: 19:00

Closed at 22.03

Sign:

Date:

Chairman: Cllr Knight

Page 5 of 5

Action Number (year number / consecutive number)	When Initiated?	Who is Actioned?	Title	Details	Status (progress description plus colour code: Red - no progress; Amber - action in progress; Green - action completed) - Yellow action required during next meeting.	Present at last meeting	Complete
0324-104	14-Mar-24	Clerk	Grit Bins	Clerk to look into cost of new bins and report back in the April meeting.	28-03-24 three contractors prices gained, Contractor 1 200L £274.80, 400L £448.80, Contractor 2 100L 149.90, 200L £199.99 400L £299.99. Contractor 3 90L £144.73 160L £215.66 400L £298.14 Recommend Contractor 2 200L or 400L		
0324-106	14-Mar-24	Clerk	Planning	Clerk to submit planning decisions to Dorset Council.	Submitted 15-03-24	Apr-24	y
0324-109	14-Mar-24	Clerk	External Hard Drive - Back up	Clerk to purchase 2 x 1TB external hard drives.	28-03-24 Ordered from Viking with paper for delivery in April	Apr-24	y
0324-109c	14-Mar-24	Clerk	Tender for toilet block cleaning and grass cutting	Clerk to compile a tender document for both the Grounds Maintenance and Toilet Block and present to the Governance Committee for first amendments.			
0324-110	14-Mar-24	Clerk	Payments	Clerk to process payments.	15-03-24 Processed	Apr-24	y
0324-110	14-Mar-24	Clerk	Asset Register	Clerk to circulate the Asset register to all Councillors. All Councillors to identify if there are items bought previously which are not listed.	26/03/2024 email sent to Cllr's 28-03-24 Several Cllrs replied over last few days. List is being updated. 02-04-24 Added to agenda at WK request		
0324-113	14-Mar-24	Clerk	Highway - Road Closure	Clerk to contact Dorset Council road closure representative to request the works to Manor Farm which will result in a partial road closure, that the works be continued over the weekends which would reduce the road closure duration.	28-03-24 - email sent to Tom Faulkner 02-04-24 email acknowledgement received and question will be put to contractors	Apr-24	y

0324-113h	14-Mar-24	Clerk	TPO & The Hyde	Clerk to contact Dorset Council Treeworks Officer to see if there had had be any undertaking of the work promised to place a TPO on all the trees at the bottom of The Hyde, and if not why not?	28-03-24 email sent to Carolyn Mcphie		
0224-90	08-Feb-24	Cllr IVA	Aster - Pavement recent works	Cllr Vaughan-Arbuckle to contact Aster to request they make good recent works ensuring appropriate measure taken to alleviate water run-off from further eroding the adjacent footpath.			
0224-90	08-Feb-24	Cllr IVA	Water run-off Spyway	Cllr Vaughan-Arbuckle to draft a letter addressed to both landowners to bring their attention to the issue and request they clear the ditch as a matter of urgency. Final letter to be sent from the Clerk.			
0324-108 0224-95	11-03-24 08/02/2024	Clerk	Cemetery Shed Door Replacement	Clerk to obtain quotes for an externally opening door, with the option of either retaining the existing wooden door or replacing with a metal door and report back to Council.	09-02-24 Contact made with possible contractor 22-02-24 Contact made with possible contractors 28-02-24 quote received from 1 contractor £2,175 for metal door and frame with laminated wood effect door. Or £1,930 for metal door and frame with painted door. 11-03-24 Clerk to contact Wessex Industrial Doors to confirm the order.		
0224-96a	08-Feb-24	Clerk	Grant Application responses	Clerk to advise grant applicants of outcome of application.	20-02-24 School notified. 22-02-24 Purbeck Film Festival and Citizen's Advice informed and bank details requested 22-02-24 Money paid to CA	Apr-24	y
0224-96b	08-Feb-24	Cllr IVA	Preist Way Leaflets	Cllr Vaughan-Arbuckle to contact the previous designer to arrange updating the old leaflet.			

0224-96b	08-Feb-24	Clerk	Preist Way Leaflets	Clerk to contact Swanage Town Council, Worth Matravers Parish Council, the National Trust and Perenco to ask if they would contribute towards the production of the leaflet, ideally look to share the cost equally between all parties.	22-02-24 Perenco contacted 23-02-24 Perenco offered to pay £100 owards re-design costs. 11-03-24 Clerk to contact surrounding Parish / Town Council to ask if they would like to contribute towards the cost of print. Plus to ask Perenco for logo for Cllr Vaughan Arbuckle. 28-03-24 STC & WMPC contacted. Perenco email sent asking for logo		
0124-76	11-Jan-24	Clerk	Village Shop Working Group	Cllr Christie to be invited to join the Village Shop Working Group.	Feb-24 Village meeting to to called by P Golob to establish desire for shop and in what form		
0224-94 , 1223-54 a5	14-Dec-23	Clerk	Assets of Community Value	Clerk to apply to re-register the Scout & Guide Hut, the Public toilet / Parish office and St George's playing field.	15-01-24 Email received from resident requested Council consider the following assets: Allotments (owned by National Trust); Museum (Church); Old Malthouse (SATAO - directors - Marcus Clarke/Simon Moll).; Putlake - owner Henry Scott (Scott Estate) The Kings Arms; Timpson Cottages; Speakers Corner (where Reg Saville's bench is) It is also suggested the Woodland Trail / Orchard be considered 02-02-24 Forms completed disseminated to Cllr's for review in February meeting. 08-02-24 agreed forms to submit as presented 23-02-24 Scout Hut, Public toilets / office & St Georges Playing field forms submitted 23-02-24 Village Hall confirmed as ACV by DC 11-03-24 The clerk was asked to Investigate and report back as to what		

					happens if the entire Old Malt House site is put up for sale if the tennis courts and walled garden are listed as an Asset of Community Value. 19-03-24 Spoke with Fiona DC who is checking with manager and will come back		
1223-54 d	14-Dec-23	All Cllr's	New Cllr Advertising	Councillors to inform the Clerk if they are able to assist with the poster drop in February 2024.	15-12-23 Cllr IVA stated he required 60 posters		
1223-55 b	14-Dec-23	Clerk	Budget / Precept	Clerk to input budget into Scribe	Can not be input until 2024 YS as year not open in Scribe		
1123-41a	08-Nov-23	Cllr Christie	Removal of green waste	Cllr Christie will talk to correspondent and suggest the cuttings are bagged and left by the Parish Office of them to dispose of.			
1123-41d	08-Nov-23	Clerk	Website - New	Clerk to develop a new website on the gov.uk domain.			
1123-45c	08-Nov-23	Cllr IVA	Meeting with Glenn Hannam	Cllr Vaughan-Arbuckle to invite Glenn Hannam to meet to discuss in general local highway issues of Langton Matravers Parish.	December meeting update - no date yet - waiting for Wessex works to be finished before invite to a meeting		
0823-10	10-Aug-23	Cllr Pearson & Clerk	Cemetery	Clerk & Cllr Pearson to meet with Ian Bugler	25-10-23 Email sent suggesting meet up when cutting playground vegetation 30-10-23 Date arrange to meet 31-10-23 when cutting vegetation in Playground. Meeting and work postponed due to weather.		

A. Correspondence

1. Pavements in Langton Matravers. Flooding / Highways improvements

"Three weeks ago, Tuesday 27th February I believe, an elderly gentleman using a rollator to walk to the bus stop by the Kings Arms, fell into the road and gashed his elbow. The front wheel of his rollator rolled into a dip in the damaged pavement, and he lost balance. He luckily did not hit his head, and was not hit by a vehicle as myself and a friend stood in the road to help.

On another occasion, I saw a young disabled man with a young female carer struggling to get along the pavement outside the church. It was quite upsetting to see.

Please can the Parish Council request that our pavements are repaired so that all residents and visitors can get around our village safely?

On a separate issue, the south end of The Hyde was flooded during the last storm. Some of the water contributing to the flood came along the footpath from Durnford Drove. Recently the curbs have been worked on, but unfortunately, the curb between the road and the footpath to The Hyde is the same height as the road and therefore does not stop the flood water and gravel from washing down the footpath and running into the already challenged Hyde. I feel it would certainly improve our situation if the curb was raised. Might the Parish Council please look at this. It won't solve our flooding problem; we have more water than ~~we~~ but it will help."

Recommendation: To discuss and agree a course of action.

2. Footpath heading North / South via Steppes Hill

Pictures at the end of the document.

"I am writing to see if something can again be done about the footpath heading N/S via Steppes Hill estate.

It is in a really bad state this year. And I haven't been using it as it is so slippery with the rain and mud. I would like to be able to use it.

The hardcore that was put down several years ago has long since sunk and disappeared. And the path has now sunk lower in the centre.

And people are having to straddle it to come down through.

The field at the top of the path used to be ditched many years ago.

Which would have taken a lot of water away from the path.

It has never been as bad as it is now. It really needs some good hard core putting down.

Pics of path I took this morning.

Following on from last nights council meeting about Spyway Road back in the 60s/70s the road used to be ditched. In the tenancy of Fred Guy then F & W Curtis.

See photos that I will send separately. The stone I have placed shows how far in the ditch used to be."

Recommendation: To discuss and agree a course of action.

3. Hidden Memorials in the Old Cemetery.

We received the following email from a resident

"I had a chat with Daryle this morning and she said to email you about the cemetery west side.

Which is starting to get very grown in with the ivy taking over some of the headstones.

Down at the Non Conformist end is my husbands Grandparents and to the left of them 2 of their children, their headstone is now completely hidden by tree shoots and a fallen wall.

When I took the photos for the opc this was completely visible. (See photo)

Is it possible for the council or a working party be able to get that side of the cemetery tidied up?

Not to be made bare just to look nicer cared for.

I would be willing to help with cutting but am unable to clear and carry the spoil away.

Sometime ago I believe there was talk of exposing the path that goes around the stone seat whether the same people would be interested in this project?

Recently on Facebook there was a comment about the state of the cemetery."

I have responded to the resident to advise that the cemetery is a closed cemetery and that Dorset Council are responsible for maintaining the cemetery. I have agreed to contact Dorset council on their behalf on this occasion, to request they clear the memorials.

B. Possible new SID location

Swanage Town Council mentioned to Cllr Knight and the Clerk during the SE Parish meeting the possibility of sharing a new SID location, near the relatively new 30 m.p.h. speed limit, just before the junction with Langton Matravers.

STC contacted Dorset Council asking for costs and received an email back stated that if a response could be given within a couple of days as they were in the area they would be able to carry out a survey at the location at a reduced costs. STC asked if we would be prepared to split the cost in half as the post could be used by both Council's The projected costs was £575 per Council. However STC having been made aware of my delegated limited as RFO stated they would pay for the survey and therefore requested we split the remaining cost estimated at £475 per Council. Due to quick response needed I agree to go ahead, subject to survey results. (Costs include new post, solar panel, and bracket).

Recommendation: To discuss and ratify a joint project with Swanage Town Council, for a new SID post location.



Finance Report

All recommendations in this report are made by the Clerk unless stated otherwise.

0424-128a

Bank Balance

As of 31st March 2024

Unity 20477192 £1,051.15

Unity 20477189 £10,749.14

Lloyds £68,661.61 – as of 28th February 2024

Total £80,461.90

b

Monthly expenditure

To approve the below expenditure

To note income



Date	Net	VAT	Total	Description	Power Used for Spend
01.04.2024	£10.27	£0.00	£10.27	Refreshments	Entertainment and the Arts - LGA 1972, s.145
01.04.2024	£32.00	£0.00	£32.00	Village Hall Rent	Conference facilities - Local Government Act 1972, s.144
01.04.2024	£59.71	£2.99	£62.70	Electricity - Highways	Highways - Highways Act 1980, s301
01.04.2024	£948.75	£0.00	£948.75	Training	Local Government Act 1972 s.137
01.04.2024	£45.52	£9.10	£54.62	Pension	Pensions Act 2008 s.33 (employee contributions) & Pensions Act 2008 s.3 (employer contributions)
01.04.2024				National Insurance	Administration of the council - Local Government Act 1972 s 112 (1)
01.04.2024				Salary	Administration of the council - Local Government Act 1972 s 112 (1)
01.04.2024				Toilet Block Cleaning	Public conveniences - Public Health Act 1936, s. 87
01.04.2024				Phone / Broadband	Local Government Act 1972 s.111
01.04.2024	£15.75	£0.00	£15.75	Travel Expenses	Administration of the council - Local Government Act 1972 s 112 (1)
	£1,112.00	£12.09	£1,124.09		

Langton Matravers Parish Council
Fixed Assets and Long Term Investments

Asset Description	Date Acquired	Purchase Value	Current Value	Location /Responsibility	Estimated Life	Usage/Capacity	Charges
Administration							
Book Shelf	2007	1.00		Parish Office			
Chair - Computer	1999	20.00		Parish Office			
Chair - Executive	1999	1.00		Parish Office			
Chair - Visitors (x7)	2007	1.00		Parish Office			
Chair - Visitors Padded (x4)	2007	1.00		Parish Office			
Clock - Wall	2007	1.00		Parish Office			
Dehumidifier	10-11-2022	146.00		Parish Office			
Desk - Computer	1999	50.00		Parish Office			
Desk - Five Draw	1999	1.00		Parish Office			
Desktop Computer	2014	625.00		Parish Office			
Filing Cabinet (2 draw)	2007	1.00		Parish Office			
Filing Cabinet (x2)	1970	50.00		Parish Office			
Fog Horn	2013	12.00		Parish Office			
Laminator	2012	45.00		Parish Office			
Laptop & Desk docking set up	01/09/2023	1,034.59		Parish Office			
Laptop Charger	01/11/2023	12.98		Parish Office			
Picture Frames (x7)	2007	1.00		Parish Office			
Printer	2006	1.00		Parish Office			
Printer (desk top printer)	2019	249.00		Parish Office			
Privacy Panel	2006	1.00		Parish Office			
Table - Oak Low	2007	1.00		Parish Office			
Vacuum Cleaner	13-07-2022	142.00		Parish Office			
Wooden Carved Village Crest		1,000.00		Parish Office			
		3,397.57					
Allotments & Community Orchard							
Fencing	09-09-2022	504.00		Community Orchard			

Langton Matravers Parish Council

Fixed Assets and Long Term Investments

Asset Description	Date Acquired	Purchase Value	Current Value	Location /Responsibility	Estimated Life	Usage/Capacity	Charges
Fencing	12-12-2022	144.00		Allotments			
Land - Community Orchard	1980	1.00					
Perimeter fence and 2x gates.	2009	3,000.00		Allotments			
Seat - Stone with inscription	2018	1.00		Community Orchard			
Seat - Wooden	2019	350.00		Community Orchard			
Shed - Metal	2009	525.00		Allotments			
Water Troughs - (x4)	2009	525.00		Allotments			
		5,050.00					
Cemetery							
Bench - Memorial Cllr P White	09-03-2023	1,207.00		Cemetery			
Fencing	01/05/2023	1,482.00		Cemetery			
Land - Cemetery	1958	1.00		Cemetery			
Land - Cemetery Extension	1992	1.00		Cemetery			
Seat - (x3)	1980- 90's	900.00		Cemetery			
Shed	1960	12,000.00		Cemetery			
Water butt		1.00		Cemetery			
		15,592.00					
Governance							
Chairman's Badge of Office	1980	520.00		Parish Office			
Chairman's Gavel		1.00		Parish Office			
		521.00					
Highways							
Bench - Memorial Reg Saville	2020	3,500.00		Under Village Sign in Hig			
Bin - Dog Waste (x2)	2012	149.00		Opp. PO, on Steppes Hill			
Bin - Grit (x6)	2011	972.00		Around Langton Matraver			
Bin - Litter	2011	90.00		By Bus Shelter, Steppes			