

Notice of the next Parish Council Meeting.

Parish Council Office: 1A The High Street, Langton Matravers, Dorset BH19 3HA

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960) & Local Government Act 1972 s100

Parish Councillors,

You are hereby summoned to attend the following meeting:

Meeting of...	The Full Council: Langton Matravers Parish Council
Time...	19:00hrs
Date...	Thursday 11 th July 2024
Place...	Langton Matravers Village Hall

County Councillor, the National Trust and Members of Public are cordially invited to join the meeting

Yours faithfully



Michelle Harrington Parish
Clerk & RFO

2nd July 2024

AGENDA

0724-34. APOLOGIES FOR ABSENCE

To receive apologies of absence and to approve the reasons given. (Local Government Act (LGA) 1972 s85 (1))

0724-35. DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO ITEMS ON THE AGENDA

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations).

0724-36. DORSET COUNCILLOR'S REPORT

To receive a report from the South East Purbeck Ward Member of Dorset Council.

0724-37. NATIONAL TRUST REPORT

To receive a report from the National Trust.

0724-38. PUBLIC PARTICIPATION.

Questions from members of public.

0724-39. MATTERS ARISING FROM PUBLIC PARTICIPATION.

To discuss any matter arising from the Public Participation agenda item.

0724-40. PLANNING AND LICENSING MATTERS

To receive and consider all planning and licensing matters. N.B. Any application received after the agenda publication date may still be considered during the meeting. For an up to date list of applications to be discussed please check the website.

- P/FUL/2024/03110. Location: Bottom Flat 21 High Street Langton Matravers BH19 3HA. Proposal: Erect single storey rear and side extension to replace existing; detached garden room. Comment Due 05-07-24
- P/HOU/2024/03505. Location: Sweetbriars Durnford Drove Langton Matravers BH19 3HG. Proposed: Erect single storey extension and garden room, refurbishment to existing dwelling. Comment Due 18-07-24

0724-41. PREVIOUS MEETING MINUTES – APPENDIX

To confirm the minutes of the last Council meeting. (LGA 1972 sch 12, para 41(1))

0724-42. MATTERS ARISING / CLERKS REPORT - APPENDIX

To note actions may be updated after the agenda is published. A copy can be requested from the Clerk.

- a. Action Log Updates.
 1. Asset of Community Value
- b. Correspondence
 1. Dry Stone Hall south side of the High Street, east of the Steppes bus stop
 2. The PCC of St Aldhelm – Fundraising donation request.
 3. St Georges Playing Fields – Environment Improvements
 4. Member of Public – Aster Housing Gutter clearance
- c. The use of herbicides and pesticides around the Parish Highways

0724-43. FINANCIAL MATTERS - APPENDIX

To discuss financial matters plus any recommendation and agree away forward.

- a. Bank balance.
- b. Monthly income and expenditure
To approve the monthly expenditure and note the income.
- c. Banking Requirements
To discuss and agree a way forward regarding bank accounts
- d. Pre-paid / Credit Card Facilities
To discuss and agree a way forward regarding using a pre-paid card v a holding a credit card.
- e. Insurance
To discuss insurance provision for 2024 - 2025

0724-44. CHAIRMAN'S ANNOUNCEMENTS - APPENDIX

To receive a report from the Council Chairman and or Vice Chairman.

- a. Flooding Report Update - **Appendix**
- b. General Issues

0724-45. PARISH MATTERS

To note any urgent matter not listed on previously listed on the agenda. (Note items may be added to a future agenda for full discussion).

0724-46. PORTFOLIO HOLDER / LEAD COUNCILLOR REPORTS

To note any update from:

- a. Ways & Means (including finance, HR, legal & governance)
- b. Planning & Housing
- c. Highways and Transport
- d. Parish Amenities (including Cemetery, allotments, playground and woodland trail)
- e. Parish infrastructure (including street lighting, toilets, bus shelter, parish office and utilities)
- f. Quarries / Agriculture
- g. Community & Communications (including surgery, school liaison & grant application).
- h. Environment and Tourism
- i. Emergency Planning.

Parish Council of Langton Matravers

MINUTES OF THE PARISH COUNCIL MEETING OF LANGTON MATRAVERS PARISH COUNCIL HELD ON THURSDAY 13TH JUNE 2024 IN THE VILLAGE HALL. THE MEETING COMMENCED AT 7.00PM

PRESENT:

Cllr **Christie**, Cllr **Golob**, Cllr **Kwantes**, Cllr **Pearson**, & Cllr **Sutton**.

IN ATTENDANCE:

9 Members of Public. Cllr **Wilson** (Dorset Council), & Michelle **Harrington** (Clerk)

ABSENT:

Cllr **Knight**

It was noted this meeting is being recorded. All recordings will be deleted once the draft minutes are typed.

0624-19. APOLOGIES FOR ABSENCE

Apologies have been received from Cllr Knight and accepted by all.

0624-20. DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO ITEMS ON THE AGENDA

No declaration was made. NB this does not preclude any later declarations.

0624-21. DORSET COUNCILLOR'S REPORT

Cllr Wilson submitted a written report before the meeting highlighting:

Flood Risk Management –Cllr Wilson requested Langton Matravers Parish Council send a report containing details of what is required from Dorset Council.

Cllr Wilson was asked to investigate what Dorset Council can do to clear the gulleys. Cllr Wilson stated that a report needs to be entered via the Dorset Council Website. Once the issue has been reported, if there has been no progress after a month or so, Cllr Wilson stated if he is informed, he will then get involved.

0624-22. NATIONAL TRUST REPORT

A report was not submitted before the meeting, this was noted.

It was stated Chirs, Daryle & Maggie attended the National Trust Stakeholders evening at Studland Beach. The event went well, and there was a lot of opportunity to network with other Stakeholders. Thanks were sent to the National Trust for holding the evening.

ACTION: Clerk to write to a representative of the National Trust to send Thanks.

0624-23. PUBLIC PARTICIPATION

The meeting was adjourned.

- a. 1 Member of public, representing the Hyde steering group, sent thanks to Cllr Christie for taking the flooding issue seriously and for compiling the report presented a couple of months ago. The residents on the steering group feel it is essential they attend any meeting held with the relevant parties. It was also stated that soil has been eroded away from the bottom of the trees along the path at the bottom of Spyway Orchard, and the tree roots are now exposed.
- b. 1 Member of public informed the Parish Council they have written a letter to Aster requesting they stop using herbicides.
- c. 1 Member of public raised the issue of overgrown gutters and pavements throughout the Village. It was requested Dorset Council consider banning the use of herbicides and pesticides.
- d. 1 Member of public echoed the thanks for Cllr Christie, and stated the Holiday Property Bond representative had stated they clean the gully they are responsible for, and Aster have stated they do not own the gully at the bottom of Spyway. It was asked can the Parish Council find out, who does own and therefore should be maintaining the gully at the bottom of Spyway, and how often does the Holiday Property Bond clear the gully?
- e. 1 Member of public stated he and his wife are buying a property in Durnford Drive and presented a copy of a planning application they are going to submit to Dorset Council.

The meeting was reconvened.

Sign:

Chairman: Cllr Christie

Date:

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0624-24. MATTERS ARISING FROM PUBLIC PARTICIPATION

- a. It was stated the Parish Council has already had positive preliminary talks with National Trust and Holiday Property Bond representatives. It was noted Aster refused our invitation to join in with the talks. It was noted at present the talks are based around fact finding, but a public meeting will be held shortly, with the National Trust explaining the larger area plan, relevant landowners will be invited to join the public meeting.
- b. This was noted.
- c. An agenda item will be added to the July meeting for further discussion on the use of herbicides and pesticides in and around Langton Matravers
ACTION: Clerk to add "The use of herbicides and pesticides" to the July agenda
- d. The Parish Council is already working on find out landownership details.
- e. The Parish Council made no comment on the plans presented and it was noted no comment could be made until the official application was received. The member of public and his wife, were thanked for engaging with the Parish Council, their time and efforts are appreciated.

0624-25. VILLAGE SHOP WORKING PARTY

Cllr Golob gave a verbal report, noting:

1. It was felt the Annual Assembly presentation was well received.
2. The project is on hold now, as after discussions with James Warren the new owner of Putlake Adventure Farm, there is a possibility of a shop opening up on site soon. If the shop is not able to provide the residents essentials, then the project will be picked up again.
3. Thanks were given to Anne, Hannah & Nicky for all their hard work on the project to date. This was endorsed by all Councillors.

0624-26. PLANNING MATTERS

a1

Application No: P/TRT/2024/02666

Location: The Old Malthouse School, Langton Matravers, BH19 3HB

Proposal: T1 Beech – Fell and replant

Proposed Cllr Pearson

Seconded Cllr Kwantes

RESOLVED: No objection. Agreed by majority

a2

Application No: 2. P/FUL/2024/01992

Location: Verney Farm Gully Swanage BH19 3EX

Proposal: Erect lambing shed.

Proposed Cllr Golob

Seconded Cllr Sutton

RESOLVED: No objection. Agreed by all

ACTION: Clerk to submit planning decisions to Dorset Council.

0624-27. MINUTES FROM PREVIOUS MEETING

The minutes from the full council meeting held on Thursday 16th May 2024 were approved and signed as a correct record of the meeting.

0624-28. MATTERS ARISING FROM THE PREVIOUS MINUTES (NOT COVERED ELSEWHERE ON THE AGENDA).

a.

Action Log Updates.

The Clerk submitted a report before the meeting detailing actions taken since the last meeting, this was noted.

b.

Standing Orders.

A copy of the proposed new Standing Orders, based on the NALC Model was submitted before the meeting.

Proposed Cllr Christie

Seconded Cllr Pearson

RESOLVED: To adopt the standing orders as presented

c.

Financial Regulations.

A copy of the proposed new Financial Regulations, based on the old NALC model was submitted before the meeting.

Proposed Cllr Christie

Seconded Cllr Pearson

RESOLVED: To adopt the financial regulations as presented

Sign:

Date:

Chairman: Cllr Christie

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Thanks were given to Cllr Knight for all the time and effort put into preparing both the new Standing Order and Financial Regulations.

ACTION: Clerk to update Standing Orders and Financial Regulations as presented and publish.

d. Risk Assessments and Policies.

Proposed Cllr Christie

Seconded Cllr Pearson

RESOLVED: To re-adopt all Risk Assessments and remaining Policies as currently held, noting policies and risk assessments may be amended within 6 months if the need arises.

ACTION: Clerk to renew and publish all policies and risk assessments.

e.

Waste Bin Replacements.

Cllr Christie gave a verbal update. It was noted if a bin is removed, then there is a possibility the Parish Council could have to pay to have a new bin installed plus pay for the collection service.

Proposed Cllr Christie

Seconded Cllr Pearson

RESOLVED: Keep all current bins in situ and monitor the general waste bin level by the bus shelter.

ACTION: Cllr Pearson and Cllr Christie will look each time they pass, to monitor the level of use.

f.

State of Pavements.

Cllr Christie gave a verbal update. It was noted the pavements are broken in places where the vehicles are mounting the pavement in narrow sections of the High Street.

RESOLVE: Cllr Wilson to investigate the issue and ask Dorset Council to make more of an effort to maintain the pavements with stone and not tarmac. It was noted Dorset Council have stated the tarmac is temporary but have not issued a timeframe for the tarmac to be replaced with stone.

ACTION: Clerk to arrange a walkabout meeting between Cllr Wilson, Cllr Christie, and Cllr Pearson.

g.

Grant Application from Pre-School.

Thanks were given to Collete and Sue for their work on clarification issues raised from the application. It was noted a letter has been received from Mr Purchase (Chairman of the Governors and Pre-school) which states Coastal Learning Partnership are a charitable trust, not a corporate business. The before and after school club provision will continue to be run and managed by the school, so any funding raised will be ring fenced accordingly.

Proposed Cllr Pearson

Seconded Cllr Christie

RESOLVED: To award a grant of £868.60 to St George's pre-school

ACTION: Clerk to contact St Georges Pre-school to advised of the grant application approval, and to arrange the transfer.

h.

Land Registry – Cllr Kwantes noted he has looked at the land registry task and is happy to take the project on. It was noted that land only needs to be registered if there is 7 years or more remaining on the current lease, and therefore a copy of the lease agreements is required to see if registering the land is required.

ACTION: Cllr Kwantes and Cllr Pearson agreed to attend the Parish office when the Clerk was about, to help locate the lease agreements.

0624-29.

CLERK'S REPORT

a

Correspondence.

1

A copy of a letter regarding Safety of Lithium-ion Batteries was disseminated before the meeting.

ACTION: Cllr Christie to look to incorporate the subject of safe Lithium-ion Batteries storage and disposable into the Parish Council environment policy, and to present to Council for approval.

0624-30.

FINANCE MATTERS

a

Bank Balances

A report was submitted before the meeting detailing the bank balances as of 31st May 2024 this was noted.

Unity 20477192	£1,051.15
Unity 20477189	£92,674.81
Lloyds	£0
Total	£93,725.96

Sign:

Chairman: Cllr Christie

Date:

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- b. Monthly expenditure & Income
A report was submitted before the meeting detailing the monthly expenditure and income for May 2024.

Proposed Cllr Christie

Seconded Cllr Pearson

RESOLVED: The expenditure of £4,534.13 was agreed, and the income of £420.00 was noted.

ACTION: Clerk to process payments.

Date	Net	VAT	Total	Description	Supplier
11.06.2024	£486.37	£0.00	£486.37	Toilet Block - Cleaning	Linda McMorrow
07.06.2024	£20.05	£0.00	£20.05	Assembly Refreshment	Asda
06.06.2024	£99.99	£20.00	£119.99	Hosting gov.uk	Cloud Next
06.06.2024	£5.27	£0.00	£5.27	Assembly Refreshment	Corfe Castle Parish Council
06.06.2024	£66.95	£13.39	£80.34	Annual Assembly Stationary	Viking Direct
06.06.2024	£702.09	£0.00	£702.09	Salary	Michelle Harrington
06.06.2024	£196.93	£0.00	£196.93	National Insurance / Income Tax	HMRC
06.06.2024	£21.75	£0.00	£21.75	Stationary	Corfe Castle Parish Council
06.06.2024	£63.98	£0.00	£63.98	Pension	NEST
06.06.2024	£69.43	£3.47	£72.90	Electricity - Highways	SSE - Southern Electric
28.05.2024	£1,938.00	£387.60	£2,325.60	Cemetery Door	Wessex Industrial Doors Ltd
20.05.2024	£90.00	£18.00	£108.00	Play Park Inspection	ROSPPA Play Safety
20.05.2024	£12.00	£0.00	£12.00	Village Hall Rent	Langton Matravers Village Hall
16.05.2024	£72.59	£14.52	£87.11	Phone & Broadband	XLN Business Services
15.05.2024	£63.84	£3.19	£67.03	Electricity - Highways	SSE - Southern Electric
15.05.2024	£130.74	£0.00	£130.74	Water - Toilet Block	Water 2 Business
15.05.2024	£33.98	£0.00	£33.98	Water - Allotments	Water 2 Business
	4073.96	460.17	4534.13		

- c. Conflict of Interest – BDO (External Auditors)

A copy of the BDO Conflict of Interest form was submitted before the meeting.

It was noted there were no conflict of interest between the Parish Council and BDO.

- d. Hand Dryers – Public Toilets

Quotes were submitted before the meeting with costs to replace the hand dryers.

Proposed Cllr Golob

Seconded Cllr Christie

RESOLVED: To accept the quote to replace all three hand dryers at a cost of £510 + VAT

ACTION: Clerk to contact contractor to install new hand dryers.

0624-31. CHAIRMAN'S ANNOUNCEMENTS.

A verbal report was given by Cllr Christie, noting:

1. Parish Assembly: Thanks were given to Maggie, Daryle & Michelle for their hard work organises the Assembly.
2. Thanks, were echo for Anne, Hannah & Nicky for all their hard work on the Village Community Shop.
3. Thanks were given to Bridget for her years of dedication to Love Langton.
4. To remind Councillor there should be two members or officer attend official meetings, gatherings etc. Councillors should not be holding sessions on their own.

0624-32. PARISH MATTERS

Cllr Pearson asked for an update on the tender documents for both the toilet block cleaning and grounds maintenance. It was stated the grounds maintenance tender document has been sent to the Governance Committee, a response has been received and the Clerk is working through the suggested amendments. The Clerk has nearly finished the cleaning tender document, and this will be sent to the governance committee shortly, it was noted the Clerk needs guidance on the cleaning schedule currently in place.

Sign:

Date:

Chairman: Cllr Christie

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Cllr Christie noted the Clerk sent an email out the day before the meeting, asking any Councillor who was available to investigate the fence in the "Holding pen" area of by the play park, as a report had been received to say they were unsafe. Cllr Christie was able to attend that day, and has removed the damaged section, and in levelled the ground. The Clerk has been given details of the Councils preferred contractor and will obtain a quote shortly.

Cllr Christie noted on the external inspection report for the play park, the goal posts are stated as "in need of repair" due to rusting. It was suggested these posts are removed.

ACTION: Clerk to talk to the school plus to ask for feedback from residents via the dubber article regarding removing the goal post

ACTION: Clerk to send a copy of the ROSPA report to St Georges School.

Cllr Christie asked Councillors to be vigilant when walking around the area, for any inappropriate behaviour. Noting recently a cattle water trough, had the water disconnected, meaning the cattle and calves were without water for a couple of days.

0624-33. PORTFOLIO HOLDER / LEAD COUNCILLOR REPORTS

Portfolio Holders / Lead Councillors were invited to give a verbal update within their area:

- a. Ways & Means (including finance, HR, legal & governance) - Nothing to report.
- b. Planning & Housing - Nothing to report.
- c. Highways and Transport - Road Closure noted, water running by Manor Farm. Cllr Christie will keep an eye on the issue and report to Wessex Water if required.
- d. Parish Amenities (including Cemetery, allotments, playground, and woodland trail)
Cllr Pearson stated she has a meeting tomorrow with a landscape designer and engineer regarding the new extension in Crack Lane Cemetery. Cllr Pearson will submit a report next month.
- e. Parish infrastructure (including street lighting, toilets, bus shelter, parish office and utilities – A reminder was given, that on each land post there is an identification number meaning anyone can call to report a broken or faulty streetlight. If a member of public raises a street lighting issue, please request they report the fault directly.
- f. Quarries / Agriculture – It was noted this week an invite had been sent to all Councillors for the Annual Suttles Quarry Liaison. All Councillors were asked to inform the Clerk if they can attend.
- g. Community & Communications (including surgery, school liaison & grant application)
Cllr Sutton noted there are a few wobbly gate posts in the parish, this has been reported to the National Trust, but there are some which is believed to be Dorset Council gates. Cllr Sutton was asked to report the issue on the Dorset Council website.
- h. Environment and Tourism – Cllr Christie stated it is likely visitor numbers will increase over the coming months due to Sprin Watch. Could all Councillors keep an eye out for open gates.
- i. Emergency Planning. Nothing to report.

DATE OF NEXT MEETING

The next meeting:

Date: Thursday 11th July 2024

Location: Langton Matravers Village Hall

Time: 19:00

Closed at 20.44

Sign:

Chairman: Cllr Christie

Date:

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Matters Arising / Clerks Report

a. Action Log

Action Number (year number / consecutive number)	Who is Actioned?	Title	Details	Status (progress description plus colour code: Red - no progress; Amber - action in progress; Green - action completed) - Yellow action required during next meeting.
0624-22	Clerk	National Trust - Stakeholder evening	Clerk to write to a representative of the National Trust to send Thanks for the Stakeholder meeting	20-06-24 Email sent
0624-24	Clerk	July Agenda	Clerk to add "The use of herbicides and pesticides" to the July agenda	Added
0624-26	Clerk	Planning	Clerk to submit planning decisions to Dorset Council.	14-06-24 Complete
0624-28b/c	Clerk	Standing Orders, Financial Regulations	Clerk to update Standing Orders and Financial Regulations as presented and publish.	20-06-24 Published
0624-28d	Clerk	Policies and RA's	Clerk to renew and publish all policies and risk assessments.	Word Documents being altered with date ready for uploading
0624-28e	Cllr Pearson & Cllr Christie	Waste Bin Replacement	Cllr Pearson and Cllr Christie will look each time they pass, to monitor the level of use.	
0624-28f	Clerk	State of Pavements	Clerk to arrange a walkabout meeting between Cllr Wilson, Cllr Christie, and Cllr Pearson	20-06-24 Email sent to Ben asking best days and time of week
0624-29	Cllr Christie	Safety of Lithium-ion Batteries	Cllr Christie to look to incorporate the subject of safe Lithium-ion Batteries storage and disposable into the Parish Council environment policy, and to present to Council for approval.	
0624-30b	Clerk	Finance - Payments	Clerk to process payments.	14-06-24 Complete
0624-30d	Clerk	Hand dryers	Clerk to contact contractor to install new hand dryers.	14-06-24 Contact made with contractor due for installation 25-06-24
0624-32	Clerk	Football Goal Removal	Clerk to talk to the school plus to ask for feedback from residents via the dubber article regarding removing the goal post	20-06-24 Will be included in next month's article. 20-06-24 reply from school asking for it to be removed.

0624-32	Clerk	ROSPA Report to school	Clerk to send a copy of the ROSPA report to St Georges School.	20-06-24 Email sent to school
0524-9b1	Clerk	Letter	Clerk to write to Dorset Council and Morebus , highlighting the need for a regular bus service, including during short term road works.	
0624-28h 0524-14c	Cllr Kwantes & Cllr Pearson	Land Registry	Registering land owned / leased with land registry	09-05-24 Clerk to contact NALC and SLCC to see if they offer professional help with this land registry. Access to HR advisors, not solicitors Cllr Kwantes has agreed to take on project with the assistance of the Clerk 13-06-24 Cllr Kwantes and Cllr Pearson agreed to attend the Parish office when the Clerk was about, to help locate the lease agreements.
0624-28g 0524-15c	Clerk	Grant Application	Clerk to write to pre-school and advise of out come	06-06-24 Email from RP with information on 07-06-24 Added to June agenda as more information has come to light regarding after school club provision 13-06-24 Clerk to contact St Georges Pre-school to advised of the grant application approval, and to arrange the transfer. 17-06-24 Letter sent advice grant approved for £868.60 asking for bank details to be provided.
0524-17d	Clerk	Haysoms - Crack Lane Cemetery	Clerk to contact Mark Haysom to confirm acceptance of offer. Plus to discuss fencing requirements.	Daryle emailed 06-06-24 Clerk emailed to follow up 14-06-24 email from Mark confirming work may commence in August
0424-122	Clerk	Surface Water Site meeting	Clerk to write Stakeholders – (Aster Synergy, National Trust, Holiday Property Bond Cottages & Environmental Team) including report photo's to ask for meeting to discuss the flooding issue.	06-05-24 Letter drafted. 28-05-24 meeting set for NT & HPB 4pm Thursday 13-06-24 Proactive meeting with NT, HPB & LMPC Cllr Christie will produce a report and present in July
0424-130	Clerk	Trees - Crack Lane	Clerk to find out who owns the trees /land either side of Crack lane (entire length of lane) It was agreed the Clerk carry out Land registry search for Deeds and titles at minimal cost.	
0424-126 0324-104	Clerk	Grit Bins	Clerk to look into cost of new bins and report back in the April meeting.	28-03-24 three contractors prices gained, Contractor 1 200L £274.80, 400L £448.80, Contractor 2 100L 149.90, 200L £199.99 400L £299.99. Contractor 3 90L £144.73 160L £215.66 400L £298.14 Recommend Contractor 2 200L or 400L 11-4-24 Cllr Christie to under take an audit of the grit bins locations and status
0324-109c	Clerk	Tender for toilet block cleaning and grass cutting	Clerk to compile a tender document for both the Grounds Maintenance and Toilet Block and present to the	Grass Cutting with Governance

			Governance Committee for first amendments.	
0324-108 0224-95	Clerk	Cemetery Shed Door Replacement	Clerk to obtain quotes for an externally opening door, with the option of either retaining the existing wooden door or replacing with a metal door and report back to Council.	09-02-24 Contact made with possible contractor 22-02-24 Contact made with possible contractors 28-02-24 quote received from 1 contractor £2,175 for metal door and frame with laminated wood effect door. Or £1,930 for metal door and frame with painted door. 11-03-24 Clerk to contact Wessex Industrial Doors to confirm the order. 14-06-24 Order paid pro-forma invoice 20-06-24 Call to George to ask for installation date
0424-126 0224-96b	Clerk	Priest Way Leaflets	Cllr Vaughan-Arbuckle to contact the previous designer to arrange updating the old leaflet.	22-02-24 <u>Perenco</u> contacted 23-02-24 <u>Perenco</u> offered to pay £100 onwards re-design costs. 11-03-24 Clerk to contact surrounding Parish / Town Council to ask if they would like to contribute towards the cost of print. Plus to ask <u>Perenco</u> for logo for Cllr Vaughan Arbuckle. 28-03-24 STC & WMPC contacted. <u>Perenco</u> email sent asking for logo 11-04-24 Clerk will contact the National Trust to ask they contribute towards the new leaflet. Cllr Vaughan-Arbuckle will pass on the leaflet designer details to the Clerk to take on the project (7,500 to be printed) 24-04-24 NT Confirmed £100 contribution 26-04-24 Sam from Cumulus agreed to pay £100 after being contacted by Tom 27-04-24 Rosie from Land and Wave agreed to pay £100 after being contacted by Tom 18-06-24 Leaflets arrived in Office Clerk will raise invoices accordingly

0224-94 , 1223-54 a5	Clerk	Assets of Community Value	Clerk to apply to re-register the Scout & Guide Hut, the Public toilet / Parish office and St George's playing field.	15-01-24 Email received from resident requested Council consider the following assets: Allotments (owned by National Trust); Museum (Church); Old Malthouse (SATAO - directors - Marcus Clarke/Simon Moll).; Putlake - owner Henry Scott (Scott Estate) The Kings Arms; Timpson Cottages; Speakers Corner (where Reg Saville's bench is) It is also suggested the Woodland Trail / Orchard be considered 02-02-24 Forms completed disseminated to Cllr's for review in February meeting. 08-02-24 agreed forms to submit as presented 22-02-24 Village Hall listed as an ACV by DC 23-02-24 Scout Hut, Public toilets / office & St Georges Playing field forms submitted 23-02-24 Village Hall confirmed as ACV by DC 11-03-24 The clerk was asked to investigate and report back as to what happens if the entire Old Malt House site is put up for sale if the tennis courts and walled garden are listed as an Asset of Community Value. 19-03-24 Spoke with Fiona DC who is checking with manager and will come back. 25-04-24 Public toilets and parish office listed as an ACV by DC 02-05-24 any residential area <u>can not</u> be listed as an ACV, therefore the Old Rectory (when formally a residential care home) <u>can not</u> be listed. the OMH site, is still pending. 02-05-24 St Georges Playing field and The Scout and Guide Hut have been approved for listing. 26-06-24 Advice received from DC stating individual areas of a single property can be listed but if not adjoining must be listed separately. Remembering we must be able to prove they are and have been an asset over the last 5 years mini, and will continue to be an asset. Recommend to continue to list Tennis Court (Old Malt House) and consider Pre School playground. To not continue with Old Malt House allotments or Cricket pitch. as believed to not have been used by residents for many years.
1223-54 d	All Cllr's	New Cllr Advertising	Councillors to inform the Clerk if they are able to assist with the poster drop in February 2024.	15-12-23 Cllr IVA stated he required 60 posters
1123-41a	Cllr Christie	Removal of green waste	Cllr Christie will talk to correspondent and suggest the cuttings are bagged and left by the Parish Office of them to dispose of.	
1123-41d	Clerk	Website - New	Clerk to develop a new website on the gov.uk domain.	

b. Correspondence

1. A parishioner has reported that the drystone wall on the South side of the High Street, east of the Steppes bus stop (just beyond the mile post (above the Parish Office)) has collapsed.

To note this has been reported to Putlake as the wall borders their property. Advised they are undertaking hedge trimming in due cause, so will proceed with caution and look to have the wall repaired.

2. The PCC of St Aldhelm – Fundraising donation request.

To note the Clerk has advised they submit a grant application.

3. St Georges Playing Fields – Environmental Improvements – Email sent to Cllr's 24-06-24

Recommendation: To discuss and agree away forward.

- 4 **Member of Public** – Aster Housing Gutter Clearance.

To note a letter received from a Member of Public regarding gutter ownership / clearance.

c. The use of herbicides and pesticides around the Parish Highways

Recommendation: To discuss and agree away forward.

Flooding Issues Report Part 2

Meeting with National Trust and Holiday Property Bond (Langton House)

4:00 pm 13.06.24

Present:

Gen Chrisford (GC) & Mark Singleton(MS) (NT)

Richard Wheeler (RW)(Property Manager, HPB)

Aster Properties – No Representative

Pete Christie (PC) (LMPC)

Michelle Harrington (MH)(Clerk, LMPC)

1) Area 1 – Spyway Farm to Spyway Car Park

Mark Singleton (MS) reported that works would be under way to improve water run-off from this track. Results would be monitored.

2) Area 2 – Spyway Car Park to Spyway Orchard Entrance

Pete Christie (PC) pointed out that a good percentage of water was flowing down the East side of the lane and not entering the drainage ditch on the West Side. After discussion, Richard Wheeler (RW) proposed the possibility of modifying the lane by the addition of a number of “sleeping policemen” at a suitable angle to divert run-off into the drainage ditch. All agreed this would be a positive action and were in favour of this.

3) Area 3 - Entrance to Spyway Orchard/footpath between Spyway Orchard and Gypshayes.

PC noted that the recent works at this point have resulted in run-off on HPB side of the lane (East) naturally being diverted on to the footpath between Gypshayes and Spyway Orchard, and probably exacerbating increased flooding events in Gypshayes rear gardens and flowing Eastwards to Southern end of The Hyde. (This has been witnessed by PC and a resident during a period of heavy rain in February.) Action needs to be taken to address this.

Aster have stated that the issue has nothing to do with them (see letter 06.06.24), and were consequently not at the meeting.

National Trust (NT) Plans.

Gen Crisford (GC) explained that the NT have been planning extensive flood alleviation measures for the catchment area affecting excess rainfall run-off for some time in association with the Environment Agency and the tenant farmer, and that these plans are close to submission. (It should be noted that increased rainfall run-off not only affects Langton, but has a cumulative effect on possible flooding in Swanage.)

She presented a map detailing all the known water courses and gave details of proposed bunds, ditches, leaky dams, and ponds to collect rainfall run-off and slow the flow Northwards towards the problem area.

This plan is due for submission to the Environment Agency to secure funding in September, and if successful, works would be on-going until 2027.

It was agreed that a subsequent meeting would be held between GC/PC/MH to examine the documents in greater detail.

It was recommended that GC should contact the owner of land to the South of South Hyde for involvement/comment on the proposed works, as run-off from this area impacts directly onto the Southern end of The Hyde.

It was agreed that a Public Meeting would be organized for the NT to give detailed alleviation plans to the Parish, and also to outline the overall environmental plans for South-East Purbeck. (This will probably be in September/October if possible).

The National Trust and Mr. Wheeler were thanked for their prompt agreement to meet, and for their positive action recommendations.

A "follow-up" meeting was held in the Parish Office on Tuesday 18.06.24 with Gen Crisford, PC, MH and Daryle Pearson (DP) (in her role as Emergency Planning Officer).

GC provided larger scale maps and explained the plan in more detail. The historic flooding of Putlake Farm property was discussed, and GC asked to fit a flowmeter in the gully in front of the office to monitor the situation. This was not objected to (subject to Council comment/approval).

The large drain pipe which runs North under the road was examined and found to be clear of any impediment, though GC suggested it would be practical to clear vegetation from both the gully and the outlet on the North side of the road. She confirmed that James Warren has been in conversation with the NT on this issue, and it was suggested that he be copied in on communications.

Pete Christie 27.06.24